FINANCIAL COUNSELLING ADVISORY TEAM (FCAT)

MINUTES

Student Affairs Boardroom – 2 June 2015

Present:

Scott Moffatt (Assistant Dean, Student Affairs)
Gary Tarrant (Family Medicine)
Mariah Hughes (Medical Student)
Philip Kearley (Financial Counsellor)
Mary Dray (Student Affairs Officer)

Apologies:
Marc Kawaja (Resident, Family Medicine)
John Martin (Pediatrics)
Pam Snow (Family Medicine)
Andrea Warman (Student Affairs Coordinator)

1.0 Review of Minutes of Meeting (December 22, 2014)
Minutes were reviewed and accepted.

2.0 Financial Services Curriculum 2014/15
Scott presented the Financial Services Curriculum Timeline which was offered to the students during the 2014/2015 academic year. The format was considered to be well received by the students and a similar format will be followed for the 2015/2016 Academic Year.

3.0 Recruitment for Postgraduate Student
The term for Marc Kawaja, Family Medicine Resident, has been completed. It was suggested that we invite Stephanie Reid to sit on the committee as the postgraduate member. **ACTION: Mary to contact Stephanie**

4.0 E-presentation/webinar for incoming students
Phil and Andrea will be meeting with DELTS to discuss the planning for the webinar. The presentation will be divided into individual blocks/modules. It is anticipated that the webinar will be ready in July.

5.0 Software Program
Phil will be meeting with the HSIMS Department to develop a software program in which students will be able to complete an online budget application which they will have completed before he meets with the student face to face.

6.0 Other Business
Gary announced that he will be taking a sabbatical for a one year period so will be unable to sit on the committee for the 2015/16 academic year.

7.0 Next Meeting
Our next meeting will be held in late October.

8.0 Adjournment
There being no further business the meeting adjourned at 4:50 pm.