

Quarterly Meeting of the  
Workplace Occupational Health and Safety Committee  
For Memorial University's Chemistry-Physics Building

Friday, Feb. 15, 2019  
Dean of Science Office Boardroom, C-2001  
9:30-11 a.m.

Agenda

1. Call meeting to order
  - a. Welcome new safety representative (Darrell) and new committee members (Dave, Stefana)
  - b. Recognize contributions of former committee members (Kendra, Nathalie, Adam)
2. Accept minutes of the previous meeting (Dec. 2018)
3. Safety Moment (Steve)
4. Education (Darrell)
  - a. Reports
5. Updates on unresolved issues:
  - a. WHMIS Training – dual course vs. new course (Darrell)
6. Workplace inspections
7. Complaints, issues and suggestions received from employees:
  - a. PPE not being worn by lab space visitors (janitorial staff, external contract employees, OHS committee members during inspections)
  - b. Sharps containers
8. Other business
  - a. Update on OHS Committee audit
    - Use floor plans to mark inspected rooms
    - Sample checklist
    - Lab Safety Awareness for Non-Lab Workers - Staff (highly recommended online course for any Memorial University employees as well as external contractors/vendors that may enter a laboratory as part of their regular work duties). Available on D2L/Brightspace.
    - Vote on updating Terms of Reference
  - b. Next meeting date: May 17, 9:30 a.m. in C-2001

## 9. Adjournment