

# **BREAKFAST ATTENDANT**

## **Student Residences - Summer Jobs**



Hours: Part-time, 15-20 hours per week  
Salary: \$18.25 per hour  
Training Dates: May 1 – 7, 2025  
Contract Date Range: May 1 – August 31, 2025

### **Job Description:**

Every summer, Memorial University transforms its residences into a vibrant hotel operation, providing an exceptional opportunity for students to gain hands-on experience in hospitality. As part of our team, you'll work under the guidance of the Coordinator, Guest Accommodations, ensuring top-notch service for conference guests, sports teams, school groups and individual travelers.

In August 2025, St. John's will proudly host the Canada Summer Games, welcoming 4800+ athletes, coaches and managers to campus. Memorial University Residences will become the bustling Games Village. This prestigious event is a once-in-a-lifetime's opportunity for our student staff, offering a unique chance to showcase your skills and dedication.

As a member of the team, you will:

- Be an ambassador for our city and province, sharing the best of what Newfoundland and Labrador has to offer.
- Provide exceptional service to athletes, coaches and guests, ensuring their stay is memorable.
- Gain valuable experience in hospitality, customer service and teamwork.
- Inspire and strengthen the youth of our country through your dedication and hard work.

This is more than just a job; it's an opportunity to be part of something special, to grow personally and professionally, and to make a lasting impact. Join us and be a part of the excitement!

As a Breakfast Attendant, you'll be a key part of our Guest Accommodations team, preparing and serving the daily complimentary breakfast. Your responsibilities include:

- Serving breakfast each morning
- Keeping the breakfast area and kitchenettes clean.
- Providing excellent service to our guests.

The seasonal role runs from mid-May through late August. Join us and make every morning special for our guests.

### **OPERATIONS:**

Set up, maintain, and break down the breakfast service. Make and pour coffee. Set out and arrange food such as croissants, sweet rolls, muffins, and cereal for self-service. Prepare some foods as required such as cutting fruit and making toast. Clear and clean tables as they are vacated. Wipe up spills and dispose of trash. Restock self-service food and supplies as needed.

Wash serving equipment and return it to storage. Return reusable food supplies to storage with proper dates on the product. Follow food preparation, storage, and sanitation guidelines. Log fridge temperatures and take corrective actions. Take inventory of food, beverages, and supplies needed for each day. Ensure food supplies are ordered/purchased and received. Liaise with the caterer to establish levels required and with the supervisor to determine daily required number of guests.

**GUEST SERVICES:**

Make guests feel welcome, comfortable, and well attended to. Encourage guests to tell us how their experience was/review us online. Follow up with guest services or housekeeping staff with feedback in an effort to remedy any complaints.

**CANADA SUMMER GAMES:**

In August, during the Canada Summer Games, your duties may differ from your regular responsibilities from May to July. These may include providing general information to Games Village residents about Memorial University and local tourism, assisting with key and campus card services, handling cleaning and repair requests, completing room inspections, organizing storage rooms and inventorying items.

**Job Requirements:**

Successful candidates must be currently studying at Memorial or another post-secondary institution, or be provisionally accepted into Memorial for the next immediate academic semester. Students must be in good academic standing. Students must have been registered full-time in the Winter semester and have the intention of returning to full-time studies in the Fall semester. Students may take courses only if it does not interfere with their work schedule.

Candidates must possess a high degree of knowledge of Memorial's St. John's campus, our facilities, and our services. Work experience in hospitality or similar experience that provides the necessary transferrable skills is an asset. Multilingualism is an asset.

Candidates will be highly motivated, have a strong customer-service orientation, and have a demonstrated desire to exceed customer expectations. This position requires repetitive tasks including bending, crouching and standing for extended periods. The successful candidate must also be able to lift, carry, push, pull or otherwise move items 30-50 lbs. on occasion.

**Remuneration:**

Successful candidates will receive \$18.25 per hour, to be paid biweekly in alignment with Memorial University's payroll schedule. In lieu of vacation, student employees will receive 4% vacation pay.

**Hours of Work:**

Example:

Monday to Friday: 6:00 a.m. - 11:00 a.m.

Saturday & Sunday: 6:30 a.m. - 11:30 a.m.

Rotating schedule shared among a team.

May also include a weekly afternoon.

Hours of work are subject to change in August, due to Canada Summer Games, and may include overnight shifts during the event.

**How to Apply:**

Submit a cover letter, resume, and two references.

**Applications must be received by NOON, Friday, January 31, 2025.**

Online: [Student Residences Portal](https://www.mun.ca/stay/student-jobs/)  
<https://www.mun.ca/stay/student-jobs/>  
Proceed using your MUN Login

We thank all candidates for their interest; however, only those candidates selected for interviews will be contacted. Interviews will be conducted the week beginning Monday, February 24, 2025.

*All qualified candidates are encouraged to apply; however, preference will be given to applicants who are legally entitled to work in Canada. Memorial University is committed to employment equity and diversity and encourages applications from all qualified candidates, including women, people of any sexual orientation, gender identity, or gender expression; Indigenous peoples; visible minorities and racialized people; and people with disabilities.*