

| Student Assessment Sub-Committee | | DATE | July 13, 2016 |
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| | | ROOM | PDCS Room 4 |
| CHAIR | Dr. Vernon Curran, Chair | | |
| MEMBERS: 2015 - 2016 | <p><i>Voting members:</i> <i>Dr. Amanda Pendergast, Phase 1 Lead (or delegate)</i> <i>Dr. Lisa Kenny, Phase 2 Lead (or delegate)</i> <i>Dr. Joanne Hickey, Phase 3 Lead (or delegate)</i> <i>Dr. Jason McCarthy, Phase 4 Lead (Clerkship Coordinator)</i> <i>Dr. Mike Hogan, Phase 2 Assessment/Co-Lead</i> <i>Dr. Barton Thiessen, Phase 2 Assessment Co-Lead</i> <i>Dr. Gokul Vidyasankar, Phase 3 Assessment Lead</i> <i>Dr. Catherine Mah, Member-at-Large</i> <i>Dr. Craig Moore, Member-at-Large</i> <i>Dr. Jessica Downing, PARNL Representative</i> <i>Mr. Chris Harty, Phase 4 Student Representative</i> <i>Mr. Matthew Quann, Phase 1-3 Student Representative</i></p> <p><i>Ex officio (non-voting) members:</i> <i>Dr. Donald W. McKay, Associate Dean, UGME</i> <i>Dr. Sean Murphy, Chair, UGMS Committee</i> <i>Ms. Diana Deacon, Educational Specialist (MESc)</i> <i>Mr. Stephen Pennell, Manager, Health Education Technology and Learning</i> <i>Ms. Gerona McGrath, Educational Specialist (MESc), Program Evaluation Subcommittee</i></p> | | |
| PARTICIPANTS | V. Curran, D. McKay, M. Hogan, G. Vidyasankar (dial in), J. McCarthy (dial-in), C. Moore, D. Deacon, G. McGrath | | |
| RECORDING SECRETARY | <i>(Minutes Taped) Transcribed by Carol Vokey</i> | | |
| INVITED GUEST | | | |
| REGRETS | A. Pendergast, C. Mah, S. Murphy, J. Downing, B. Thiessen, L. Kenny, J. Hickey, S. Pennell, C. Harty, M. Quann | | |
| MINUTES | | | |
| AGENDA | ITEM | DISCUSSION | ACTION |
| WELCOME | The Chair convened the meeting at 4:05p.m. | | |
| #1 REVIEW & APPROVAL OF MINUTES | a) Approval of February 24, 2016 and May 25, 2016 minutes. | The minutes of the February 24, 2016 and the May 25, 2016 meetings were not approved and will be tabled until next meeting. | ACTION: Minutes of February 24, 2016 and May 25, 2016 meetings will be tabled for approval at next meeting. |

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| | b) Follow-up on ACTION items from May 25, 2016 meeting. | Tabled for next meeting. | |
| #2 Phase 1, 2 & 3 Assessment Updates (Assessment Working Group Leads) | a) Phase 1 Class of 2020 and Phase 3 Class of 2019 Assessment Plans | <p>a) <u>Phase 1 MED 5710</u> Original format and components reviewed and discussed. A. Pendergast was working on more extensive revisions, but that has been put on hold. Only change in this version is addition regarding failing reassessments.</p> <p>It was MOVED by V. Curran and SECONDED by M. Hogan to approve the assessment plans. D. Deacon to send email motion to approve assessment plans to students on committee for approval.</p> <p><u>Phase 3 MED 7710</u></p> <ul style="list-style-type: none"> • Addition regarding failing reassessments. • 9 block exams instead of 8. <p><u>Phase 3 MED 7720 Clinical Skills</u> No change except for dates for study days.</p> <p><u>Phase 3 MED 7730</u> Main change for this year is that Community Engagement portion has been removed and is now MED 7750. Weighting has been adjusted.</p> <p>Phase 3 Assessment Lead, G. Vidyasankar has reviewed all assessment plans and has no issues with them.</p> <p><u>Phase 3 7740 (Phase 4 Prep.)</u> No change</p> <p><u>Phase 3 7750 New Community Engagement III</u> Content from Community Engagement and Community Placement to form this new course to be consistent with other two phases. It was MOVED by V. Curran and SECONDED by C. Moore to approve Phase 3 assessment plans as presented. D. Deacon to send email motion to approve assessment plans to students on committee for approval.</p> | <p>ACTION: Motion by V. Curran was seconded by M. Hogan to approve Phase 1 assessment plan for MED 5710. D. Deacon to send email motion to approve assessment plans to students on committee for approval.</p> <p>V. Curran to provide feedback on discussion to A. Pendergast and concerns regarding length of self-directed learning assignment and need to ensure progression of lifelong learning.</p> <p>ACTION: Motion by V. Curran was seconded by C. Moore to</p> |

