

Phase 2 Management Team
November 23, 2015
1600- 1800
M2M240
Minutes

Present: Lisa Kenny, David Stokes, Steve Shorlin, Diana Deacon, Maria Goodridge, Jinelle Ramlackhansingh, Vereesh Gadag, Lesley Turner, Barton Thiessen, Vivian Whelan

Regrets: Mike Hogan, Cassandra Hawco, "Cecily XXXsecond student" Gerona McGrath, Amanda Pendergast, Lyn Power

1.0. Review/Approval of Agenda

2.0. Review/Approval minutes from September 14, 2015

Motion to accept: Vereesh Gadag
Seconded by: Barton Thiessen
All in favor.

3.0. Business Arising (Integrated into Standing Items)

4.0. Standing Items

4.1. Assessment

- Clinical Skills action item from September 14 – OSCE has been successfully scheduled for June 2016

4.1.1. Historical Data – Diana Deacon

- Committee members had voiced some concerns about the decreased opportunity for reassessment or issues regarding performance will the UGMS directed change in the Assessment plan,
- Diana generated a report comparing compared the Hofstee method with the 75% standard and the historical 2 standard deviations. The pass marks for each method are fairly close. There are more failures with a pass mark of 75%.
- All question were answered and the Phase 2 management team were comfortable with the Hoftee Method.

4.2. Evaluation

4.2.1. Phase 2 evaluation data – Gerona McGrath

- The Phase 2 evaluation data was circulated 1 week prior to the meeting.
- The evaluation forms were reviewed in detail at The PESC meeting held on Nov 17, 2015.
- These reports were reviewed with all stakeholders and feedback was requested.
- Students reviewed reports via e-mail and a confirmation e-mail was sent on Dec 15, 2015.
- Multiple meetings were held with Jinelle Ramlackhansingh and Phase 2 Lead to address issues contained in reports.
- The response rate for the Phase 2 evaluation was very low at 38% compared to 79% last Phase 2.
- UGME will coordinate a cross phase ILS committee to review the evaluation of ILS.
- Evaluation reports were reviewed in detail.

- All feedback was discussed.
- Response to evaluation will be reviewed in the next Phase 2 management.

4.2.2. QI update

- No formal update

4.3. Phase 2 schedule Class of 2019

4.3.1. Approach to acute illness

- The Phase 2 Schedule has been released.
- All questions about scheduled answered.
- Long Term Plan
Class of 2020, will have a different timeline.
- There is agreement that Phase 1 community visit be dropped and placed in Phase 2. It will be scheduled before and after the Spring Break. Phase 1 will run September to December; Phase 2 will run January to June; and Phase 3, September to June.
- Biostats is moving starting with the Class of 2020. The Intro for Biostats will occur in Phase 1 with the remainder of Biostats session early in Phase 2. Critical Appraisal will occur in Phases 2 and 3.

4.4. ILS/Life-long learning

4.4.1. Assignment Update

4.4.2. Need for assessors

- Still need faculty to volunteer to assess the ILS assignments for the upcoming iteration.

4.5. Special Projects/Physician Competencies

4.5.1. Special Project/Physician Competencies Lead

4.5.2. Independent Projects

4.5.2.1. Independent project curriculum

- New research curriculum.
- Still looking for people to fill the research methods sessions, i.e., how to develop a research question, how to write a research proposal.

4.5.2.2. Need for mentors Phase 1

- Phase 1 is looking for mentors.
- The mentor will assist students with a systematic review.

4.6. Clinical Skills

4.6.1. Proposed Clinical skills leave

- 4 sessions in total
One session in any of the following subject areas:
- o Head and neck
- o Respiratory
- o Cardiovascular
- o Gastrointestinal
- o Neurology
- o Musculoskeletal

Motion: Accept Clinical Skills leave policy

Motioned by: Lisa Kenny

Seconded by: XXXX???

Students accepted motion via e-mail vote on Dec 15, 2015

4.7. Teaching/Learning Methods

- Discussion around the need for faculty ran teaching assessment.
- There is a chair for teaching and learning for the Faculty of Medicine, Adam Dubrowski.
- Lisa to review the terms of reference for this position.

4.8. Student Issues

- No issues.

5.0. New Business

6.0 Date Next Meeting: Jan 18, 2016