iTAC minutes

iTAC		
January 13, 2015	3:30 PM	HSIMS Boardroom
Meeting called by	Steve Pennell	
Type of meeting	UGMS Sub-Committee	
Facilitator	Steve Pennell	
Attendees	Steve Pennell Sean O'Neill Stephen Greene Lindsay Alcock Chris Harty Zachery Hynes	
Regrets	James Valcour Gerard Farrell	
Absent	George Fox	

Review/Approval of Agenda

Approved Sean O'Neill seconded Chris Harty

Review/Approval of Minutes

Name change- Lindsay Glynn now Lindsay Alcock

Chris Harty was at the September 9th, 2014 meeting but left off the attendee list.

Approved by Sean O'Neill seconded Stephen Greene

Business Arising

- PCI training will be done as close as possible to Phase 4.
- HSL Laptops are all installed and working.
- Still working on finding a new site for the secondary server.
- Eastern Health is looking at two Web Conferencing tools-LMS's 1) MEDWORX 2)ITACIT.
- PACS cannot be feed to MUN like Meditech. Both MUN and EH would have to setup it up.
- No funding for App developer.

Action Items	Person Responsible	Deadline
Sean will ask about EH Web Conferencing tool at the next IMC Meeting	Sean O'Neill	Next Meeting
Zachery Hynes's name will be given to Dr. Jenny Harris to discuss Phase 4 clerkship Prep module.	Steve Pennell	Next Meeting
Sean O'Neill and Steve Pennell to meet with Eastern Health about PACS access.	Steve Pennell/Sean O'Neill	Next Meeting

General Business

UGME Accreditation will be 25th, 26th and 27th February.

Questionmark upgrade is 80% completed. When 5.7 version is completed C & C will look at the firewall.

Action Items	Person Responsible	Deadline
iTAC Minutes and Agenda will be posted on the Faculty of Medicine web page for public viewing.	Steve Pennell	After each meeting

Any other Business

- D2L upgrade is scheduled for the last of April beginning of May
- HSIMS is still working with Eastern Health on the Conferencing Bridge
- Display monitors in the Medical Education Centre are not working. A new version of R25 is needed along with Visix. Depending on when the upgrade is expected there might be another solution to get it working.

Motion to Close Zachery Hynes seconded Lindsay Alcock