



Phase 2 Management Team Minutes

Tuesday, April 25, 2023

4:00 p.m.

Webex

Attendees: Amanda Fowler (Chair), Tara Snelgrove, Jennifer Leonard, Brian Kerr, David Stokes, Katrin Zipperlen, Mary Jane Butler, Shruthi Bandi, Delphine Grynszpan, Michelle Simms, Heidi Coombs, Maria Goodridge, Alison Haynes, Carla Peddle, James Quinlan

Regrets: Jinelle Ramlackansingh

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts	
Review and approval of prior minutes - Review of action items from previous meeting	- Motion to approve March 28 minutes: Amanda Fowler - Seconded by: Alison Haynes, Mary Jane Butler - All in favour	
1. Business Arising		
2. Assessment	- Three exams have been given so far.	

Our Vision: *Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*

Phase 2 Management Team Minutes

Tuesday, April 25, 2023

4:00 p.m.

Webex

	<ul style="list-style-type: none"> - Students are currently on their community visit/research blocks 	
3. PESC	<ul style="list-style-type: none"> - Quality improvement had a low response rate. - There are several sources for reporting a disrespectful tutor. - PBLs and tutorials went well. - IT solutions for feedback were discussed. - There is no need for the Liver PBL prep sessions <p>Action: COS will discuss with the UCL regarding the Liver PBL prep sessions.</p>	
4. Curriculum Lead	<ul style="list-style-type: none"> - Nothing new. COS is meeting with individual UCLs. 	
5. Community Health	<ul style="list-style-type: none"> - Community visit is underway. - There is an ongoing issues of low attendance. - Setting up a student focus group regarding community health sessions will be brought to MedSoc. - COS can meet with student reps. - COS will meet with the Community Health UCL to examine which sessions are designated as mandatory. 	
6. Research	<ul style="list-style-type: none"> - No issues 	
7. Physician Competencies	<ul style="list-style-type: none"> - No report. 	

Our Vision: *Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*



Phase 2 Management Team Minutes

Tuesday, April 25, 2023

4:00 p.m.

Webex

8. Clinical Skills	- No issues.	
9. ILS	- No issues.	
9. Student Issues	- Community placement issues were discussed. - Students are not notified in a timely manner of clinical skills schedule changes.	
10. New Business - update		
11. Next Meeting	May 23, 2023	

Our Vision: *Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*