

# iTAC minutes

iTAC		
<b>3.28.2019</b>	4:00 PM	MEC1M118
Meeting called by	Steve Pennell	
Type of meeting	UGMS Sub-Committee	
Facilitator	Steve Pennell	
Attendees	Steve Pennell Sean O'Neill James Valcour Lindsay Alcock Phil LeBlanc Kristopher Hoover Nathan Wilson via phone	
<b>Review/Approval of Agenda</b>		
-		
<b>Review/Approval of Minutes</b>		
-		
<b>Business Arising</b>		
HSL classrooms A & B have been clean and blinds will be install this summer.		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Sean O'Neill will check with Trevor Trim on MUN WI-FI in Eastern Health space. This would eliminate the need to go through EH firewall.	Sean O'Neill	Next Meeting
Talk to NLCI about getting a rep on iTAC	Steve Pennell	Next Meeting
Facilities Management needs to be notified that a couple of lights are flashing in 1M101/1M102	Kris to notify Steve Pennell	Next Meeting
Pot lights that are directly in front of the screens in 1M101/1M102 need to be turn down/off, This will help when the screens are dimmed.	Steve Pennell	Next Meeting
Look at getting Video Files instead of E modules with next button.	Steve Pennell	Next Meeting
Check to see what can be plugged into Extron box. Looking to see if lecture capture from someone else's PC/Mac will work.	Steve Pennell	Next Meeting
Order an Extron box for the Auditorium	Steve Pennell	Next Meeting
Make sure double speed is in the new technology with Brightspace.	Steve Pennell	Next Meeting
The pen doesn't work on the smartboard and the alignment is off on the screen in Classroom B HSL	Steve Pennell	Next Meeting
<b>General Business</b>		
Lectures that are going over 50 minutes are causing a problem.		
Students would like to see pictures in One45 of preceptors.		
There are no presentation view for presenters on the computer. Because of this the presenters tend to use their own laptop and are unable to record the lecture.		
The LIC students have to wait up to 6 weeks to see a cancelled lecture. There was a request sent to the preceptors to see if they wanted to record their event but we only have 3 interested.		
QuestionMark include Challenge Box.		
<b>BoardVitals</b> a Medical Board review and question bank that's available at the HSL for students.		
If Wi-Fi drops make sure that student are not sign into Guest. Guest signs off every 24 hrs.		
Hoping to have wireless A/V Technology in learning rooms/Lecture Theatres/Auditorium.		
MELSS labs AV upgrades; new 3D antomy table coming this summer.		