

Advising Handbook

Winter 2025

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Academic Advising Centre Personnel

Echo Pittman	Associate Registrar, Academic Advising and Outreach
Linda Walsh	Academic Advising Officer
Marion Morgenstern	Academic Advising Officer
Natalie Spracklin	Academic Advising Officer / Joyce Foundation Bursary Program
Victoria Skanes	Academic Advising Officer
Freya Qi	Academic Advising Officer & Assistant Registrar / Go Abroad Coordinator
Joan Conway	Academic Advising Officer
Andrea Collins	Academic Advising Officer
Renee Shute	Senior Academic Advisor / Faculty of Humanities and Social Science
Dr. Shannon Sullivan	Senior Faculty Advisor / Faculty of Science
Jessica McLachlan	Administrative Staff Specialist I
Tracey Bishop	Administrative Program Assistant
Moe Afkani	Academic Program Assistant

Contact Information

The Academic Advising Centre is located in the Science Building, Room SN 4053

Hours: Monday - Friday, from 8:30 a.m. - 4:15 p.m. (SN 4053)

Summer Hours: Monday – Friday, from 8:30 a.m. – 3:45 p.m. (SN 4053)

Phone: 709 864 8801, Fax: 709 864 2404

advice@mun.ca
www.mun.ca/advice

Academic Diary - Winter 2025

Date	Event
Tuesday, Jan. 7	Lectures begin for winter semester courses. Last day for students to pay fees for winter semester courses without incurring the late payment fee.
Tuesday, Jan. 21	Last day to add winter semester courses. Last day to drop winter semester courses and receive a 100% refund of tuition fees.
Tuesday, Jan. 28	Last day to drop winter semester courses and receive a 50% refund of tuition fees.
Tuesday, Feb. 4	Last day to drop winter semester courses and receive a 25% refund of tuition fees. No tuition fees refunds for courses dropped after this date.
Monday, Feb. 24	Winter semester break begins at St. John's campus and Grenfell Campus.
Monday, March 3	Lectures resume at St. John's campus and Grenfell Campus.
Tuesday, March 4	Last day for students to drop winter semester courses without academic prejudice.
Wednesday, April 9	Lectures end for ends for winter semester courses.
Saturday, April 12	Examinations begin for winter semester courses
Friday, April 18	Good Friday, no examinations scheduled.
Tuesday, April 22	Examinations end for winter semester courses
Monday, April 28	Final grades released via Memorial Self-Service beginning at 5 p.m.

Application Deadlines

Faculty/School/Program	Admission Semesters and Associated Application Deadlines
General Admission/Application (These are priority deadlines)	Fall – March 1 Winter - October 1 Spring (including sessions) – February 1 Intersession (May to June) Summer Session (July to August)
Business (B.Comm)	Fall - May 15 Winter- November 1 Spring - March 1
Computer Science (Arts/Science)	Fall – May 31 Winter-- August 31
Convocation	Fall – July 15 Spring – January 15
Education	
First degree & Second degree Primary/Elementary (2 nd degree - French as a second language)	Fall – January 15
Intermediate/Secondary	Fall – January 15
Intermediate/Secondary Conjoint with the Diploma in Technology Education	Spring – January 15
Music Education (2nd degree)	Fall – January 15
Special Education	Fall – January 15
Post-Secondary Education (1st and 2nd degree)	Fall – May 15 Winter – September 15
Diploma in Adult Learning and Post-Secondary Education	Fall – May 15 Winter – September 15
Engineering	
Engineering	Fall – May 31 Winter – October 1 Spring – February 1
Engineering – academic term 3 (readmission only)	Fall – March 1
-beyond academic term 3 (readmission only)	Fall – June 1 Winter – Oct 1 Spring – Feb 1
Human Kinetics and Recreation:	Fall – March 1
Marine Institute (Degree Programs)	Fall – June 30 Winter – October 15 Spring – March 15
Medicine	Fall – August 30
Music	Fall – January 15
Music& Business Joint	Fall – January 15
Nursing (four-year option)	Fall – January 20
Pharmacy	Fall – February 1
Psychology (Arts/Science)	Fall – June 1
Social Work (1st and 2nd degree)	Fall – March 1

Degree Regulations - Calendar References

[FYI First Year Information](#) summarizes the degree regulations for each of the faculties and schools. It also provides sample programs for each of those faculties and schools for both the first and second semesters. For additional information, consult the relevant links below or the [\(2024-25\) Calendar](#).

