

Student Assessment Sub-Committee		DATE	February 26, 2014
		ROOM	PDCS Room 5
CHAIR	Dr. Vernon Curran, Chair		
MEMBERS: 2013 - 2014	<i>Dr. John McLean, BioMedical Sciences Representative</i> <i>Dr. Barton Thiessen, Clinical Representative</i> <i>Dr. Weldon Bonnell, Humanities Representative</i> <i>Dr. James Valcour, Community Health Representative</i> <i>Dr. Katherine Stringer, Clerkship Coordinator</i> <i>Dr. Bruce Sussex, Pre-Clerkship Coordinator (Dr. Tanis Adey)</i> <i>Ms. Diana Deacon, Educational Specialist (MESc)</i> <i>Mr. Stephen Pennell, Manager, Health Education Technology and Learning</i> <i>Dr. Donald W. McKay, Associate Dean, UGME</i> <i>Dr. Sean Murphy, Chair – UGMS Committee</i> <i>Dr. V. Maddalena, Phase 1 Lead</i> <i>Dr. Lisa Kenny, Phase 2 Lead</i> <i>Ms. Saghar Sadeghi, Clerkship Student Representative</i> <i>Ms. Stephanie Power-MacDonald, Pre-Clerkship Student Representative</i> <i>Ms. Melody Marshall, UGME Coordinator</i>		
PARTICIPANTS	Dr. J. McLean, Dr. B. Thiessen, Dr. W. Bonnell, Dr. J. Valcour, Dr. V. Maddalena, Ms. D. Deacon (Acting Chair), Mr. S. Pennell, Dr. B. Sussex		
RECORDING SECRETARY	Ms. Jane Stevens (<i>Minutes Taped</i>)		
INVITED GUEST	Dr. Mary Jane Smith, Discipline Coordinator – Pediatrics		
REGRETS	Dr. V. Curran, Dr. D.W. McKay, Dr. K. Stringer, , Dr. S. Murphy, Dr. L. Kenny, Ms. S. Sadeghi, Ms. M. Marshall, Ms. S. Power-MacDonald		
MINUTES			
AGENDA	ITEM	DISCUSSION	ACTION
WELCOME	D. Deacon (Acting Chair) convened the meeting at 4:00 p.m.	<ul style="list-style-type: none"> • Call to order. • Quorum in attendance. 	
#1 REVIEW & APPROVAL OF MINUTES	<ul style="list-style-type: none"> • Item 1.a Approval of January 2014 Minutes 	<ul style="list-style-type: none"> • The Minutes from January 2014 were adopted as revised. <p>It was MOVED by J. McLean, Seconded by J. Valcour, to accept the Minutes of the January 2014 meeting as revised.</p> <p style="text-align: center;">All were in favour and the MOTION CARRIED</p>	ACTION: Motion to approve the Minutes of the January 2014 meeting.

	<ul style="list-style-type: none"> Proposed changes to pediatric assessment 	<p>The Chair introduced Dr. Mary Jane Smith from the Discipline of Pediatrics. Dr. Smith provided information surrounding a proposed new assessment method for Pediatrics.</p> <ul style="list-style-type: none"> Changes have been made to the pediatrics marking scheme. To ensure less emphasis is placed on the MCQ type questions, the discipline is proposing to decrease the value of the NBME from 30% to 25%. In accordance with accreditation standard ED-27, the oral exam will be replaced with two mini clinical evaluation exercises. Addition of an essay assignment detailing the student's understanding of their role as health advocate in the pediatric population. This assignment will carry a value of 5%. 	
	<ul style="list-style-type: none"> Item 1.b Follow-up on Action Items 	<p>D. Deacon to follow-up in April 2014 with regard to the exam bank items for the clerkship exam.</p> <p>V. Curran will follow-up with UGMS regarding the revised terms of reference and the observations from the CGQ.</p>	<p>ACTION: D. Deacon to follow-up in April 2014 with regard to exam bank items for the clerkship exam.</p> <p>ACTION: V. Curran will follow up with UGMS regarding the revised Terms of Reference.</p> <p>ACTION: The Chair will notify UGMS of observations from the Canadian Graduate Questionnaire.</p>
	<ul style="list-style-type: none"> Item 1.b Follow-up on Action Items (Continued) 	<p>Review of policies has been added to this meeting as an agenda item.</p>	
	<ul style="list-style-type: none"> Item 1.b Follow-up on Action Items (Continued) 	<p>Final revisions to the flowchart have been included as an agenda item.</p>	
	<ul style="list-style-type: none"> Item 1.b Follow-up on Action Items (Continued) 	<p>D. Deacon notified that some minor changes were still required to the assessment map for the Clinical Skills 2. The assessment map should be available for the next meeting of the sub-committee.</p>	<p>ACTION: D. Deacon to obtain a summary of the assessment map for Clinical Skills 2.</p>

#2 PHASE 1 AND 2 ASSESSMENT UPDATE		<p>Dr. V. Maddalena, Phase 1 Management Lead provided information to the committee with regard to the implementation and conclusion of Phase 1.</p> <ul style="list-style-type: none"> - Phase 1 will wrap up on Friday, February 28, 2014. - There were 10 failures during the last summative exam. These individuals are now entering into the remediation process which includes a take-home, open-book exam which is based upon the failed objectives. This will be the final time that the open book exam will be utilized. Phase 2 will see the introduction of a more traditional type of re-write exam which will contain approximately 50% new questions. There was some discussion regarding the ISDI and ISDII policy which states that remediation should re-test the questions which have been failed. - Obtaining quality questions from faculty is still an issue particularly when dealing with remediation. - It was suggested that a committee be struck to generate questions. 	ACTION: Dr. Maddalena will consult the assessment working group with regard to the testing objectives and questions provided on remediation exams.
#3 FORMATIVE & SUMMATIVE ASSESSMENT QUESTION WORKFLOW		Revisions to the question workflow flowchart were presented by the Manager of Health Education Technology and Learning. The flowchart will be posted to the website and outlines the overall workflow for formative and summative assessment.	
#4 SUMMATIVE ASSESSMENT POLICY UPDATE		A working group has been meeting to review and ensure that the policy meets the needs of the new curriculum and the accreditation standards.	
#5 SUPER OSCE UPDATE		<ul style="list-style-type: none"> • Nothing new to report. • D. Deacon will continue to liaise with the faculty lead for that project. 	ACTION: Super OSCE will be retained as a standing item on the SAC agenda.
6. MCC BLUEPRINT PROJECT		Information was circulated with regard to the Medical Council of Canada's Blueprint Project. Due to Dr. McKay's absence this item will be tabled until next meeting.	ACTION: To be brought forward at the next SAS meeting.
7. FORMATIVE AND SUMMATIVE ASSESSMENT MONITORING AND EVALUATION	<ul style="list-style-type: none"> • Item 7.a Reports from Educational Specialist 	<ul style="list-style-type: none"> • There are no new reports from the formative and summative assessment monitoring. • Reports are expected soon from Women's Health and the Phase 1 courses. 	ACTION: Reports from Women's Health & Phase 1 should be available for next meeting.

#8 BUSINESS ARISING		There was no further business.	
ADJOURMENT		The meeting adjourned at 5:55 p.m.	
Next Meeting		March 26, 2014	