

Student Assessment Sub-Committee		DATE	October 26, 2016
		ROOM	PDCS Room 4
CHAIR	Dr. Vernon Curran, Chair		
MEMBERS: 2015 - 2016	<p><i>Voting members:</i></p> <p><i>Dr. Pam Pike, Phase 1 Assessment Lead</i></p> <p><i>Dr. Mike Hogan, Phase 2 Assessment Co-Lead</i></p> <p><i>Dr. Barton Thiessen, Phase 2 Assessment Co-Lead</i></p> <p><i>Dr. Gokul Vidyasankar, Phase 3 Assessment Lead</i></p> <p><i>Dr. Jason McCarthy, Phase 4 Lead (Clerkship Coordinator)</i></p> <p><i>Mr. Mackenzie Turpin, Phase 1-3 Student</i></p> <p><i>Mr. Matthew Quann, Phase 4 Student</i></p> <p><i>Dr. Magdalena Lugowski, PARNL Resident</i></p> <p><i>Dr. Catherine Mah, Member-at-Large</i></p> <p><i>Dr. Craig Moore, Member-at-Large</i></p> <p> </p> <p><i>Ex officio (non-voting) members:</i></p> <p><i>Dr. Donald W. McKay, Associate Dean, UGME</i></p> <p><i>Dr. Sean Murphy, Chair, UGMS Committee</i></p> <p><i>Ms. Gerona McGrath, PESC</i></p> <p><i>Ms. Diana Deacon, Educational Specialist, Assessment</i></p> <p><i>Mr. Stephen Pennell, Manager, Health Education Technology and Learning</i></p> <p><i>Ms. Elas Winter, Support Staff, UGME</i></p>		
PARTICIPANTS	V. Curran, D. McKay, M. Hogan, B. Thiessen, L. Kenny, C. Moore, P. Pike, D. Deacon, S. Pennell, M. Turpin, G. McGrath		
RECORDING SECRETARY	<i>(Minutes Taped) Transcribed by Carol Vokey</i>		
INVITED GUEST			
REGRETS	A. Pendergast, C. Hah, J. Downing, G. Vidyasankar, J. Hickey, J. McCarthy, M. Lugowski, C. Harty, M. Quann		
MINUTES			
AGENDA	ITEM	DISCUSSION	ACTION
WELCOME	The Chair convened the meeting at 4:02p.m.		
#1 REVIEW & APPROVAL OF MINUTES	a) Approval of September 28, 2016 minutes.	<p>The minutes of the September 28, 2016 minutes were reviewed.</p> <p>It was MOVED by V. Curran and SECONDED by P. Pike to approve the minutes of the September 28, 2016 minutes as presented.</p> <p style="text-align: right;">All were in favour and the MOTION CARRIED.</p>	ACTION: It was moved by V. Curran and seconded by P. Pike to approve the minutes of the September 28, 2016 minutes as presented. Motion carried.

	<p>b) Follow-up on ACTION items from September 28, 2016 meeting.</p>	<p>i. <u>Terms of Reference and Membership</u>: brought to UGMS and approved. D. Deacon Phase 4 Lead Delegate Assessment Lead. J. McCarthy not available on Wednesdays, students in place.</p> <p>ii. <u>Summative Assessment Procedure for Phase 4 Courses</u>: not to Phase 4 Committee yet will address at meeting next week.</p> <p>iii. <u>Update on “watch list” data (D. McKay)</u>: D. McKay presented watch list data compiled using sum of all NBME multiple choice scores (first attempt) for students in the Class of 2017 in Phases 1 to 4. Looking at the results in Phase 4, the findings include:</p> <ul style="list-style-type: none"> - 1 person has dropped significantly compared to Phases 1, 2 and 3; - 3 people went down by more than 1 quintile; - 2 have gone up more than 1 quintile. - These changes seem to be a signal of something happening in their lives which has been brought to Student Affairs. <p>He suggests going forward to look for consistency in future years. With this information, intervention could start by the end of year 1. V. Curran asked if there is a role for this Committee, and D. McKay suggested continuing to analyze information and act sooner to help correct concerns. Results show we are testing appropriately and identifying good learners. M. Hogan suggested looking at MCAT scores as these could be an earlier flag, and D. McKay thought this would be beneficial.</p> <p>iv. <u>Presentation on Phase 4 app (S. Pennell)</u>: Demo of the app will take place at next meeting. This app should eliminate the need for paper clinic cards, and S. Pennell explained how the app works for the new members of the Committee. Testing being done with Surgery, OBS/Gyne, and Psychology, and they hope to start BETA version in November.</p>	
<p>#2 Phase 1 -4 Assessment Updates (Assessment Working Group</p>		<p><u>Phase 1 – P. Pike</u> P. Pike said 5 students are reassessing for the second exam. E. Winter suggested releasing marks to students earlier than Friday afternoon and letting them see objectives before the adjusted mark is done. Last week marks were not released until late Friday afternoon and students only a</p>	

