

Minutes / Action Items – Undergraduate Medical Studies Committee Meeting

MEETING	UNDERGRADUATE MEDICAL STUDIES COMMITTEE MEETING MINUTES		
CHAIR	SEAN MURPHY		
DATE	June 5 th , 2013, PDCS Meeting Room 4, 4:00-5:30pm		
MEMBERS	Members: S. Murphy, Chair, D. McKay, O. Heath, S. Drover, L. Glynn, C. Morris-Larkin, J. Campbell-teleconference, E. Hillman, C. Malone, M. Marshall (Minutes taped)		
PARTICIPANTS	Attendees: S. Murphy, D. McKay, M. Marshall, C. Malone , L. Glynn, S. Drover, C. Morris-Larkin (Minutes taped)		
REGRETS	O. Health, S. Drover		
AGENDA	ITEM	DISCUSSION	ACTION
WELCOME / MEETING START TIME	<ul style="list-style-type: none"> S. Murphy opened meeting at 4:00 	<ul style="list-style-type: none"> Call to Order Quorum was in Attendance 	
ADDITIONS TO THE AGENDA #1	<ul style="list-style-type: none"> Item #1 Agenda Approval 	<ul style="list-style-type: none"> No additions made to Agenda Approved 	
REVIEW / APPROVAL OF MINUTES #2	<ul style="list-style-type: none"> Item #2 Review / Approval of Minutes 	<ul style="list-style-type: none"> Minutes from May 15th, 2013 Approved without corrections 	
#3 Standing Items	<ul style="list-style-type: none"> Item 3(a) Curriculum Revision 	<ul style="list-style-type: none"> i. Approval of Phase 1 Curriculum & Objectives <ul style="list-style-type: none"> Dr. Sean Murphy met with MELT regarding the phase 1 schedule. The online version is very close to the final version. MELT has provided documents that indicate different courses on the overall timetable, give an overview of the assessment methods, course objectives and a breakdown of teaching methods. These were reviewed and discussed at length. No problems were noted. The logistics of assessment were discussed, including who would develop items / methods and be responsible for monitoring at a level below SAS oversight. This will be discussed with the Phase Leads. 	<p>ACTION: Motion: Approve the course curriculum for MED 5710, 5720, 5740 and to approve, pending receipt of requested information, MED 5730 (Special Projects I)</p> <p>Motion: S. Murphy Seconded: D. McKay All in favor.</p> <p>CARRIED</p>

		<ul style="list-style-type: none"> • The Community Engagement course was discussed. Despite some concerns that the logistics may be difficult, it has been determined that this “block” will occur asynchronously. • The details of the Special Projects course are being finalized and are not complete at the time of the meeting. • Dr. McKay suggests that during a Friday afternoon, during a Special Projects time slot, faculty researchers come in to speak to the students. This suggestion will be brought forward to MELT. • Dr. McKay pointed out that Monte Carlo will be taking place November 16th. Admissions will be holding blitz interviews that same weekend, so any shifts in the schedule should take into account that students will be very engaged in other activities that weekend. • The Team Lead for Phase 1 is in the process of recruiting and building his team. There was a question regarding student Representation, as there are no phase one students until the fall. <ul style="list-style-type: none"> ○ Suggestion that, if required, the lead should go to MSS and request a rep from the current first year class, until school starts for the new Phase students. • A motion was made to approve the scheduling and assessment methods as presented for Phase I <ul style="list-style-type: none"> ○ Because of the need for more detail for the special projects course, the motion was amended to approve the course curriculum for MED 5710, 5720, 5740 and to approve, pending receipt of requested information, MED 5730 (Special Projects I) 	
	<ul style="list-style-type: none"> • Item 3(b) Pre-clerkship 	<p>No items.</p>	

<p>#4 NEW BUSINESS</p>	<ul style="list-style-type: none"> Item 4(b) MediTac name change 	<ul style="list-style-type: none"> The standing committee has requested that UGMS change the name from “MediTec” to “iTac”. This is due to confusion with the acronym MEDITECH. 	<p>ACTION: Motion to approve the name change. Motion: S. Murphy Seconded: D. McKay All in favor.</p> <p>CARRIED.</p>
	<ul style="list-style-type: none"> Item 4(a) Pain management teaching 	<ul style="list-style-type: none"> A letter from Dr. J. Pridham was presented for information. He is doing a research project on Pain management teaching. He intends to pilot a study with some students during the summer of 2013 with a view to broader implementation in the next year. This was discussed. It was noted that UGME currently has some trouble placing students in Anesthesia for an elective, and the implications of the proposed project were not certain in this regard. <ul style="list-style-type: none"> Dr. Murphy noted that UGMS would not normally approve research projects <i>per se</i>. In this particular case, however, it is reasonable to support Dr. Pridham’s project with the proviso that it not negatively impact student teaching in any manner. On a related matter, Dr. McKay presented results of Question 15 from the CGQ that concerns Pain Management. This year 48% of students ranked the teaching in this subject as inadequate. This is our best year for this as it has normally been up to 60%. This has been consistent problem over time. <ul style="list-style-type: none"> He suggests that an AD-HOC committee be formed, including Anaesthesia faculty, to look at the current Pain Management curriculum and suggest ways to address perceived deficiencies. 	<p>ACTION: Motion to create an AD-HOC committee to address the Pain Management curriculum. Motion: Dr. McKay Seconded: S. Murphy All in favor.</p> <p>CARRIED.</p> <p>Dr. Pridham will be advised of the Committee’s support for his proposal.</p>
	<ul style="list-style-type: none"> Item 4(c) Next meeting date 	<ul style="list-style-type: none"> It was agreed that over the summer months, urgent matters could be dealt with my e-mail meetings. 	
		<p>Meeting Adjourned at 5:20 pm.</p>	

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