

### Student Assessment Sub-Committee Minutes

#### Wednesday, November 27, 2019 4:00 pm OPED Meeting Room 5

Attendees: H. Coombs, V. Curran, D. Deacon, S. Drodge, J. Gill (online), P. Pike, C. Skanes, B. Turner, C. Vokey, E. Winter

Guests: B. Kerr and K. Zipperlen

Regrets (in alphabetical order): T. Adey, N. Duggan, S. Murphy, M. Najafizada, S. Pennell, N. Rockwood, B. Thiessen		
the second se	Datalla	where the second s

Торіс	Details	Action items and person responsible
Introduction and Welcome	V. Curran welcomed the group.	
Agenda review - Review for COI - Confirmation of Agenda 1. Review and approval of	No COI declared. Agenda reviewed and approved, and there were no additions. List of action items was discussed.	
prior minutes	- PESC is looking at changes to MED 8710 evaluation forms.	ACTION: H. Coombs and D. Deacon - ongoing
	- D. Deacon said the APC Lead has been found, and T. Adey is working on the Phase 4 Assessment Lead as well as the Biomedical Member at Large.	ACTION: T. Adey is working on obtaining a Phase 4 Assessment Lead as well as Biomedical Member at Large.
	- Re Peer Assessment evaluation report: V. Curran and D. Deacon to consult with N. Fairbridge and look at it again in a year.	ACTION: V. Curran to present at Phase 3 Management Team meeting next week to discuss peer assessment recommend- ations.
	- Consult with E. Hillman regarding issues with progress through Phase 4; bring back to SAS for discussion; add any resulting changes to assessment plans for Class of 2022.	ACTION: N. Duggan & D. Deacon to report to January 2020 SAS meeting
	- Work through information obtained from other UG Deans regarding policies on remediation and promotion of students with numerous reassessments to determine what needs to be done; report to SAS in January.	ACTION: T. Adey, D. Deacon to report to January 2020 SAS meeting



### Student Assessment Sub-Committee Minutes

#### Wednesday, November 27, 2019 4:00 pm

OPED Meeting Room 5

	It was <b>MOVED</b> by S. Drodge and <b>SECONDED</b> by C. Skanes to approve the October 23, 2019 minutes as presented. All were in favour, and the <b>MOTION CARRIED</b> .	ACTION: It was MOVED by S. Drodge and SECONDED by C. Skanes to approve the October 23, 2019 minutes as presented. MOTION CARRIED.
2. Standing Items	<ul> <li>2.1 Phase 4 assessment monitoring report: K. Zipperlen and B. Kerr presented and explained information gathered regarding completion of assessments, narrative assessment and clinic card statistics to show how the data is collected and monitored according to Accreditation standards for this area. The data shows that we are doing well, but we could be making more use of the technology available.</li> <li>2.2 Phase 1-4 assessment updates: Phase 1 - P. Pike said she had nothing outstanding to report. They have finished reviewing material for the next exam. Feedback gathered on the Biostats exam to be presented to Phase 1 tomorrow then back to SAS.</li> <li>Phase 2 – B. Thiessen was not present to report. D. Deacon reported that the Phase 2 Class of 2023 assessment plans were approved by UGMS.</li> </ul>	ACTION: Report can go forward to UGMS (V. Curran)
	Phase 3 – S. Drodge said they are having weekly meetings, and the big topic is performance on the last block exam. It seems there was more cardiology on that exam than last year which may have caused students to do poorly on this exam. D. Deacon presented responses to concerns regarding the exam as well as a comparison to last year's exam. C. Skanes said she found it to be the hardest exam yet as the questions seemed to focus on random details. This was also the first exam she had to supplement her learning by using outside references. Students are upset that no one has explained or addressed the issues. S. Drodge said attendance could have been an issue as students will get more out of attending class than watching	ACTION: D. Deacon to draft response from SAS regarding Class of 2022 exam concerns for review by V. Curran and J. Gill before distribution.



