

Phase 1 Management Team
October 27, 2016
1600- 1730
M2M240
Minutes

Present: Amanda Pendergast, David Stokes, Carla Peddle, Diana Deacon, Katrin Zipperlen, Rebecca O'Leary, Jinelle Ramlackinsingh, Maria Goodridge, Vivian Whelan, Laura Gillespie, Akshay Sathya, MacKenzie Turpin

Regrets: Catherine Mah, Steve Darcy, Jon Church

1.0. Review/Approval of Agenda

2.0. Review/Approval minutes from September 22, 2016
No changes

3.0. Business Arising – Welcome to New Members

4.0. Standing Items – Course Reports

4.1. Healthy Person

- The student have had their second exam. Students questioned how they did on anatomy. Item difficulty was within the normal range. There were a couple of difficult questions. The anatomy questions were looked at and 30% of the students scored below 70% on those questions.
- Submission of questions is going well. The bank is building. Student are only permitted to view their wrong answer questions.
- There are not enough instructors for the labs. The students enjoyed having SPs. The students would like the labs to be more structured.

4.2. Community Engagement

- Concerns with summative assessment have been straightened out. Questions need to be submitted early.
- There have been no concerns with early clinical experience.

4.3. Clinical Skills

- Going good.

4.4. Integrated Learning Sessions

- The assignment is vague. The students don't know what needs to be done. The Rubric is vague. It was revised but it is still vague. A sample would help students. The second assignment is similar to the first. Students can review the comments on the first assignment, which will help with the second assignment. The Class of 2019 also found it difficult.
- Receiving the stems the morning of ILS is working well. One45 assessment procedures are confusing.
- Students find writing a criticism of a classmate difficult with only one hour. Most put N/A if they saw nothing wrong.

4.5. Physician Competencies

- Going well. Students have concerns about the poster presentation. The online module *Delivering Effective Presentations* is available for all Phases. The module includes a poster design guide, a presentation design guide, tutorials on PowerPoint, and keynote oral presentations. There will be a group of samples of posters from last year who were nominated as being the best in their group. This session will be an in-class session for the students.
- Issues came up with faculty. They didn't realize that a form existed.

4.6. Evaluation/quality Improvement

- Only one session so far. Early Clinical Experience is going well. Faculty are supportive of the Community Engagement exam. Lecturers have been supportive of the students and want them to do well.
- Anatomy came up as an area that needs to be worked on. There was an issue with the research pillar lecture.
- Students would like to do faculty evaluation on a weekly basis instead of at the end of a block. With Phases 2 and 3 we are piloting having the students go in and select a tutor so they can evaluate anytime.
- The next QI session is November 7.

4.7. Student Issues – Discussion

- The students who had to reassess were notified just a couple of days before the reassessment. It takes time to review questions. Going forward, students who may have to reassess can view their coaching report before adjustments. There needs to be more time between the exam and the reassessment.

4.8. Faculty Issues - Discussion

- More faculty is needed for anatomy. Anatomy is going to be integrated through all phases. A lot of schools across the country are utilizing radiology to help learn anatomy.
- If there are sequencing issues, it is brought up in the block review.

5.0. New Business

5.1. Other

6.0 Date Next Meeting: **November 24, 2016**