



Curriculum Oversight Subcommittee Minutes

Thursday, August 26th 2021

1:00 p.m.

Webex

Attendees: Alison Haynes, Brian Kerr, David Stokes.

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts No additions to the agenda	
Review and approval of prior minutes and action items	Minutes approved	
Matters Arising from the Minutes	<ol style="list-style-type: none"> David will follow up on Phase 2 Anatomy objectives as the next Phase 2 build begins Brain to follow up regarding any policies (or changes to policy) or accreditation standards regarding scheduling hours David to create a visual of how it would look in D2L to represent the self-directed learning time is the schedule 	<ol style="list-style-type: none"> David will follow up in Oct. There are no accreditation consideration for this. Brian will follow up with Dr. Adey with this concern. Reviewed and agreed we should try it. David will get the HSIMS team to start to apply this change to the D2L schedules.

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	<p>4. New MCC objectives</p> <p>5. Objectives Review</p>	<p>4. Alison will finalize these with Community Health and submit the curriculum change forms</p> <p>5. Alison has reengaged again with the last few UCLs to get this task completed</p>
1. Phase 1 Curriculum	<p>Curriculum Change Requests reviewed:</p> <p>Minor objective changes approved and updated in track sheet.</p>	<p>Alison: Inform faculty of approvals.</p> <p>David: Update in CBlue for this academic year.</p>
2. Phase 2 Curriculum	<p>Curriculum Change Requests reviewed:</p> <p>Minor objective changes approved and updated in track sheet.</p>	<p>Alison: Inform faculty of approvals.</p> <p>David: Update in CBlue for this academic year starting in January.</p>
3. Phase 3 Curriculum	<p>Curriculum Change Requests reviewed:</p> <p>Minor objective changes approved and updated in track sheet.</p>	<p>Alison: Inform faculty of approvals.</p>

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	Dr. Lesley Turner will be looking for us to meet with the genetics groups.	David: Update in CBlue for this academic year.
4. Phase 4 Curriculum	<p>EPA 14 has been implemented for Class of 2023 for Core and the Class of 2022 for Electives/Selectives</p> <p>The Professionalism Modules has been set up for the students to register for and complete.</p> <p>Discussed the need to have the CDCs and the UCLs from the disciplines to meet to look at the vertical integration of content from Phase 1 – Phase 4. This is seen as a great opportunity to identify gaps or redundancies and further enhance the curriculum spiral.</p>	COS to start this process early 2022.
5. Faculty Feedback	Reviewed and discussed the faculty feedback provided by PESC.	Alison to reply to faculty who express concerns with suggestions to improve or notify them of changes we've applied.
6. Accreditation Updates	There was one follow up question regarding any previous major curriculum changes since the curriculum renewal in 2013. We confirmed there were not.	Brian to report back to the Accreditation team.
7. Next Meeting	Next meeting September 28 th , 2PM	

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