### Student Assessment Sub-Committee Minutes

### Wednesday, November 27, 2019

# 4:00 pm

OPED Meeting Room 5

	response from SAS regarding Class of 2022 exam concerns and J. Gill will have the opportunity to add as	
	Phase 3 Lead prior to distribution. She will take a look	
	at it prior to the Phase 3 meeting next week.	
	J. Gill said she and H. Coombs have looked at the QI	
	which will happen on the same day as the ILS session.	
	Phase 4 – N. Duggan wasn't present to report. D.	
	Deacon said no issues.	
2.3 Student Matters	<u>Phase 1-3</u> :	
	C. Skanes said no further issues to present.	
	Phase 4:	
	B. Turner said 3 <sup>rd</sup> year students are having trouble	ACTION: D. Deacon to send
	getting physicians to complete and sign off on clinic	S. Pennell questions from
	cards (verbal feedback is happening). D. Deacon will	Phase 4 learners on adding
	follow up with S. Pennell on issues raised and if	immediate sign-off option
	automatic emails can be sent out. D. Deacon said Phase	to clinic card app as well if
	4 is working on preventing the practice of copying and	automatic reminder emails
	pasting comments in One45 ITARs.	can be sent to preceptors.
	Another issue is around the 6 week completion of	ACTION: D. Deacon to
	summative ITARs which causes some students a delay in	inform N. Duggan of Phase 4
	doing an extension of CORE, as some students didn't	concern about late feedback
	meet requirements for progression. D. Deacon said it's	impacting learners who did
	an issue of not receiving assessments on time which is	not successfully complete
	being discussed in Phase 4 in order to develop a plan.	Core.
	B. Turner said students assume #2 on the clinic card 3-	ACTION: D. Deacon to
	point scale means pre-entrustable and #3 is	follow up with N. Duggan
	entrustable. D. Deacon said this is not the case as the	about possible changes to
	clinic cards are not designed to be a judgement of a	scale.
	student's entrustability. This issue has been discussed	
	at Phase 4 and needs to be explained again to students.	
	B. Turner asked if there could be a session added into	ACTION: D. Deacon to
	the Phase 4 prep course on how students can ask	follow up with J. Gill re
	faculty for feedback on clinic cards, and D. Deacon will	adding instruction on how
	follow up with J. Gill on this. V. Curran said last year's	students can engage with
	EPA study shows the majority of students' EPA scores	faculty regarding feedback
	do <del>es</del> improve over time.	to Phase 4 Prep Course.



# Student Assessment Sub-Committee

### Minutes

## Wednesday, November 27, 2019

### 4:00 pm

### OPED Meeting Room 5

2.4 Assessment monitoring and evaluation	2.4.1 Phase 1 and 3 examination blueprints: D. Deacon said all exams had good coverage of objectives.	
	2.4.2 Student satisfaction with assessment (3-5 year trends): D. Deacon presented and explained assessment monitoring reports on student satisfaction, summative assessment marks and progress test results. V. Curran will be bringing these to UGMS, and Phase Leads get these reports/ratings in their reports as well. 2.4.3 Summative assessment marks descriptive statistics (3-5 year trends)	ACTION: V. Curran to bring assessment monitoring reports on student satisfaction, summative assessment marks, and progress test results to UGMS.
	2.4.4 Summary report of progress test results: Class of 2020 mean went up, summative scores all above the borderline with only 2 having to reassess. The results for this year's first progress test show the mean is a little higher than last year's, and the stats are looking good.	
	2.4.5 Canadian Graduate Questionnaire report	ACTION: Tabled to January 2020
	2.4.6 MCCQE Part I results 2.4.7 Phase 4 Class of 2019 and 2020 assessment	ACTION: Tabled to January 2020
	<u>reports</u>	ACTION: Tabled to January 2020
3. New Business	No new business to discuss.	
Next Meeting	4:00 PM December 11, 2019 Room 5 OPED. Next meeting to be deferred until January unless something important comes up. D. Deacon will send reports out again prior to the next meeting. A list of Action Items should be out tomorrow, and minutes out next week.	5:30 adjourned