Bachelor of Arts
Joint Degrees of Bachelor of Arts and Bachelor of Commerce (Co-operative)
Joint Degrees of Bachelor of Arts and Bachelor of Science
International Bachelor of Arts (iBA) Degree Program
Diploma Programs offered in the Faculty of Humanities and Social Sciences
Certificate Programs offered in the Faculty of Humanities and Social Sciences
Bachelor of Commerce
Bachelor of Commerce (Co-operative)
Bachelor of Commerce Conjoint with Bachelor of Music
Bachelor of Education (Primary/Elementary)
Bachelor of Education - Primary/Elementary (2 nd degree)
Bachelor of Education (Intermediate/Secondary)
Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education
Bachelor of Education - Music Education (2 nd degree)
Bachelor of Education - Special Education
Bachelor of Education- Post-Secondary Education (1 st degree)
Bachelor of Education- Post-Secondary Education (2 nd degree)
Diploma in Adult Learning and Post-Secondary Education
Bachelor of Engineering and Applied Science
Bachelor of Human Kinetics and Recreation (Co-operative)
Bachelor of Kinesiology
Bachelor of Physical Education
Bachelor of Recreation
Medicine
Bachelor of Music
Bachelor of Music Conjoint with Bachelor of Music Education
Bachelor of Nursing
School of Pharmacy
Bachelor of Science in Nutrition
Bachelor of Science
Bachelor of Social Work

Deans, Directors, and Department Heads Winter 2025

<u>Department</u>	<u>Name</u>	<u>Email</u>	<u>Room</u>	<u>Phone</u>
Anthropology	Dr. Maximilian Viatori	mviatori@mun.ca	QC-4008	8860
Archaeology	Dr. Oscar Moro Abadia	omoro@mun.ca	QC-4019	3439
Biology	Dr. Matthew Rise	mrise@mun.ca	CSF-2211C	4381
Business	Dr. Travor Brown	travorb@mun.ca	BN-4007	8851
Chemistry	Dr. Sunil Pansare	spansare@mun.ca	CSF-2211F	8772
Classics	Dr. Luke Roman	romanl@mun.ca	A-2055	8910
Computer Science	Dr. Sharene Bungay	cs-chair@mun.ca	EN-2021A	6945
Earth Sciences	Dr. Gregory Dunning	earthscihead@mun.ca	ER-4063A	8481
Economics	Dr. Rober Martinez-Espineira	rmartinezesp@mun.ca	A-3080	3676
Education	Dr. Pamela Osmond-Johnson	educdean@mun.ca	ED-2010	8588
Engineering	Dr. Bing Chen (Interim Dean)	feasdean@mun.ca	EN-4018E	8810
English	Dr. Nancy Pedri	English@mun.ca	A-3026	8277
Folklore	Dr. Mariya Lesiv	mlesiv@mun.ca	ED4049	4417
Gender Studies	Dr. Carol-Lynne D'Arcangelis	carollyneda@mun.ca	SN-4084	2007
Geography	Dr. Joel Finnis	jfinnis@mun.ca	SN-2012	7417
History	Dr. Jeff Webb	Jeff.Webb@mun.ca	A-4019	8420
Human Bioscience	Dr. Mark Berry	biohead@mun.ca	CSF-2211H	8529
Human Kinetics & Recreation	Dr. Anne Marie Sullivan	hkrdean@mun.ca	PE-2027	8129
Humanities and Social Sciences	Dr. Natasha Hurley	deanofhss@mun.ca	A-5015	8254
Linguistics	Dr. Sara MacKenzie	sjmackenzie@mun.ca	SN-3050B	8905
Mathematics and Statistics	Dr. JC Loreda-Osti	math-head@mun.ca	HH-3001	8783
Medicine	Dr. Dolores McKeen	DeanofMedicine@mun.ca	M2M311	6306
Modern Language, Literature, & Culture	Dr. Maria Mayr	mmayr@mun.ca	SN-4023	7636
Music	Dr. Karen Bulmer	kbulmer@mun.ca	MU-2000	7486
Nursing	Dr. April Pike	aprilpike@mun.ca	H-2926	4549
Ocean Sciences	Dr. Patrick Gagnon	pgagnon@mun.ca	OSC-4017	7663
Pharmacy	Dr. Shawn Bugden	shawn.bugden@mun.ca	H-3436	4400
Philosophy	Dr. Arthur Sullivan	arthurs@mun.ca	AA-3105	8333
Physics	Dr. Len Zedel	physicshead@mun.ca	C-3000	8738
Political Science	Dr. Scott Matthews	Polisci.head@mun.ca	SN-2047	8179
Psychology	Dr. Darcy Hallett	Psychology.Head@mun.ca	SN-2065	8495
Religious Studies	Dr. Barry Stephenson	bstephenson@mun.ca	AA-5005	8113
Science	Dr. Travis Fridgen	deansci@mun.ca	C-2001	8153
Social Work	Dr. Sulaimon Giwa (Interim)	deansocialwork@mun.ca	J-2019	7940
Sociology	Professor John McLevey	sociologyhead@mun.ca	AA-4055	3758

