

Minutes / Action Items – Undergraduate Medical Studies Committee Meeting

<b>MEETING</b>	<b>UNDERGRADUATE MEDICAL STUDIES COMMITTEE MEETING MINUTES - SPECIAL MEETING</b>		
<b>CHAIR</b>	SEAN MURPHY		
<b>DATE</b>	April 24 <sup>th</sup> , 2013, Room H2990-PDCS, Meeting Room 4		
<b>MEMBERS</b>	Members: S. Murphy, Chair, D. McKay, O. Heath, S. Drover, L. Glynn, C. Morris-Larkin, J. Campbell-teleconference, E. Hillman, C. Malone, M. Marshall (Minutes taped)		
<b>PARTICIPANTS</b>	<b>Attendees:</b> S. Murphy, D. McKay, O. Heath, S. Drover, L. Glynn, C. Morris–Larkin, E. Hillman, C. Malone, M. Marshall (Minutes taped) <b>Guest(s):</b>		
<b>REGRETS</b>			
<b>AGENDA</b>	<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
WELCOME / MEETING START TIME	S. Murphy opened meeting	<ul style="list-style-type: none"> <li>• Call to Order at 4 p.m.</li> <li>• Quorum was in Attendance</li> </ul>	
#1 - ADDITIONS TO THE AGENDA	#1 Agenda Approval	<ul style="list-style-type: none"> <li>• Agenda was approved</li> <li>• This is a special meeting intended to discuss matters related to Accreditation and there will be no new business.</li> </ul>	
#2 - REVIEW / APPROVAL OF MINUTES	#2 Review / Approval of Minutes – April 17 <sup>th</sup> , 2013	<ul style="list-style-type: none"> <li>• Approval of minutes from April 17<sup>th</sup> meeting was deferred to the next regular scheduled meeting.</li> </ul>	
#3	# 3 Accreditation database and related documents	<ul style="list-style-type: none"> <li>• S. Murphy conducted a review of relevant sections of the database along with standards for which the UGMS has primary and secondary responsibility, in accordance with document circulated by Dr. Peters. The review also included the Institutional Self Study, the Independent Analysis and results of the CGQ.</li> <li>• D. McKay reviewed the Curriculum Map, demonstrating the navigation and search features as well as linkages with program objectives etc.</li> </ul>	

		<ul style="list-style-type: none"> <li>• S. Murphy reviewed the key policies</li> </ul>	
ADJOURNMENT	Adjournment / Next Meeting	<ul style="list-style-type: none"> <li>• Meeting adjourned at 5:50</li> <li>• Next Meeting: May 15<sup>th</sup>, 2013</li> </ul>	

2013 January						
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February						
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November						
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December						
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