



Phase 3 Management Team Minutes

Wednesday, February 2, 2022

4:00 p.m.

Webex

Attendees: Jasbir Gill, chair, Brian Kerr, Alison Haynes, Katrin Zipperlen, Steve Shorlin, Suzanne Drodge, Taryn Hearn, Michelle Simms, David Stokes, Rod Russell, Debra Bergstrom, Rick Audas, Georgia Darmonkow, Jerry McGrath, Stephanie Atkinson

Regrets: Heidi Coombs, Fiona Landells

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome		Jasbir Gill
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflict	Jasbir Gill
Review and approval of prior minutes – Review of action items from previous meeting	Motion to approve: Jasbir Gill Seconded by: Alison Haynes	Jasbir Gill
1. Assessment Working Group	There are no concerns. The exam on Monday is done online. Students were feeling stressed. Included on the challenge cards that they were being set up for failure. Marks were good. Learning is objective based, therefore, they should be looking at what they need to know under each objective. A request has gone to faculty for explanation of their formative assessment questions.	Suzanne Drodge/ Katrin Zipperlen

Our Vision: *Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*



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2. Curriculum Lead	Returned to in-person teaching on January 31. Continuity plan remains in place. During the UCL meeting last week, equity and inclusion were discussed with guests Dr. Ogunyemi and Dr. Allison.	Alison Haynes
3. PESC	No report	Heidi Coombs/ Jasbir Gill
4. Clinical Skills	Pronoun usage in clinical skills as come up. There were some issues with the urogenital sessions but were addressed. Almost all clinical skills are going ahead. Students won't be going around with tutors for general surgery. Virtual physical assessment was not like by preceptors and students. Will make every effort for in-person physicals.	Debra Bergstrom
5. ILS	There was an in-person ILS session yesterday, which went well. There are three sessions in a six-week period.	Jerry McGrath
6. Research Curriculum Group	Going well. Some have reached out to Michelle. A progress form will be sent to see where they are with their research. The Family Medicine APA and David Stokes will sent out a survey soon for the block, site and accommodations.	Rod Russell Michelle Simms



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7. Community Health & Faculty Issues	Nothing to report	Rick Audas
8. Physician Competencies	Nothing to report	Stephanie Atkinson
9. Learner Issues	No issues. Happy to be back in-person.	Georgia Darmonkow Fiona Landells Ian Janes
10. Accreditation Updates	<p>The virtual accreditation visit is April 4-6, 2022. There is no schedule yet. Taryn Hearn gave a few tips of what to expect. She went through a few questions that might be asked and who is best to address them.</p> <p>Brian will be developing a 'cheat' sheet to send to every one of the dos and don'ts.</p>	Brian Kerr Taryn Hearn
11. Next meeting	<p>March 2, 2022</p> <p>Motion to adjourn meeting: Jasbir Gill</p> <p>Seconded by: Alison Haynes</p>	