Undergraduate Liaison List Winter 2025

Department	Name	Email	Room	Phone
Anthropology	Dr. Sharon Roseman	sroseman@mun.ca	QC-4007	2452
Archaeology	Dr. Catherine Losier	closier@mun.ca	QC-4009	8806
Biology	1 st Year labs: Sylvia Bartlett Advisor: Andrew Chaulk	sebartle@mun.ca bioapo@mun.ca	CSF-2341 CSF-2344	8643 8021
Business	Mr. Ben Jesseau	bjesseau@mun.ca	B-1015	8512
Chemistry	Mr. Steve Smith	chemapo@mun.ca	CSF-2240	8904
Classics	Dr. Kathryn Simonsen	kathryns@mun.ca	AA-2061	8531
Computer Science	Ms. Cathy Hyde	cs-ugradadv@mun.ca	EN-1056	3059
Earth Sciences	Mr. Kyle Hall	earthsciundergrad@mun.ca	ER-4063C	4464
Economics	Dr Derek Messacar	dmessacar@mun.ca	AA-3031	2465
Education	Ms. Roxanne McHugh (Admissions) Mr. Garrett Martin	edadmiss@mun.ca g.martin@mun.ca	ED-2019	3403
Engineering	Ms. Cheryl Keough	enrg-liaison@mun.ca	EN-4019D	2506
English	Ms. Wendy Mosdell- Wadman	wmosdell@mun.ca	AA-3022	8061
Folklore	Dr. Mariya Lesiv	mlesiv@mun.ca	ED-4049	4417
French	Dr. Barbara Thistle Dr. Anne Thareau	thistleb@mun.ca athareau@mun.ca	SN-4033 SN-4031	8565 8597
Gender Studies	Dr. Vicki Hallett	vshallett@mun.ca	SN-4075	2376
Geography	Dr. Yolande Pottie-Sherman	ypottiesherm@mun.ca	SN-2015	8984
German	Dr. Maria Mayr	mmayr@mun.ca	SN-3056	8829
History	Dr. Sebastien Rossignol	srossignol@mun.ca	A-4009	2602
Human Bioscience	Mr. Steve Smith	bcadvice@mun.ca	CSF-2240	8904
Human Kinetics & Recreation	Ms. Penny-Lynn White	hkradvice@mun.ca	PE-2029B	8668
Humanities and Social Sciences	Ms. Renee Mercer Ms. Renee Shute	renee@mun.ca rshute@mun.ca	AA-4077	3148 7454
Law and Society	Dr. Sean Gray	undergrad.polisci@mun.ca	SN-2034	8185
Linguistics	Dr. Sara MacKenzie	sjmackenzie@mun.ca	SN-3050E	8170
Mathematics and Statistics	Ms. Tara Stuckless	mathugrad@mun.ca	HH-3004	8914
Medicine	Ms. Lisa Breen	munmed@mun.ca	2M202A	6328
Modern Language, Literature	Dr. Barbara Thistle (Manager)	thistleb@mun.ca languages@mun.ca	SN-4033 SN-4023	8565 7636
Music	Ms. Annie Corrigan	acorrigan@mun.ca	MU-2000	7955
Nursing	Ms. Rebecca McHugh	nursingadmissions@mun.ca	HSC-3456	8560
Ocean Sciences	Dr. Iain McGaw	oceanundergrad@mun.ca	OSC-4005	2767
Pharmacy	Ms. Gerona McGrath	geronam@mun.ca	HSC-3435	2013
Philosophy	Dr. Shannon Hoff	shoff@mun.ca	AA-3103	8341
Physics	Dr. Kyle Hall	physicsAPO@mun.ca	C-3004	6111
Political Science	Dr. Sean Gray	undergrad.polisci@mun.ca	SN-2034	8185
Psychology	Mr. John Hoskins	psychundergradadvisor@mun.ca	SN-2058	7966
Religious Studies	Dr. Michelle Rebidoux	mrebidoux@mun.ca	AA-5030	8172
Science	Dr. Shannon Sullivan	shannon@mun.ca	HH-3037	8073
Social Work	Michelle Miskell	mmiskell@mun.ca	J-2001	8101
Sociology	Dr. Patrick Gamsby	socundergradofficer@mun.ca	A-4060	8170
Spanish	Dr. Myriam Osorio	mosorio@mun.ca	SN-4045	4502

