

## Phase 2 Management Team

April 13, 2016

1600- 1730

M2M240

Minutes

**Present:** Lisa Kenny, David Stokes, Don McKay, Jinelle Ramlackhansingh, Amanda Pendergast, Diana Deacon, Vereesh Gadag, Pushpa Sathya, Mike Hogan, Carla Peddle, Gerona McGrath, Steve Shorlin, Lesley Turner, Peter Gregory, Maria Goodridge, Kirsty Tompkins, Vivian Whelan

**Regrets:** MacKenzie Turpin, Cecily Stockley, Barton Thiessen

### 1.0. Review/Approval of Agenda

No additions

### 2.0. Review/Approval minutes from February 10, 2016 and March 9, 2016

February 10 minutes under 4.3.1., 'assessed' changed to 'assigned.'

Motion to approve with changes: Dr Maria Goodridge

2nd: Dr Pushpa Sathya

All in favour

March 9 minutes - edited the last paragraph

Motion to approve with changes: Dr Kirsty Tompkins

2nd: Dr Lesley Turner

All in favour

### 3.0. Business Arising (Integrated into Standing Items)

### 4.0. Standing Items

#### 4.1. Summative Assessment

- Ongoing issues with regard to fill-in-the-blank questions. This issue will be deferred to SAS and UGMS.
- Ongoing issues with faculty development on MCQ and clinical decision making questions. Fortunately several Faculty are attending CCME and will be participating in assessment workshops. Dr Tompkins is completing the workshop on the creating of clinical decision-making questions. UGME office is exploring options to offer this type of training to all Faculty
- Summative exam results reviewed
- The issue with students not receiving rubric feedback has been resolved.
- Dr. Gadag sought advice on the process of giving feedback on the Biostats take home exam. The students are allowed to review their answers if they fail. Dr. Gadag can meet with them and review their questions. If a student does not achieve a passing grade can review their questions.

#### 4.2. Evaluation

##### 4.2.1. QI Sessions, ILS focus groups, block reviews, and faculty evaluations

- There have been two QI sessions since the last meeting. The first was on March 10.
  - Issues:
    - Assessment: Some students perceive inconsistencies between assessors on written assignment. Action: This

information will be feedback back to the Faculty members. Each assignment has a clear rubric.

- Although there is significant improvement there is persistent issues of lecturers going overtime. UGME is continuing to inform Faculty that sessions at 50 mins.
  - Some students fail to see the relevance of Physician Leadership Certificate. The students feel there is also some overlap with other Special project content. Action: Dr Victor Maddalena will complete an online video to explain the relevance to their role as a practicing physician. There is an ongoing effort to refine the Physician Leadership Certificate course for the UGME curriculum.
- QI session on March 24
    - Issues :
      - Students requested a list of all the material that will be tested on each exam. Action: Students were reminded that the most current and continually updated copy of this information is available on D2L.
      - Schedule issues. Faculty are frustrated with how they are informed of teaching assignments. This is a particular issue for members of the Faculty of Surgery as the ULC positions in this Discipline are currently vacant. Action: UGME will address this issue with the Chair of Surgery.

#### 4.3. ILS/Life-long Learning

##### 4.3.1. Stem Update

- Facilitators have been identified for all sessions except for May 12.
- Dr Jinelle Ramlackhansingh will act as a backup in the event a Facilitator is absent.

##### 4.3.2. ILS Assignment. Need for assessors

- As no one has volunteered Dr Kenny has agreed to grade all 81 ILS assignments.

#### 4.4. Special Projects/Physician Competencies

##### 4.4.1. Special Projects/Physician Competencies Lead

- All students have a project and mentor.
- There are some Ethics assignment issues however these are being worked out.

#### 4.5. Clinical Skills

##### 4.5.1. Update

- No major Clinical Skills issues.
- Phase 2 clinical skills OSCE is in June. One concern is faculty fatigue with OSCEs. UGME and PGME OSCEs need to be streamlined to ensure optimal schedule. Action: Dr Goodridge and Dr Jinelle Ramlackhansingh
- Evaluation: There is a new process for evaluating faculty. Starting with the next academic year, students will complete evaluation on one45.

#### 4.6. Student Issues

- As Phase 2 does not have an Anatomy lab exam students wish clarify the weighting of anatomy on summative exams. Anatomy has the same number of assessment items per contact hour as other sessions.
- Students request that faculty evaluation forms have faculty photos. PESC is working on this issue.
- Some faculty members are not aware the level of the students they are teaching. The Phase 2 students report they have received a couple of sessions that were taught at an advanced level. UGME will explore ongoing strategies to communicate with faculty.

#### 4.7. Curriculum Issues

- Anatomy teaching
  - Ongoing discussions about the future of anatomy teaching. Ongoing issues with wet specimens.
  - UGME is working with interested parties from different disciplines that are interested in anatomy such as radiology, surgery. Guidance is needed on the type of technological alternatives to using wet tissues.

**6.0 Date Next Meeting:** May 11, 2016