**MEMORIAL UNIVERSITY OF NEWFOUNDLAND**

**Academic Council of the School of Graduate Studies**

**Minutes, March 21, 2016**

PRESENT: Dr. F. Murrin (Chair), Dr. K. Side, Dr. C. Dyck, Dr. T. Brown, Professor L. Wetsch, Dr. R. Joy, Dr. J. Hesson, Dr. L. Lye, Dr. T. Norvell, Dr. B. Roebothan, Dr. K. Szutor, Dr. J. Weber, Dr. J.C. Loredo-Osti, Dr. K. Tahlan, Mr. A. Johnson (Observer), Ms. L. White, Dr. E. Pittman

APOLOGIES: Dr. R. Klein, Ms. K. Lord, Dr. P. Foley, Dr. T. Wareham, Dr. P. Coady, Dr. S. MacKinnon, Ms. C. Walsh, Dr. D. Farquharson

1. MINUTES:

It was moved by Dr. J.C. Loredo-Osti, and seconded by Dr. Pittman, that the minutes of December 21, 2015 and January 18, 2016, be approved. The motion

 CARRIED

1. BUSINESS ARISING
2. CORRESPONDENCE
3. DEAN’S REPORT/REPORT OF SENATE
4. At its regular meeting of February 9, 2016, the following items of business were approved:
* SGS calendar revision – Regulation 3.3.9
* Nursing calendar revisions
* Music calendar revisions (MMus)
* Music calendar revisions (PhD Ethnomusicology)
* English calendar revisions (PhD)
* MPhil Humanities calendar revisions
* Medicine – new course 6726
* Medicine – calendar revisions
* Math & Stat – name change of STAT 6530
1. Revisions to the Constitution & By-Laws will be forthcoming, and these revisions will be forwarded to Senate for consideration.
2. The SGS website will be updated to include Governance of the School of Graduate Studies.
3. As noted by the Office of the Provost, there is a short-list of candidates for the Dean of the School of Graduate Studies, and for the University Librarian.
4. The Dean met with some of the new members of the GSU Executive, encouraging their participation in committee meetings, with future meetings to be held.
5. REPORT OF THE GRADUATE STUDENTS’ UNION
6. STANDING COMMITTEES
7. Academic Council Executive
8. Doctoral Internship – INTE 6000

 The School of Graduate Studies is recommending approval of the proposed Doctoral Internship, which will be housed under the ID PhD program, but available to any PhD student who has the appropriate approval. This proposal is in line with other universities and it better prepares students for the labor market, as well as addresses concerns that were focused on in the exit surveys. It also addresses the need to permit international students to take on short-term work while maintaining their status. Other universities across Canada were canvassed, as well as the Associate Deans on campus; all of whom submitted favorable responses.

 It was moved by Dr. Szutor, and seconded by Dr. Dyke, that the proposed new regulations, and new course INTE 6000, be approved.

Discussion:

Issues were raised regarding students registering for the internship and whether this would affect those who receive funding (internal and external). It was noted that this internship is part of a student’s program, and it would be considered employment, not financial support. Students receiving funding should be advised to check with the funding sources or SGS to ensure there is not a negative impact if a student chooses to complete the internship option.

It was also noted that IP and ethical issues will have to be monitored.

On the call for question (one abstention), the motion (with issues addressed above)

 CARRIED

1. Copyediting Services (CES)

 The School, in conjunction with the Faculty of Engineering and Applied Science (and the Teaching and Learning Framework – letter of intent for funding has been submitted), is proposing the introduction of a copyediting service for students and faculty on campus. In consulting with various groups on campus, it was noted that many use copyediting services already. This proposal is modeled after the University of Alberta, which has offered this service for 5-6 years, with no external funding required. The goal is to offer this service below the market rate. Initially, the start-up money is required, after which it should be revenue neutral.

 SGS consulted the Writing Centre, which did not see the service as a good fit with its overall mandate.

 The Teaching and Learning Framework provided the School with $150,000 in the first year, and invested the money for such things as a Business Intelligence Dash Board (the Acting University Librarian indicated that the Library may have resources to complement this program); EDGE program; and supervisory support for new faculty members.

1. ANY OTHER BUSINESS
2. NOTICE OF MOTION
3. ADJOURNMENT

The meeting adjourned 4:35 pm.

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Faye Murrin, Chair Peggy Coady, Secretary