Interdisciplinary Programs

<u>Program</u>	<u>Name</u>	<u>Email</u>	<u>Room</u>	<u>Phone</u>
Communications Studies <i>(English)</i>	Dr. Dwayne Avery	davery@mun.ca	A-3034	8928
Law & Society <i>(Political Science)</i>	Dr. Sean Gray	undergrad.polisci@mun.ca	SN-2034	8185
Medieval Studies <i>(Philosophy)</i>	Dr. Peter Trnka	ptrnka@mun.ca	A-3067	8338
Criminology <i>(Sociology)</i>	Dr. Daniel Kudla	dkudla@mun.ca	A-4067	7584

Diploma Programs

<u>Program</u>	<u>Name</u>	<u>Email</u>	<u>Room</u>	<u>Phone</u>
Ancient Worlds		TBD		
Business	Ms. Athena Farr	busihelp@mun.ca	BN-1015	8512
Creative Writing	Dr. Robert Finley	rfinley@mun.ca	A-3024	8052
Environmental Humanities	Dr. Sean McGrath	smcgrath@mun.ca	A-3070A	2668
GI Sciences	ON HOLD			
Humanities	Dr. Peter Trnka	ptrnka@mun.ca	A-3067	8338
Northern Peoples, Lands, & Resources	Terri Heard	terri.heard@mun.ca	Labrador Campus	897-5914
Public Policy	Dr. Sean Gray	undergrad.polisci@mun.ca	SN-2034	8185
Stage & Screen Technique	Dr. Jamie Skidmore	skidmore@mun.ca	A-3027B	8404
Police Studies	Dr. Daniel Kudla	dkudla@mun.ca	A-4067	7584

