

Phase 2 Management Team Minutes

Monday, April 12, 2021

4:00 p.m.

Webex

Attendees: Heather Jackman (Chair), Brian Kerr, Fiona Landells, Georgia Darmonkow, Jennifer Leonard, Katrin Zipperlen, David Stokes, Barton Thiessen, Alison Haynes, Heidi Coombs, Michelle Simms, Steve Shorlin, Carla Peddle, Maisam Najafizada, Jacqueline Costello

Regrets: Tanis Adey, Amanda Pendergast, Stephanie Atkinson

Recorded by: Vivian Whelan

| Topic | Details | Action Items and person responsible |
|--|---|-------------------------------------|
| Introduction and Welcome | | |
| Agenda review - Review for Conflict of Interest - Confirmation of Agenda | No conflicts | |
| Review and approval of prior minutes - Review of action items from previous meeting | Motion to approve: Alison Haynes Seconded: Georgia Darmonkow All in favour | |
| 1. Business Arising | | |
| 2. Assessment | The block 3 exam was on April 1. The results were similar to blocks 1 and 2 exams. There were a | |

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| | <p>number below 70%. About 85% of the questions were challenged. Questions were sent back to 10 faculty. There were few credits. Some questions on the exam were about material that hadn't been covered, but is in Phase 3. Sometimes different instructors give different information. UCLs should coordinate with faculty that same information should be given.</p> <p>There were several questions on the exam with 'except' which should be avoided. Sometimes, that all that is received. Alison can help with this.</p> | |
| 3. Evaluation | <p>Added more questions to feedback:</p> <ol style="list-style-type: none"> 1. Overtime/too many slides 2. Instructor did not go into overtime 3. Had applicable number of slides <p>The next QI session is May 10 @ 3:30.</p> <p>There was faculty orientation a couple of weeks ago and Dr. Adey brought up the issue of overtime. Another workshop will happen soon. Steve Shorlin will bring up overtime.</p> | |
| 4. The Patient | <p>There are several minor objective changes. Some were reworded or links for tightened.</p> | |



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| 5. Community Health | There will be 16 groups for the Community Health visit. They will meet with an advisor for a maximum of 3 hours. They can communicate with more than one advisor without overwhelming the advisor. Contact Renée Mercer first to start the communication with organizations. There are a lot of resources to set it up. | |
| 6. Physician Competencies Research Day | No major issues | |
| 7. Clinical Skills | No report | |
| 8. Student Issues | No issues. They are currently on their Research/Community Visit blocks. Some learners are shadowing. | |
| 9. Accreditation | | |
| 10. New Business | | |
| Next Meeting | May 3, 2021 | |

***Our Vision:** Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*