MEMORIAL UNIVERSITY OF NEWFOUNDLAND PENSIONERS' ASSOCIATION

NOMINATION FORM
MUNPA Tribute Award

Name of Nominee: _____

Eligibility: In order to be eligible for the award, an individual must meet the following requirements:

1) A nominee must have been employed by Memorial University as a faculty or staff member for a minimum of five years and must now be officially retired.
2) The nominators must include at least two members of MUNPA. Other supporters are also welcomed.
3) The official nomination form must be completed and submitted to the Committee Chair by June 30.

Criteria for Selection: Candidates for the award shall be selected by a committee appointed by the MUNPA Board of Directors. The nomination of the candidate must provide specific descriptive evidence of post-retirement service. The evidence will be assessed for its breadth (number and kind of organizations or groups, positions held, types of activities in which the candidate engaged, etc.), depth (amount of dedicated time, kinds of leadership offered, etc.) and significance (impact of candidate's involvement and/or significance of results).

Instructions for completing the nomination:

- On page 3 or a separate page, please provide details of the nominee's date of retirement, length of service at Memorial, position held at retirement and areas of service.
- Provide details of the exceptional **post-retirement** service or achievement which you feel qualifies the MUNPA member for consideration for the award. Please be specific as the Awards committee can make its selection **only on information received**. Please note that only post-retirement service may be considered. If additional space is needed, details may be listed separately and attached to the form.

Nominators

Name and contact information for two nominators: the nominators must be members of MUNPA:

Name of Nominator 1:

_____

Retired from (Department, Faculty, School,

Office, Centre): _____

Contact Information

Telephone number: _____

Email: _____

Signature:_____

Date: _____

Additional supporters (optional):

Name: _____

Telephone number: _____

Email: _____

Signature:_____

Date: _____

Name of Nominator 2:

_____

Retired from (Department, Faculty, School,

Office, Centre): _____

Contact Information

Telephone number: _____

Email: _____

Signature:_____

Date: _____

Additional supporters (optional):

Name: _____

Telephone number:_____

Email: _____

Signature:_____

Date: _____

In order to be considered for the current year, nominations must be received on or before **June 30**. The Awards Committee will make its recommendations at the September meeting of the MUNPA Board. Please send the completed nomination form, supporting details and other evidence to:

MUN Pensioners' Association, Memorial University of Newfoundland, Room B1009, Signal Hill Campus, St. John's NL A1C 5S7 or by email to: munpa@mun.ca

Nominee Information

Name: _____

Nominee's date of retirement: _____

Nominee's length of service to Memorial University: _____

Position held by nominee at date of retirement: _____

Faculty/School/Department/office/Centre in which the nominee served: _____

Nominee's address: _____

Telephone: _____

Email: _____

Please provide details of nominee's post-retirement service and/or achievement below or as a separate document.

Nominees will be assessed based on the following three criteria:

a) breadth of service – number and kind of organizations or groups, positions held, types of activities in which the nominee engaged, *etc.*

b) depth of service – amount of dedicated time, kinds of leadership offered

c) significance – impact of nominee's involvement and/or significance of the results. This information may be anecdotal or supported by specific evidence.

Note - Current members of the Board are ineligible for nomination for a MUNPA Tribute Award but may support a nominated candidate. Past Board members are ineligible for a period of one year after their membership ceases.

Additional supporting information, *e.g.* newspaper or media clips, citations, letters of support, articles, *etc*., may be appended to this document.

DETAILS:

June 2026