



Student Assessment Sub-Committee Minutes

Wednesday, November 27, 2019

4:00 pm

OPED Meeting Room 5

Attendees: H. Coombs, V. Curran, D. Deacon, S. Drodge, J. Gill (online), P. Pike, C. Skanes, B. Turner, C. Vokey, E. Winter

Guests: B. Kerr and K. Zipperlen

Regrets (in alphabetical order): T. Adey, N. Duggan, S. Murphy, M. Najafizada, S. Pennell, N. Rockwood, B. Thiessen

Topic	Details	Action items and person responsible
Introduction and Welcome	V. Curran welcomed the group.	
Agenda review - Review for COI - Confirmation of Agenda	No COI declared. Agenda reviewed and approved, and there were no additions.	
1. Review and approval of prior minutes	<p>List of action items was discussed.</p> <ul style="list-style-type: none"> - PESC is looking at changes to MED 8710 evaluation forms. - D. Deacon said the APC Lead has been found, and T. Adey is working on the Phase 4 Assessment Lead as well as the Biomedical Member at Large. - Re Peer Assessment evaluation report: V. Curran and D. Deacon to consult with N. Fairbridge and look at it again in a year. - Consult with E. Hillman regarding issues with progress through Phase 4; bring back to SAS for discussion; add any resulting changes to assessment plans for Class of 2022. - Work through information obtained from other UG Deans regarding policies on remediation and promotion of students with numerous reassessments to determine what needs to be done; report to SAS in January. 	<p>ACTION: H. Coombs and D. Deacon - ongoing</p> <p>ACTION: T. Adey is working on obtaining a Phase 4 Assessment Lead as well as Biomedical Member at Large.</p> <p>ACTION: V. Curran to present at Phase 3 Management Team meeting next week to discuss peer assessment recommendations.</p> <p>ACTION: N. Duggan & D. Deacon to report to January 2020 SAS meeting</p> <p>ACTION: T. Adey, D. Deacon to report to January 2020 SAS meeting</p>

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	<p>online lectures. V. Curran said D. Deacon will draft a response from SAS regarding Class of 2022 exam concerns and J. Gill will have the opportunity to add as Phase 3 Lead prior to distribution. She will take a look at it prior to the Phase 3 meeting next week. J. Gill said she and H. Coombs have looked at the QI which will happen on the same day as the ILS session.</p> <p><u>Phase 4</u> – N. Duggan wasn't present to report. D. Deacon said no issues.</p>	
<p>2.3 Student Matters</p>	<p><u>Phase 1-3:</u> C. Skanes said no further issues to present.</p> <p><u>Phase 4:</u> B. Turner said 3rd year students are having trouble getting physicians to complete and sign off on clinic cards (verbal feedback is happening). D. Deacon will follow up with S. Pennell on issues raised and if automatic emails can be sent out. D. Deacon said Phase 4 is working on preventing the practice of copying and pasting comments in One45 ITARs.</p> <p>Another issue is around the 6 week completion of summative ITARs which causes some students a delay in doing an extension of CORE, as some students didn't meet requirements for progression. D. Deacon said it's an issue of not receiving assessments on time which is being discussed in Phase 4 in order to develop a plan.</p> <p>B. Turner said students assume #2 on the clinic card 3-point scale means pre-entrustable and #3 is entrustable. D. Deacon said this is not the case as the clinic cards are not designed to be a judgement of a student's entrustability. This issue has been discussed at Phase 4 and needs to be explained again to students.</p> <p>B. Turner asked if there could be a session added into the Phase 4 prep course on how students can ask faculty for feedback on clinic cards, and D. Deacon will follow up with J. Gill on this. V. Curran said last year's EPA study shows the majority of students' EPA scores <u>do</u> improve over time.</p>	<p>ACTION: D. Deacon to send S. Pennell questions from Phase 4 learners on adding immediate sign-off option to clinic card app as well if automatic reminder emails can be sent to preceptors.</p> <p>ACTION: D. Deacon to inform N. Duggan of Phase 4 concern about late feedback impacting learners who did not successfully complete Core.</p> <p>ACTION: D. Deacon to follow up with N. Duggan about possible changes to scale.</p> <p>ACTION: D. Deacon to follow up with J. Gill re adding instruction on how students can engage with faculty regarding feedback to Phase 4 Prep Course.</p>

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<p>2.4 Assessment monitoring and evaluation</p>	<p><u>2.4.1 Phase 1 and 3 examination blueprints</u>: D. Deacon said all exams had good coverage of objectives.</p> <p><u>2.4.2 Student satisfaction with assessment (3-5 year trends)</u>: D. Deacon presented and explained assessment monitoring reports on student satisfaction, summative assessment marks and progress test results. V. Curran will be bringing these to UGMS, and Phase Leads get these reports/ratings in their reports as well.</p> <p><u>2.4.3 Summative assessment marks descriptive statistics (3-5 year trends)</u></p> <p><u>2.4.4 Summary report of progress test results</u>: Class of 2020 mean went up, summative scores all above the borderline with only 2 having to reassess. The results for this year's first progress test show the mean is a little higher than last year's, and the stats are looking good.</p> <p><u>2.4.5 Canadian Graduate Questionnaire report</u></p> <p><u>2.4.6 MCCQE Part I results</u></p> <p><u>2.4.7 Phase 4 Class of 2019 and 2020 assessment reports</u></p>	<p>ACTION: V. Curran to bring assessment monitoring reports on student satisfaction, summative assessment marks, and progress test results to UGMS.</p> <p>ACTION: Tabled to January 2020</p> <p>ACTION: Tabled to January 2020</p> <p>ACTION: Tabled to January 2020</p>
<p>3. New Business</p>	<p>No new business to discuss.</p>	
<p>Next Meeting</p>	<p>4:00 PM December 11, 2019 Room 5 OPED. Next meeting to be deferred until January unless something important comes up. D. Deacon will send reports out again prior to the next meeting. A list of Action Items should be out tomorrow, and minutes out next week.</p>	<p>5:30 adjourned</p>