



Curriculum Oversight Subcommittee Minutes

Tuesday, July 20th 2021

1:00 p.m.

Webex

Attendees: Alison Haynes, Brian Kerr, David Stokes.

Invited Attendees: Tanis Adey (UGME Associate Dean)

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts No additions to the agenda	
Review and approval of prior minutes and action items	Minutes approved	
Matters Arising from the Minutes	<ol style="list-style-type: none"> 1. Curriculum change notifications were sent to faculty 2. New MCC objectives were forwarded to UCLs for review and additions. We are still waiting for feedback. 3. It has been confirmed that starting September assignment due dates will be added to assignment folders in D2L 4. Anatomy objectives for Phase 1 matched with session titles follow up was not required. 	4. David will follow up on Phase 2 Anatomy objectives as the next Phase 2 build begins

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	<ol style="list-style-type: none"> 5. Phase 2 theme change has been approved by the Phase 2 Management Team and will be presented at the next UGMS 6. Concerns referencing learner attendance for in-person labs were forwarded to the Drs. Adey and Jackman. Dr. Jackman will follow up with the students. 7. Objective review process seems to have stalled 8. Follow up with Dr. Ogunyemi referencing CACMS standard 7.6 is complete 9. Scheduling hours and self-directed learning on schedule and D2L 	<ol style="list-style-type: none"> 7. Brian will follow up with Drs. Adey and Hearn for advice and to ask UCLs complete 9. Brain to follow up regarding any policies (or changes to policy) or accreditation standards regarding this. David to create a visual of how it would look in D2L to represent the self-directed learning time is the schedule.
<ol style="list-style-type: none"> 1. Continuity Plan 	<p>Dr Adey joined COS for this agenda item. A draft plan was developed to be shared and discussed with UGME stakeholders.</p>	<p>COS: Continue to discuss and make any required modifications.</p>



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2. Phase 1 Curriculum	<p>No Curriculum Change Forms, requests, or tasks to discuss.</p> <p>There are some teaching assignments that will need to be addressed due to retirement or departure of faculty (relevant to Phases 1, 2 and 3).</p>	
3. Phase 2 Curriculum	No Curriculum Change Forms, requests, or tasks to discuss.	
4. Phase 3 Curriculum	No Curriculum Change Forms, requests, or tasks to discuss.	
5. Phase 4 Curriculum	<p>No Curriculum Change Forms, requests, or tasks to discuss.</p> <p>ETA 14 is ready to go and will be implemented for the Class of 2023 for Core and for the Class of 2022 for Electives/Selectives</p> <p>The pilot for ethics in Phase 4 that was on hold is now back to Dr. Pullman and group to determine whether or not this is something that can be attempted this year.</p>	
6. Accreditation Updates	Reviewed and edited DCI for standard 7 and 8	COS will meet July 22 to continue this work.
7. Next Meeting	Next meeting August 24 th , 2PM	

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