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| | | | approve Phase 3 assessment plans as presented. D. Deacon to send email motion to approve assessment plans to students on committee for approval. |
| #3 Phase 4 Assessment Updates | | <p><u>MED 8710 Core Experiences</u></p> <ul style="list-style-type: none"> • There are some changes in descriptions of progress meetings. • Changes to the criteria for continued progress for Phase 4. • D. McKay pointed out that we should take out references to “NBME” and replace with “NBME/MCQ” in all Phase 4 assessment plans. • D. Deacon and J. McCarthy to make changes and email to Committee for approval via email. <p><u>Overall Phase 4 Assessment Plan</u></p> <ul style="list-style-type: none"> • New from K. Stringer covering all of Phase 4. • D. Deacon to change “NBME” references to “NBME/MCQ” as well as other agreed upon edits. <p>It was MOVED by J. McCarthy and SECONDED by M. Hogan to approve MED 8710 as well as Overall Phase 4 Assessment Plans with suggested edits. D. Deacon to make suggested edits and distribute to Committee via email for approval.</p> | ACTION: Motion by J. McCarthy was seconded by M. Hogan to approve MED 8710 as well as Overall Phase 4 Assessment Plans with suggested edits. D. Deacon to make suggested edits and email to Committee for approval via email. |
| #4 Student Matters | | No student members present. | |
| #5 Formative/ Summative Assessment Monitoring/ Evaluation | <p>a) Phase 2 and 3 Exam Blueprints</p> <p>b) MCCQE Part 1 2015 Report</p> | <p>a) D. Deacon presented blueprints for Phase 2 Block 4 & 5 discussion. She said the Block 4 exam:</p> <ul style="list-style-type: none"> • had a number of areas without questions. • had 3 topics/3 hours with no questions. • required 85 questions and received 70. • D. Deacon to send email summary to V. Curran for UGMS. • No problematic pattern detected. D. McKay said if patterns are noticed he can speak to the Discipline Chair to elevate the importance. Keep in mind for future action. • M. Hogan said Phase 2 Orthopedics stands out as difficult to get questions. | |

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| | | <p>Block 5 was better with 69 questions out of 75, only one topic with no questions, and only a couple of topics with less than required number of questions.</p> <p><u>Phase 3 Block 8</u></p> <ul style="list-style-type: none"> • Received 75 questions, expecting 91 • 6 topics without questions • No pattern detected. • G. Vidyasankar suggested informal policy on tutorial questions that are usually unaccounted for. <p>b) D. Deacon to follow up with G. McGrath regarding the report and will bring Part I to September meeting.</p> | <p>ACTION: D. Deacon to follow-up with G. McGrath regarding MCCQE 2015 Report and will present it at September's SAS meeting.</p> |
| #6 Revisions to Terms of Reference | | <p>D. Deacon said this is a follow up to a discussion from back in the fall. Now that the last of clerkship students are finished, we can revise TOR by taking out "clerkship" references and replacing them with "Phase 4". D. Deacon to bring the updated version to the September SAS meeting. G. McGrath to share PESC TOR's with D. Deacon, and D. Deacon will cross check for similarities between both TOR's.</p> | <p>ACTION: D. Deacon to bring the updated version of the TOR to the September SAS meeting. G. McGrath to share PESC TOR with D. Deacon, and D. Deacon will cross check for similarities between both TOR's.</p> |
| #7 Update on EPA Project | | <p>D. Deacon said the EPA Project is proceeding with a number of people working on data entry, and they are making some progress. Clair Touchie of the Medical Council of Canada has put her in touch with other groups who are also working with large data sets in order to see how they handle the workload. It is a slow process as they are still missing cards for disciplines, and she will follow up with Carla about this. Enough information should be entered to run an analysis in August. E. Winter will forward what she has to D. Deacon. Right now she has one 40 hour MUCEP person inputting data, and one for the fall, but nothing for the winter. D. McKay asked D. Deacon to let UGME know if she needs them to apply for a position as well. V. Curran asked about the mobile app, and D. Deacon said S. Pennell was ready to pilot it but it wouldn't be usable until September. D. McKay said Ottawa has an app that, with a few tweaks, could be an option if ours isn't operational.</p> | <p>ACTION: D. Deacon to follow up with C. Peddle of UGME regarding missing clinic cards. E. Winter to send information she has entered to D. Deacon</p> |

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| <p>#8 Clinical Decision-Making Questions</p> | | <p>V. Curran said Clair Touchie from the Medical Council of Canada was here last week and conducted workshops on multiple choice and clinical decision making question writing. D. McKay said there was no representation from Peds from CDC. V. Curran said the plan is to phase in the replacement of NBME questions with our own internal discipline exams, and the CDC workshop was intended to train people from each discipline on how to write these questions. It was agreed that there should be benchmarks on which percentage of exams should be multiple choice questions versus clinical decision making questions. V. Curran, D. McKay, D. Deacon, S. Shorlin, and J. McCarthy to meet tomorrow to discuss strategy for support and monitoring of this for next year.</p> | |
| <p>#9 Progress Testing</p> | | <p>D. McKay said cost structure from MCC is too high, but he is checking into a Dutch consortium. The Dean has approved buying multiple versions of the MCC exams for now, which do not offer clinical decision making questions now but will in the future. The MCC offers a better balanced exam for Canadian students.</p> | |
| <p>#10 Business Arising</p> | | <p>Summative Assessment Procedure to be reviewed in September.</p> | |

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