



Curriculum Oversight Subcommittee Minutes

Thursday, October 26th 2021

1:00 p.m.

Webex

Attendees: Alison Haynes, Brian Kerr, David Stokes.

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts No additions to the agenda	
Review and approval of prior minutes and action items	Minutes approved	
Matters Arising from the Minutes	<ol style="list-style-type: none"> 1. David will follow up on Phase 2 Anatomy objectives as the next Phase 2 build begins in October 2. Brian to follow up with Dr. Adey regarding any policies (or changes to policy) or accreditation standards regarding scheduling hours 3. Brian will initiate process of CDCs and UCLs meeting early 2022 	<ol style="list-style-type: none"> 1. These, along with other changes in Phase 2, will begin in October. 2. Brian to follow up with Dr. Adey 3. Brian will initiate in early 2022
1. Phase 1 Curriculum	No Curriculum Change Requests to review.	

Our Vision: *Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*



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	It was noted that we will be looking for a new Phase lead by the fall.	
2. Phase 2 Curriculum	No Curriculum Change Requests to review.	
3. Phase 3 Curriculum	Curriculum Change Requests reviewed: * Minor objective changes approved (via email) and updated in track sheet. Faculty was informed and updated in CBlue * Major change approved (via email) to Phase 3 Management Team for Approval.	Alison: Send major change to Phase 3 Management Team
4. Phase 4 Curriculum	Phase 4 Ethics Module has not been scheduled yet. Waiting to hear from Drs. Atkinson and Pullman	
5. Faculty Information	The UGME Teaching overview document and video were presented in the last UGMS meeting. There was one item to edit.	David: Edit based on feedback. Add video to website and add link to sheet. Alison: Contact the Dean's Office to distribute.



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6. Accreditation Updates	The mock accreditation is scheduled for Dec 7 and 8, 2021.	
7. New Business	No new business to discuss.	
8. Next Meeting	Next meeting November 23 th , 1PM	