## PART I - EMPLOYER

<table>
<thead>
<tr>
<th>WorkplaceNL Firm Number</th>
<th>940001</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Number</td>
<td>27</td>
</tr>
</tbody>
</table>

### EMPLOYER (head office information)

- **Company name**: MEMORIAL UNIVERSITY OF NFLD & LABRADOR
- **Mailing address**: PO BOX 4200 (CHEMISTRY/PHYSICS BUILDING)
- **Employer site number/location**: 100
- **Telephone number**: 709 864 2978
- **Fax number**: 709 864 3702
- **Date of next meeting**: 2022 11 18

### EMPLOYER REPRESENTATIVES

- **Co-chair**: KELLY FOSS
- **Certification Training #**: KEL7410059
- **Co-chair Status**: Assigned
- **Members**:
  - JENNIFFER MURPHY
  - LISA O'BRIEN
  - **Certification Training #**: JEN70121027, LIS75245968

### WORKER REPRESENTATIVES

- **Co-chair**: SHAWN WALL
- **Certification Training #**: SHA7042067
- **Co-chair Status**: Assigned
- **Members**:
  - MARK DOWNEY
  - MELANIE FITZPATRICK
  - **Certification Training #**: Mar7438086, Mel5738827

### Guests:

- Darrell Gosse, EHS

## PART II - OH&S ACTIVITY

### Since last meeting indicate the following:

- No. of workplace inspections conducted: **3**
- No. of workplace complaints/concerns received: **0**
- No. of incident reports reviewed: **0**
- No. of right to refuse work situations: **0**

### From this meeting indicate the following:

- No. of safety hazards identified: **1**
- No. of health hazards identified: **0**
- No. of outstanding items from last meeting: **2**
### Items for Follow-up

<table>
<thead>
<tr>
<th>Item Date</th>
<th>Item(s)</th>
<th>Source</th>
<th>Category</th>
<th>Cause(s)</th>
<th>Recommendation(s)</th>
<th>Action</th>
<th>Date Forwarded</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb, 22/22</td>
<td>SPILL KIT Missing Items</td>
<td>Workplace Inspection</td>
<td>Emergency Response</td>
<td>SPILL KIT MISSING LITMUS PAPER AND SOCKS TO CONTAIN SPILLS</td>
<td>KELLY TO CONTACT PHYSICS TO SEE IF THEY WILL ORDER REPLACEMENT ITEMS. UPDATE: PHYSICS HAS DETERMINED THEY DO WANT THE KIT. KELLY HAS PROVIDED DEPARTMENT WITH LIST OF MISSING ITEMS. WILL FOLLOW UP TO ENSURE THEY ARE PURCHASED.</td>
<td>KELLY TO CONTACT PHYSICS TO</td>
<td>Sep, 12/22</td>
<td>RECOMMENDATIONS IMPLEMENTED: Yes (date)</td>
</tr>
<tr>
<td>Feb, 22/22</td>
<td>Items left by Chemistry</td>
<td>Workplace Inspection</td>
<td>Housekeeping</td>
<td>THERE ARE A NUMBER OF ITEMS ON THE 4TH AND 5TH FLOORS LEFT BEHIND AFTER MOVE TO NEW BUILDING. (GLASS, TEXTBOOKS, REFRIGERATOR, ETC.) CUSTODIAL STAFF NOT RESPONSIBLE FOR REMOVAL.</td>
<td>KELLY TO CONTACT CHEMISTRY HEAD TO HAVE THESE ISSUES ADDRESSED. UPDATE: KELLY HAS ADVISED CHEMISTRY OF THESE ITEMS. THEY STILL HAVE NOT BEEN REMOVED. UPDATE: MOST ITEMS FROM HALLWAY HAVE BEEN REMOVED.</td>
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<td>**************************</td>
<td>**************************</td>
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<tr>
<td>Jun, 03/22</td>
<td>Large pieces of Chemistry equipment left in hallway on various floors</td>
<td>Complaint</td>
<td>Housekeeping</td>
<td>THE ISSUE HAS BEEN REPORTED PREVIOUSLY DURING PAST INSPECTIONS BUT HAS NOT BEEN RESOLVED.</td>
<td>DARRELL WILL RAISE THE ISSUE WITH THE UNIVERSITY'S EHS COMMITTEE</td>
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<tr>
<td>Jun, 03/22</td>
<td>Items marked as surplus not getting picked up.</td>
<td>Workplace Inspection</td>
<td>Housekeeping</td>
<td>THERE IS A LONG PERIOD OF TIME FROM REPORTING ITEMS AS SURPLUS TO GETTING THEM PICKED UP.</td>
<td>KELLY WILL FOLLOW UP WITH WORK CONTROL.</td>
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<tr>
<td>Sep, 12/22</td>
<td>Concern raised about cars entering Livy's Loop between R. Gushue and A&amp;C Centre from Prince Phillip Park Way.</td>
<td>Hazard Reporting</td>
<td>Other</td>
<td>ENTERING TRAFFIC CUTS ACROSS THOSE TURNING LEFT ONTO PPP FROM IRWIN'S RD.</td>
<td>KELLY TO DISCUSS WITH CEP. A REDesign OF THIS ENTRANCE HAS BEEN COMPLETED.</td>
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<tr>
<td>Sep, 12/22</td>
<td>Showers in some of the Tech Services work shops not being tested weekly.</td>
<td>Workplace Inspection</td>
<td>Housekeeping</td>
<td>TESTING NOT BEING DONE KELLY TO CONTACT TECH</td>
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