

Resident Travel for Research and Scholarly Work Guidelines

Research and scholarly activity is a required component of residency training as indicated in the accreditation standards of the Royal College of Physicians and Surgeons of Canada (RCPSC) and the College of Family Physicians of Canada (CFPC). Discipline Funds can be utilized to support residents who wish to present their research and scholarly work at conferences.

The purpose of this document is to provide guidelines for the appropriate and equitable use of Discipline Funds to augment expenses associated with resident travel to conferences to present their research and scholarly work.

All expenditures are at the discretion of the Chair and must follow applicable Memorial University of Newfoundland (Memorial) policies. Like all Discipline Fund expenses, approval for resident activity expenditures are subject to available funding. Under exceptional circumstances, undergraduate medical students may be considered under this guideline.

Guidelines

- 1.0.** The approval of funding to support resident travel to present research/scholarly work at a conference is at the discretion of the Discipline Chair.
 - 1.1.** The quality of the work being presented, the type of presentation (poster; oral; workshop), and the conference location (domestic vs. international) are all factors that must be considered when determining if travel funding is appropriate.
 - 1.2.** Disciplines are strongly encouraged to create their own internal guidelines to outline appropriate expenditures for resident conference travel. Discipline specific guidelines must be reviewed by the Finance office.
- 2.0.** To receive travel funding, residents must have made a significant contribution to the research/scholarly work being presented.
 - 2.1.** Disciplines are required to have a research lead who can oversee the research/scholarly work being conducted in the discipline and its dissemination at conferences.
- 3.0.** Residency programs can provide up to a maximum \$3000 for a resident to attend a conference to present their research/scholarly work.
- 4.0.** Subsequent presentations of the same research/scholarly project at additional conferences will not receive funding.



Faculty of Medicine

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