Certificate Programs

<u>Program</u>	<u>Name</u>	<u>Email</u>	<u>Room</u>	<u>Phone</u>
Ancient Languages	Dr. Kathryn Simonsen	kathryns@mun.ca	A-2061	8531
Business	Ms. Athena Farr	busihelp@mun.ca	BN-1015	8512
Criminology	Dr. Daniel Kudla	criminology@mun.ca	A-4064	2665
Film Studies	Dr. Jamie Skidmore	skidmore@mun.ca	A-3027B	8404
Food Studies	Dr. Sharon Roseman	sroseman@mun.ca	QC-4007	2452
History & Philosophy of Science & Technology	Dr. Milo Nikolic	mnikolic@mun.ca	A-2058	8708
Indigenous Studies	Dr. Oscar Moro Abadia	omoro@mun.ca	QC-4019	3439
Newfoundland & Labrador Studies	Dr. Jillian Gould	jgould@mun.ca	ED-4044	3244

Academic Services/Resource Areas

Indigenous Student Resource Centre	https://www.mun.ca/indigenous/students/isrc/index.php	ISRC@mun.ca	208 Elizabeth Ave	3495
Academic Advising Centre	https://www.mun.ca/regoff/academic-advice/academic-advising-centre/	advice@mun.ca	SN 4053	8801
Academic Integrity	https://www.mun.ca/undergrad/first-year-information/academic-integrity/	academicintegrity@mun.ca	Library	7427
Account Set Up	https://login.mun.ca/create-account	help@mun.ca		4595
AP Marking Board		888-225-5427		
Blundon Centre	https://www.mun.ca/student/new-student-experience/access.php	blundon@mun.ca	UC 4007	2156
Book Store	https://shop.mun.ca/	bkstore@mun.ca	UC 2006	7440
Business		busihelp@mun.ca	BN 1015	8512
Calendar	https://www.mun.ca/university-calendar/general-information/4/1/			
Campus Card	https://www.mun.ca/ancillary/campuscard/GetYourCampusCard.php	campuscard@mun.ca	UC 2006	7458
Career Development	https://www.mun.ca/student/career-services/	careerdevelopment@mun.ca	UC 4002	2033
Cashier's Office	https://www.mun.ca/finance/sections/cashiers_office/	cashiers@mun.ca	A 1004A	8228
Chemistry	Steve Smith	chemapo@mun.ca	CSF2240	8904
Chemistry Criteria Chart	https://www.mun.ca/undergrad/fyi/charts/chemistry-criteria.php			
Chemistry Help Centre	https://www.mun.ca/chem/Undergraduate_Students/Help/			
Chemistry Resources	https://www.mun.ca/chem/Undergraduate_Students/Resources/			
CITL (Online Courses)	https://www.citl.mun.ca	https://citl.mun.ca/support/	ED 1032	8700
Computer Labs	https://thecommons.mun.ca/		Library	6159
Computer Science Help	https://www.mun.ca/computerscience/undergraduates/help-centre-schedule/		EN 2026	
Counselling Centre	https://www.mun.ca/studentwellness/		UC 5000	8500
Digital Learning Centre	https://www.mun.ca/dlc/	dlc@mun.ca	SN 4031	8597
Economics Help Centre	https://www.mun.ca/econ/more/help.php	economics@mun.ca	A 3095	8248
Enforcement & Patrol	https://www.mun.ca/cep/	Emergency 4100	FM 1018	8561
Engineering One	Cheryl Keough	enqr-liaison@mun.ca	EN 4019	2506
Engineering One Help Centre	https://www.mun.ca/engineering/undergraduate/engineering-one/eo-student-success-centre/	enqrSuccessCentre@mun.ca	EN 3000	4639
French	Dr. Anne Thareau	athareau@mun.ca	SN 4031	8597
French Criteria Chart	https://www.mun.ca/undergrad/fyi/charts/french-criteria.php			
French & Spanish Help		french@mun.ca	SN 4049	7636
Guide to First Year	https://www.mun.ca/undergrad/fyi/			
Health & Dental (MUNSU)	https://munsu.ca/health-and-dental	hdplan@munsu.ca	UC 2000	7633
Housing On Campus	https://www.mun.ca/residences	housing@mun.ca	HA-313	7590

