



Phase 2 Management Team Minutes

Monday, November 2, 2020

4:00 p.m.

Webex

Attendees: Heather Jackman (Chair), Heidi Coombs, Maisam Najafizada, Stephanie Atkinson, David Stokes, Alison Haynes, Barton Thiessen, Fiona Landells, Georgia Darmonkow, Katrin Zipperlen, Steve Shorlin, Brian Kerr, Maria Goodridge, Jacqueline Costello

Regrets: Tanis Adey, Carla Peddle

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No issues	
Review and approval of prior minutes - Review of action items from previous meeting	Motion to accept October 5 minutes: Barton Thiessen Heather has sent response to SAS.	
1. Business Arising		
2. Assessment	Clinical skills assessment: responses have been discussed and presented at SAS last week. Will have an action plan in place if there are any issues.	

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	<p>There have been impacts due to COVID. The OSCE was removed.</p> <p>Everyone passed clinical skills. The numbers are down for exemplary. They are formally assessed.</p> <p>Heather will do a response for the clinical skills evaluation and send it to Katrin.</p> <p>Proctorio is being used for online exams. Everyone is recorded. Unusual motions are flagged for review. The learners know what behaviour will trigger a review.</p>	
3. Evaluation	<p>Heidi presented the response reports to PESC. They are satisfied each have been adequately addressed.</p>	
4. The Patient	<p>There are no curriculum changes. A meeting was held last week to discuss what can be delivered in person. MedSoc polled the class. 61 would like hands on. Higher response rate is needed. When the majority of the class has responded. Bring it to the instructor. There may be multiple sessions of same class. There will be a lot of scheduling and resources to do this. When the learners have signed up for in person class, they must commit to attend. The labs are not mandatory.</p>	



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5. Community Health	The community visit will not be going ahead. There is priority for the Phase 3 visit since they missed the visit in Phase 2. There will be a meeting to identify an alternate activity and revised assessment plan. There are a large number of learners and limited number of spaces and restrictions in place. Maisam will inform ahead of time the alternate activity.	
6. Physician Competencies	No issues.	
7. Clinical Skills	There is an Internal Working Group in the Med school that are looking and space and resources. Due to demands at CLSC, clinical skills at CLSC has been reduced. They can only offer every other week. One week of Phase 2 and the other week of Phase 3. Phase 3 clinical skills ends in April. The schedules will need to change. There needs to be four 2-hour sessions for each discipline. If restrictions don't change, they will only get one hour instead of two. Blood pressure couldn't be done in Phase 1. Will this affect clerkship? We need to hear learner concerns. Maria will pass it along to Dr. Adey. Hands on clinical skills are needed. Does it have to be limited to CLSC? If larger spaces can be used, it will accommodate more than one person.	

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	<p>The one-on-one sessions have been really good. All prep is done for faculty and learner. Will accreditation be affected by this? There are four sessions for History and Physical with four learners and one standardized patient. Missing the repetition of two hours. Making mistakes and redoing is how they learn. MSK would be hard to do in one hour to cover the MSK exam. CLSC has an increased demand January – April. The Internal Working Group are making these decisions. Some decisions are made by the Task Force.</p> <p>What are other schools doing? We are comparable with Dalhousie but some sessions are not being done. Some are doing a condensed version. Some schools are having groups of three or four students per group while others are not doing anything. Maria has the document of what others are doing.</p> <p>The learners need to read Bates' Guide to Physical Examination and History Taking.</p>	
8. Student Issues	Discussed above	
9. Accreditation	The accreditation visit is due in 2022. Any impact from this winter and feedback from learners will be used. If standards are not being met, may see if the following year can be used due to COVID-19	

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	<p>connected issues. The barrier for Clinical Skills is providing the same for other schools, Postgrad, Pharmacy, etc. Queens is doing clinical skills in a gym. To divide the class into smaller groups still needs to be approved.</p> <p>Students will get feedback from the class. The reps will bring to Heather what has been disappointing and offer some solutions. Heather will then bring it to Dr. Adey. Maisam also welcomed solutions for the community visit.</p>	
10. New Business		
Next Meeting	December 7, 2020	

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