

# iTAC minutes

iTAC			
<b>9.9.2014</b>		3:00 PM	HSC Room 2866
Meeting called by	Steve Pennell		
Type of meeting	UGMS Sub-Committee		
Facilitator	Steve Pennell		
Attendees	Steve Pennell Sean O'Neill James Valcour Stephen Greene Gerard Farrell Michelle Swab		
Regrets	Zachery Hynes George Fox Lindsay Glynn		
Review/Approval of Agenda			
Agenda approved by Sean O'Neill seconded by Stephen Greene			
Business Arising			
On September 2nd Conference Services of (PDCS) Professional Development Conference Services joined HSIMS. This means the Video Conferencing bridge purchased is between HSIMS and EH.			
A secondary server site has been approved for the medical school. The next step is locating a home for the server.			
HSIMS, MI and Grenfell have signed a MS Licensing. All faculty & staff will receive Office products thru 365. It looks like students will be able to access this at a later date			
HSL computer classrooms will have the new laptop installed and updated by September 20th before the first exam on September 29th.			
ACTION ITEMS		Person Responsible	Deadline
Trevor Trim and Russ Bungay will need to be contacted concerning the crypto cards Steve and David received for HSL and MEDITECH.		Steve Pennell	Next Meeting
Dean will be contacted to see if they can get funding to hire a person to develop Apps.		Sean O'Neill Gerard Farrell	Next Meeting
General Business			
Audio/Video contract for the new building is being done by a Montreal company, in conjunction with MUN.			
New medical school has 2 theatres. 1M101 (128) 1M102 (100). 13 learning rooms (12) and 2 conference 2M240 (20) rooms. 2M218 (16).			
Theatres-1M101 is tiered seating with power in the desk and video conferencing. 1M102 is a flat floor with desks and chairs that can be moved around for breakout sessions that are supported by interactive technology. 5 interactive displays.			
Learning rooms-13 learning rooms all with dual displays (smart boards). 3 of the 13 have video conferencing.			
Conference rooms- 2M240 has video conferencing			
No decision is made yet on the web collaboration tool for EH			
DEFERRED ITEMS FOR NEXT MEETING			
Special projects (Gerard/Steve; PACS/Meditech): Finding a way forward after Fall 2014			
Meeting Adjourned			
James Valcour seconded by Chris Harty			