Human Bioscience Help Centre	https://www.mun.ca/biochem/undergraduates/human-biosciences-hubi/		CSF-4204	
Humanities and Social Sciences Degree Map	https://www.hss.mun.ca/degreemaps/user/maps/landing	hss@mun.ca		
IB Marking Board		iba@iba.org		
Internationalization Cen.	https://www.mun.ca/international	international@mun.ca	CA 2004	8895
Language Lab	http://www.mun.ca/dlc/ https://www.mun.ca/dlc/schedule-and-hours/	athareau@mun.ca	SN 4031	8597
Library	www.library.mun.ca	geiiinfo@mun.ca		7427
Lockers	https://www.mun.ca/ancillary/campuscard/Lockers.php	campuscard@mun.ca	UC 2006	7458
Math	Tara Stuckless	mathugrad@mun.ca	HH 3004	8914
Math Placement Test	http://www.mun.ca/math/mpt/index.php			
Math Criteria Chart	https://www.mun.ca/undergrad/fyi/charts/math-criteria.php			
Math & Stats Help Centre	https://www.mun.ca/math/resources/mhc.php	mathhelpcentre@mun.ca		
Map	http://www.mun.ca/campus_map/index.php			
Orientation	https://www.mun.ca/student/new-students/	ask@mun.ca	UC 3005	7461
Physics	Dr. Ivan Saika-Voivod	physicsAPO@mun.ca	C-3026	8886
Physics Help Centre	https://www.mun.ca/physics/undergraduates/help.php		C 3071	
Psychology Help Centre	https://www.mun.ca/psychology/undergraduates/psyc-central-help-centre/			
Registrar's Office	http://www.mun.ca/regoff/registration	registrar@mun.ca	A 2003	4445
Registrar's Office	https://www.mun.ca/undergrad/admissions/	admissions@mun.ca	A 2003	4431
Admissions	International Admissions Eilish Aitken	ema681@mun.ca	A 2003	4425
	International Admissions Niyati Singh	niyatis@mun.ca	A 2003	4039
Scholarships	NL & Domestic Admissions Jennifer Williams	jwilliams04@mun.ca	A 2003	3209
	Transfer Credits Rhonda Nash	transfer.credit@mun.ca	A 2003	4424
	www.mun.ca/scholarships/home/index.php	scholarships@mun.ca	A-1002	3956
Science 1807 & 1808	https://www.mun.ca/science/students/science_1807_and_1808.php	labsafety@mun.ca		
Student Aid	https://www.mun.ca/regoff/money/ https://www.gov.nl.ca/education/studentaid/	financialaid@mun.ca studentaidenquiry@gov.nl.ca	CL 1010	729-5849
Student Health	https://www.mun.ca/studentwellness/	swccfrontdesk@mun.ca	UC 5000	8500
Student Life	https://www.mun.ca/student/	ask@mun.ca	UC 3005	7461
Student Union	http://www.munsu.ca/	frontdesk@munsu.ca	UC 2000	7633
Writing Centre	https://www.mun.ca/writingcentre/ https://thecommons.mun.ca/writingcentre.php	writing@mun.ca commons@mun.ca	SN 2053 Library	3168 6159

Student Success

Student Support Services

<https://www.mun.ca/student/student-supports-and-services/>

Student Life Events

Events begin January 2025

<https://www.mun.ca/student/events/>

<https://munsu.ca/>

Student Success Centre

Please visit the following website, as it is regularly updated with new content. Be sure to check back soon for new information, upcoming workshops, resources and more.

<https://www.mun.ca/student/academic-success/>

Program Exploration Learning Series

<https://www.mun.ca/regoff/academic-advice/academic-advising-centre/current-student-information-sessions/>
