

# **The Dean of Science Award for Distinguished Teaching by Staff and PCI**

## **Guidelines and Criteria (January 2023)**

This award recognizes distinguished teaching provided by staff members and per course instructors. The award is based on areas including, but not limited to:

- Student-centered teaching at a high standard and in a manner that helps the Faculty of Science achieve its objectives.
- Efforts to make the Faculty of Science a welcome, inclusive, and accessible education community for students, faculty, and staff, including by helping other instructors enhance their teaching in a formal or informal setting.
- Providing innovative, engaging learning experiences using modern approaches to teaching.
- Actions that help the Faculty of Science enhance student success and retention.

The award consists of a framed certificate and a cash award of \$500. Normally, no more than one award will be presented annually.

### **Eligibility**

The award is open to all full-time staff members and per course instructors in the Faculty of Science, permanent or contractual, who have served for a minimum of five (5) years in the case of staff or ten (10) courses for PCIs prior to nomination and who have not previously received the award.

### **Nomination**

A call for nominations will be issued during the winter semester. Nominations may come from staff, faculty, and students in the Faculty of Science and preferably from more than one of these constituencies. The nominations should be completed on the required form, and provide clear evidence of distinguished teaching. The award will normally be given for a continuing pattern of exemplary performance over time; however, candidates who have shown outstanding performance in one particular activity will also be considered. Unsuccessful nominations will be carried over for one additional year at the request of the nominators.

Nominations should be sent to [melanief@mun.ca](mailto:melanief@mun.ca) by February 15, 2023 with the subject line “Distinguished Teaching by Staff and PCI”.

### **Adjudication**

The Dean of Science will strike an ad hoc committee to evaluate nominations. The Committee shall set its own operating agenda, and may ask for any additional documentation that it feels is necessary for evaluating any candidate. In carrying out the evaluation, the Committee shall

consider such aspects as resourcefulness, initiative, dedication to high standards in teaching, support of equity, diversity and inclusiveness, and impact on the Faculty of Science.

The Committee's recommendations shall be made to the Dean, who may also seek input and advice from the Heads and Associate Deans. The Dean's decision(s) shall be final.