

Student Assessment Sub-Committee		DATE	May 31, 2017
		ROOM	PDCS Room 4
CHAIR	Dr. Vernon Curran, Chair		
MEMBERS: 2016 - 2017	<p><i>Voting members:</i> <i>Dr. Pam Pike, Phase 1 Assessment Lead</i> <i>Dr. Mike Hogan, Phase 2 Assessment Co-Lead</i> <i>Dr. Barton Thiessen, Phase 2 Assessment Co-Lead</i> <i>Dr. Gokul Vidyasankar, Phase 3 Assessment Lead</i> <i>Dr. Tom Laughlin, Phase 4 Assessment Lead (replacing Dr. Jason McCarthy, Phase 4 Lead, Clerkship Coordinator)</i> <i>Mr. Mackenzie Turpin, Phase 1-3 Student</i> <i>Mr. Matthew Quann, Phase 4 Student</i> <i>Dr. Magdalena Lugowski, PARNL Resident</i> <i>Dr. Catherine Mah, Member-at-Large</i> <i>Dr. Craig Moore, Member-at-Large</i></p> <p><i>Ex officio (non-voting) members:</i> <i>Dr. Donald W. McKay, Associate Dean, UGME</i> <i>Dr. Sean Murphy, Chair, UGMS Committee</i> <i>Ms. Gerona McGrath, PESC</i> <i>Ms. Diana Deacon, Educational Specialist, Assessment</i> <i>Mr. Stephen Pennell, Manager, Health Education Technology and Learning</i> <i>Ms. Elas Winter, Support Staff, UGME</i></p>		
PARTICIPANTS	V. Curran, D. McKay, G. Vidyasankar, C. Moore, P. Pike, M. Lugowski, T. Laughlin, D. Deacon, G. McGrath, M. Turpin		
RECORDING SECRETARY	<i>(Minutes Taped) Transcribed by Carol Vokey</i>		
INVITED GUEST	A. Pendergast, Phase 1 Lead		
REGRETS	S. Murphy, M. Hogan, C. Mah, B. Thiessen, J. McCarthy, S. Pennell, M. Quann		
MINUTES			
AGENDA	ITEM	DISCUSSION	ACTION
WELCOME	The Chair convened the meeting at 1605h.	V. Curran introduced T. Laughlin who will be replacing J. McCarthy as Phase 4 Assessment Lead for this Committee.	
#1 REVIEW & APPROVAL OF MINUTES	a) Approval of March 29, 2017 and April 26, 2017 minutes.	<p>The minutes of the March 29, 2017 minutes were reviewed.</p> <p>It was MOVED by P. Pike and SECONDED by C. Stone to approve the March 29, 2017 minutes as presented.</p> <p style="text-align: right;">All were in favour, and the MOTION CARRIED.</p>	<p>ACTION: P. Pike moved and C. Stone seconded the approval of the March 29, 2017 minutes. Motion carried.</p> <p>ACTION: P. Pike moved and M.</p>

