



Phase 2 Management Team Minutes

Tuesday, March 28, 2023

4:00 p.m.

Webex

Attendees: Amanda Fowler (Chair), Tara Snelgrove, Katrin Zipperlen, Jennifer Leonard, Carla Peddle, Maria Goodridge,

Regrets: Jinelle Ramlackansingh

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts	
Review and approval of prior minutes - Review of action items from previous meeting	<ul style="list-style-type: none">- Motion to approve March 7 minutes: Amanda Fowler- Seconded by: Tara Snelgrove, Mary Jane Butler- All in favour	
1. Business Arising		
2. Assessment	<ul style="list-style-type: none">- The next exam is on March 31. The exam is ready.	

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3. PESC	<ul style="list-style-type: none"> - No feedback to report. - The faculty evaluation response rate for the previous block is at 10%. - There are many faculty members and they need to be evaluated. - Is there a more user-friendly option? 	
4. Curriculum Lead	<ul style="list-style-type: none"> - Minor curriculum change. <p>Motion to support the minor curriculum changes as outlined in the attached document: Alison Haynes Supported by: Amanda Fowler Seconded by: Tara Snelgrove</p>	
5. Community Health	<ul style="list-style-type: none"> - Community visits are about to go ahead. - Overall, there has been quite a lot of engagement and feedback regarding placing the students so far. 	
6. Research	<ul style="list-style-type: none"> - Independent Projects blocks start on Monday. - Learners can reach out to Michelle Simms. 	
7. Physician Competencies	<ul style="list-style-type: none"> - No report. 	
8. Clinical Skills	<ul style="list-style-type: none"> - Moving to MSK after the break. No issues. 	
9. ILS	<ul style="list-style-type: none"> - No issues. 	
9. Student Issues	<ul style="list-style-type: none"> - There were some issues with housing during the community placement. The placement starts on April 3. The DME are meeting tomorrow to fill in the gaps. 	
10. New Business - update	<ul style="list-style-type: none"> - March 10 IPE/ski weekend - update 	

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	<ul style="list-style-type: none">- A motion to disallow personal leave for IPE was brought to UGMS. The motion was approved. Attendance - update <ul style="list-style-type: none">- Amanda Fowler would like to address the class.- Mistreatment Survey will be available online. Feedback from learners is welcomed.	
11. Next Meeting	April 25, 2023	

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