Leads)	a) Phase 2 Class of 2020 Assessment Plans	<p>couple of days before reassessment. Currently, they cannot view objectives until the adjustment is done. M. Turpin said he has heard the same concern from Phase 1's, and allowing them to see objectives before the adjusted mark is released would help identify which areas they need to work on. All agreed to change the process to reflect this suggestion, and that there will be no change in the policy/procedure that students are not shown their correct answers.</p> <p>M. Turpin was introduced as SAS Junior Representative.</p> <p><u>Phase 2 – L. Kenny</u> L. Kenny said all students have been promoted. Her team is now looking at unadjusted scores and will meet with students to address concerns.</p> <p>Phase 2 Assessment Plans:</p> <ul style="list-style-type: none"> • no major changes • 5 weeks lost due to change in structure • no big change in distribution • detailed description of the self-directed learning assignment has been removed • M. Turpin provided feedback regarding deliverables for Phase 2 research project. Most students didn't feel the research poster was appropriate as the lit review poster and the research proposal poster were very similar and that it is an extra step with no real benefit. L. Kenny said this is useful feedback which will be addressed in Physician Competencies. <p>MED 6750 The Patient – Acute or Episodic Health Problems:</p> <ul style="list-style-type: none"> • 2 reassessment dates because of spring break and community visit <p>6760 Clinical Skills II:</p> <ul style="list-style-type: none"> • losing 5 weeks made it difficult to fit in content • Neurology switched to Phase 3 <p>MED 6770 Physician Competencies II:</p> <ul style="list-style-type: none"> • only dates change • poster weighting was discussed as per M. Turpin's comment on 	
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		<p>deliverables. Will be discussed further at the Phase 2 management team meeting.</p> <ul style="list-style-type: none"> • M. Turpin requested that it be made mandatory for mentors to approve posters in an effort to give students essential feedback. • S. Pennell offered to have his department compile a document on effective poster design which will be posted to d2l. • L. Kenny acknowledged and thanked J. Ramlackhansingh, D. Deacon and UGME staff for all their work. <p>There is one more assessment plan for Phase 2 (which starts in January) which will be ready for presentation at the next meeting.</p> <p>It was MOVED by L. Kenny and SECONDED by P. Pike to accept Phase 2 Class of 2020 Assessment Plans as presented.</p> <p style="text-align: center;">All were favour and the MOTION CARRIED.</p> <p><u>Phase 3 – G. Vidyasankar</u> Not present.</p>	<p>ACTION: It was moved by L. Kenny and seconded by P. Pike to accept Phase 2 Class of 2020 Assessment Plans with proposed edit to poster issue. Motion carried.</p>
#3 Student Matters		Already covered above.	
#4 Formative/ Summative Assessment Monitoring/ Evaluation	<p>a) Phase 1 Exam 1 Blueprint</p> <p>b) Phase 4 Review Report from UGME</p>	<p>a) D. Deacon said no topics were without questions; no topics with fewer questions than required. Anatomy objectives/questions repeated across several topics/sessions.</p> <p>b) D. Deacon presented and explained Phase 4 Review Report on Class of 2017 by K. Zipperlen in the UGME Office which is relative to CACMS Elements 9.4, 9.5, 9.7 and 9.8. M. Hogan suggested students doing a History and Physical assessment should have to do an oral presentation at the end, and V. Curran said this should be discussed at the Phase 4 meeting. Data will continue to be gathered for comparison to data collected after the app release. S. Pennell can use this information for app reports.</p>	

#5 Update on EPA Project		D. Deacon said all data from all Surgery rotation clinic cards has been entered into an Excel file which will be studied and discussed at a meeting next week. Their MUCEP student worked on this and a part-time grad student is working on a lit review. They have finished a focus group with CDC's, and a survey to obtain feedback on how clinic cards worked over the past year has been completed.	
#6 Phase 4 Discipline Exams		D. McKay said there was no progress to report.	
#7 Progress Testing		<p>D. McKay said the Faculty of Medicine has to find \$2 million between now and April so he is unsure of funding for this new initiative. MCC is offering a free app pilot exam to the Class of 2017 for 2018 beginning March 28, 2017. Although the objectives will have a slightly different emphasis, it will be another opportunity for the class to take a live practice exam. We won't know if the funding is available to replace NBME's until D. McKay meets with the Dean in November. He foresees yearly savings by doing away with the NBME at a cost of \$43 per exam. Some disciplines have expressed interest in moving forward with discipline exams. S. Pennell said QuestionMark should be moving to the Cloud by January.</p> <p>With regards to the initiative to students having the opportunity to practice clinical decision making questions, D. McKay said in 2018 this will be available through MCC if the funding is there to purchase. S. Pennell said QuestionMark may be able to help with invigilation, and D. McKay and S. Pennell will work together on saving money in this area. M. Hogan suggested someone who attended the session with Claire Touchie on writing clinical decision making questions should be involved.</p> <p>L. Kenny said it is important to keep clinical decision making questions as a SAS agenda item and that it should be a priority to have someone take the lead on this to provide practice questions for students. V. Curran will discuss this with J. McCarthy at Phase 4 meeting. If funding becomes available, MCC might be an option. D. McKay to report back next meeting.</p>	<p>ACTION: D. McKay will report back to SAS after his budget meeting with the Dean.</p> <p>ACTION: D. McKay and S. Pennell will work together on saving money on invigilation.</p>
#8 Business Arising		Meeting adjourned at 5:30 pm.	