	<p>b) Follow-up on ACTION items from March 29, 2017 meeting.</p>	<p>The minutes of the April 26, 2017 minutes were reviewed.</p> <p>It was MOVED by P. Pike and SECONDED by M. Lugowski to approve the April 26, 2017 minutes as presented.</p> <p style="text-align: center;">All were in favour, and the MOTION CARRIED.</p> <ul style="list-style-type: none"> i. <u>MED 6780 Community Engagement II assignment</u>: C. Mah not present and this item will be tabled for a future meeting. ii. <u>Mid-point evaluation in clerkship (PESC)</u>: G. McGrath said the April Clerkship meeting didn't go ahead. The 6 and 9 month reports are ready and will be sent out to Discipline Coordinators in the next couple of weeks. iii. <u>Phase 2 Professionalism essay feedback</u>: M. Turpin received responses from two students which he forwarded to D. Deacon. D. McKay said there is an accreditation requirement for written narrative feedback which M. Turpin says they are not getting. V. Curran to bring this issue to UGMS with the suggestion to use a rubric to provide the necessary feedback. iv. <u>Phase 3 Research Curriculum ethics assignment</u>: D. Deacon said an alternate one-time solution for this particular group in Phase 3 was approved by UGMS. Plans are in process to correct for next year. A. Pendergast will bring up the issue when Research Group Leads meet in June. v. <u>Phase 3 MED 7740 Phase 4 Preparation Assessment</u>: approved by UGMS and new version has been added to the Student Handbook. vi. <u>Phase 3 Environmental Health assessment meeting with Phase Lead</u>: V. Curran and D. Deacon met with J. Hickey. D. Deacon will convene a meeting with Dr. Sarkar, J. Ramlackhansingh, and J. Hickey for Phase 3 coming up. The issues include the allotment of the final grade, there are two summative MCQ tests in the course, exam questions were out of proportion and they tested minutia. M. Turpin said this will be a future problem for Phase 1, and D. Deacon said she will take the issue to the exam review committee. 	<p>Lugowski seconded the approval of the April 26, 2017 minutes. Motion carried.</p> <p>ACTION: MED 6780 Community Engagement II assignment to remain on agenda for discussion with Community Health and Humanities new representative.</p> <p>ACTION: V. Curran to bring Phase 2 Professionalism essay in MED 5730 Physician Competencies I feedback item to UGMS and suggest a rubric be used.</p> <p>ACTION: A. Pendergast to bring the Phase 3 Research Curriculum ethics assignment to Research Group Leads meeting in June.</p> <p>ACTION: D. Deacon to convene a meeting with Dr. Sarkar, J. Hickey and UGME Curriculum Manager to discuss Phase 3 issues. D. Deacon will also take issues to the exam review committee.</p>
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#2 PHASE 1 – 4 ASSESSMENT UPDATES (Assessment Working Group Leads	<p>a) Phase 1 Assessment Class of 2021 (A. Pendergast)</p> <p>b) Phase 2 Update</p> <p>c) Phase 3 Update</p>	<p>a) <u>Phase 1 Assessment Plans</u>: A. Pendergast reviewed the assessment plans for MED 5710 The Healthy Person, MED 5720 Clinical Skills I, MED 5730 Physician Competencies I, and MED 5740 Community Engagement I and the changes were discussed. For MED 5730, M. Turpin asked to ensure rubric requirements for Leadership modules are updated accordingly, and A. Pendergast will follow up.</p> <p>M. Hogan and B. Thiessen not present to update.</p> <p>G. Vidyasankar said he had nothing to add at this time.</p>	<p>ACTION: A. Pendergast to update rubric requirements for Leadership modules.</p>
#3 STUDENT MATTERS		<p>M. Turpin thanked all phases for providing formative questions and said the students really appreciate it. He commented on the lack of communication regarding how the Class of 2019 will be assessed in Core Clerkship if the NBMEs are discontinued, and D. McKay said no changes have been made yet and there won't be until progress testing is implemented. D. McKay cautioned against distributing information included in meeting minutes that are not yet approved. Issue will be discussed in Fall Leadership meeting.</p>	
#4 Formative/ Summative Assessment Monitoring/ Evaluation (D. Deacon)	<p>a) Phase 3 Exam Blueprint</p>	<p>a) D. Deacon reviewed the Phase 2 and 3 Exam Blueprints. M. Turpin pointed out duplication of the Diagnostic Procedures II lecture in Block 8 Phase 3. V. Curran determined that objectives are different for each session. M. Turpin said the Environmental Health objectives do not really match the exam. Also, the questions were unusual, specific and confusing. V. Curran and D. Deacon to pull Community Engagement III assessment plan and meet with Phase 3 Lead to discuss Environmental Health assessment and teaching.</p>	<p>ACTION: V. Curran and D. Deacon to meet with Phase 3 Lead to discuss Environmental Health assessment and teaching.</p>

#5 Progress testing (T. Laughlin)		T. Laughlin said there is a lot of interest from Dalhousie University to partner with us and study how it might benefit Longitudinal Integrated Clerkship (LIC) students. He will have more information as time goes on. The MCC is interested in studying progress testing as well. D. McKay will meet with them next month and will bring back more information.	
#6 Periodic review (T. Laughlin)		T. Laughlin asked if periodic review throughout continuum was looked at. D. McKay said it was done in Clerkship at 6, 9, 12 and 18 months. He supports the idea of periodic review because we don't have that approach in the other phases. T. Laughlin said it allows for a triangulation opportunity to work with good students as well as red flagged students. Even in Clerkship only red flagged students are looked at. T. Laughlin will formulate some model ideas and let D. Deacon and E. Winter know for a future agenda. T. Laughlin said governing bodies are looking at a continuum plan and on September 15 there will be a summit in Ottawa called The Assessment Continuum for Canada at which he will be a delegate and asked if anyone else is going. D. McKay suggested writing the Clerkship Discipline Coordinators (CDCs) to see if any of their people are going and asked C. Vokey to remind him to do so.	ACTION: T. Laughlin to formulate model ideas for periodic review and let D. Deacon and E. Winter know when he is ready to present. ACTION: C. Vokey to remind D. McKay to write to CDCs to ask if anyone is attending the September 15 Assessment Continuum for Canada Summit in Ottawa.
#7 Update on EPA Project		Tabled for next meeting.	ACTION: Item tabled for next meeting.
#8 Peer Assessment (D. Deacon, V. Curran)		V. Curran said D. Deacon has Peer Assessment Survey results which were discussed. It was agreed to treat it as a pilot and evaluate it. D. Deacon, A. Pendergast and M. Goodridge to operationalize and implement. It was decided that peer assessment in Phase 3 will be phased out in ILS in the fall.	ACTION: D. Deacon, A. Pendergast and M. Goodridge to operationalize and implement peer assessment.
#9 Business Arising		No business arising.	

The meeting adjourned at 1800h, and the next meeting is scheduled to take place on June 28, 2017.