



Faculty of Medicine

## Faculty Council Minutes

Tuesday, November 16, 2021

4:30pm (via WebEx and In-Person)

**Attendees:** Lindsay Alcock, Janna Andronowski, Alison Ambi, Sandra Badcock, Jane Barron, Michael Bautista, Valerie Booth, Lisa Breen, Sonny Collis, Chelsea Crossley, Peter Daley, Russell Dawe, Ann Dorward, Sheila Drover, Norah Duggan, Regina Edwards, Alison Farrell, Mina Gerges, Connie Hapgood, Taryn Hearn, Andrew Hunt, Edward Kendall, Brian Kerr, Eden Kinzel, Simon Kirby, Gerona McGrath, Dolores McKeen, William Midodzi, Pamela Morgan, Danielle O’Keefe, Tracey Pittman, Michelle Ploughman, Patricia Power, Greg Radu, Kristen Romme, Lisa Russell, Rod Russell, Desai Shan, Douglas Smith, Margaret Steele (Chair), Teri Stuckless, Reza Tabrizchi, Paul Tucker, Cathy Vardy, Brenda Wilson, Terri-Lynn Young.

**Regrets:** Stephen Coombs, Chris Grant, Kathleen Hodgkinson, Kara Laing, Kim St. John, Barton Thiessen, Laurie Twells.

Topic	Details	Action Item and Person Responsible
Introduction and Welcome	Dean Steele welcomed everyone to the meeting, and asked if there was anyone new present.	
<ul style="list-style-type: none"> <li>Review of Agenda</li> <li>Conflict of Interest</li> </ul>	<ul style="list-style-type: none"> <li>Dr. Ann Dorward moved approval of the agenda; seconded by Dr. Dolores McKeen.</li> <li>COI - none noted; agenda approved.</li> </ul>	
Research Impacting Indigenous Groups (RIGG) Policy	Postponed - Ms. Violet Ford, Associate Vice-President, Indigenous Research.	Regina to re-schedule for February 2022.
Review and approval of prior minutes of October 19, 2021	Approval of the minutes moved by Dr. Norah Duggan and seconded by Dr. Dolores McKeen. Minutes approved (with editorial changes to Academic Updates item).	Regina to make editorial changes.
Dean’s Updates	The Dean noted that updates could be found in her blog: <a href="https://www.med.mun.ca/Medicine/Communications/News-at-Medicine/November-2021.aspx">https://www.med.mun.ca/Medicine/Communications/News-at-Medicine/November-2021.aspx</a>	

*Our Vision: Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*

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	<ul style="list-style-type: none"> <li>• The Dean thanked everyone for their efforts during the recent Cyberattack. She noted there would be three phases: Restoration, Investigation, and Review/Adapting.</li> <li>• Congratulations were extended to the 12 graduate students who received a Fellow designation from the School of Graduate Studies.</li> <li>• Update on Health Accord – A task force meeting will be held November 18 and a report should follow in January 2022.</li> <li>• Dr. Catherine Whiteside (past dean of medicine at University of Toronto) is doing a budget review of our budget management and will provide recommendations. Paul Tucker and the finance team will have regular meetings with Dr. Whiteside and the Dean.</li> <li>• A reminder that tickets are available for the Monte Carlo Charity Event on November 27. The auction will be available in-person and online.</li> <li>• A reminder of Mock Accreditation on December 7 and 8. If you have been asked to participate, please make sure that you do attend.</li> <li>• The Dean asked for other news items.</li> <li>• The Graduate Student Lounge is re-opening on November 19, if you would like to drop by.</li> <li>• Dr. Andrew Hunt, Sandra Badcock, Paul Tucker and the Dean attended the Municipalities NL Conference, which took place in Corner Brook two weeks ago, to talk about physician recruitment and retention. Good feedback was received.</li> <li>• Dr. Wendy Graham from Port-aux-Basques, one of our clinical educators, was named the 2021 Family Physician of the Year by the College of Family Physicians of NL.</li> </ul>	
Monthly Accreditation Update	<ul style="list-style-type: none"> <li>• Dr. Taryn Hearn, Faculty Undergraduate Accreditation Lead, provided the monthly accreditation update on issues of student treatment, along with a reminder of the Respectful Learning Environment in Medical Education policy. Please see the link: <a href="https://www.med.mun.ca/Accreditation/Home.aspx">https://www.med.mun.ca/Accreditation/Home.aspx</a></li> </ul>	

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	<ul style="list-style-type: none"> <li>• Mock accreditation will take place on December 7 and 8, and full Accreditation takes place April 4-6, with a follow-up visit on May 11.</li> <li>• UGME are looking for Phase 2 Assessment Leads. Faculty who are interested in an administrative role should get in touch soon, so the positions are filled before accreditation.</li> </ul>	
Academic Search Updates	<p>Ms. Tracey Pittman reported on recent updates:</p> <ul style="list-style-type: none"> <li>• Ads are being finalized for three tenure-track positions in BioMedical Sciences (refilling current vacant positions).</li> <li>• A recommendation for the Associate Dean, UGME, has been received and will be forwarded to the Provost Office.</li> <li>• A recommendation for the Assistant Dean, Clinical Research, has been sent to the Provost.</li> <li>• Review Committees have been formed for the Associate Dean, PGME, and the Chair of Emergency Medicine.</li> <li>• Nominations are being sought for a Search Committee for the Chair of Radiology.</li> <li>• The Vice-Dean, Education and Faculty Affairs, is reviewing the process for Review Committees. Going forward, there will be meetings with the stakeholders to review their performance, and not just the individual candidates being interviewed.</li> </ul>	
Report on Listening and Learning Tour	<p>Dr. Andrew Hunt and Ms. Sandra Badcock with Distributed Medical Education presented their report and feedback from the recent Listening and Learning Tour. The Dean thanked them for the report and the great leadership they are providing. Presentation will be circulated with the minutes.</p>	Regina to circulate presentation with the minutes.
Update from New Brunswick	<ul style="list-style-type: none"> <li>• Dr. Todd Lambert, Assistant Dean, NB, presented a report on happenings in New Brunswick and the strategic plan. He noted that the Department of Health had made the decision to end the funding for 10 seats in the program at Memorial University, as of September 2022. Current students would continue and graduate in May 2026. A decision on the 35 post-graduate seats would be made later. He reviewed the updated organizational chart, the redistribution of streams, as well as the mission and its connection to Destination Excellence.</li> </ul>	

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	<ul style="list-style-type: none"> <li>The Dean thanked him for the report and encouraged those with questions to get in touch. She also thanked him and his team for their commitment to the program.</li> </ul>	
Update from Senate	<p>Dr. Edward Kendall reported on news from Senate. As the senior academic body of the university, it is responsible for the integrity of all programs. A current goal is to improve communications, and bring information back to the various Faculty Councils. He noted that more representation is needed from the Faculty of Medicine on the various Committees. Dr. Kendall's report will be circulated with the minutes. For a list of the Standing Committees, please see: <a href="https://www.mun.ca/senate/about/">https://www.mun.ca/senate/about/</a></p>	Regina to include report with the minutes.
Notice of Motion – Special Topics Course Proposal from RGS	<p>Dr. Ann Dorward presented a Notice of Motion for a RGS Special Topics Course: MED 6136 Indigenous Health, for a proposed offering in Winter 2022, as part of the master of applied health research program. The course outline has been reviewed and approved by the Division of Community Health and Humanities, and has also been voted and approved by the GSCC on November 9. The motion will be circulated for an e-vote.</p>	Regina to circulate motion for e-vote.
Notice of Motion- Proposed Calendar Changes from Admissions	<p>Ms. Lisa Breen presented a Notice of Motion, on behalf of Dr. Barton Thiessen, for changes to the Admissions entries in the University Calendar.</p> <ul style="list-style-type: none"> <li>Changes to include: (1) an increase in the application fee to \$275 from \$255 to put the fee in line with other schools in Canada; (2) increase seat deposit to \$500 dollars from \$200. This would affect applicants who accept a seat, but then choose another school. The seat deposit would be applied to tuition; and (3) changes to language to improve clarity and remove ambiguity—such as in Regulation 9 which states that the interview committee may request that an applicant attend an interview, which could be interpreted as optional attendance at the interview.</li> <li>The Dean added that every division head and clinical chair has been asked to provide faculty to participate in the interviews (online format). For information on the time commitment, please contact Lisa Breen.</li> </ul>	
Any Other Business	<ul style="list-style-type: none"> <li>Dr. Reza Tabrizchi reminded all of Research Week taking place November 22-26. The Faculty of</li> </ul>	

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	<p>Medicine will be hosting a virtual event on November 25 from 1:00 to 2:30 p.m. titled "Innovation in Health Care: Improving Emergency Department Wait Times" with Dr. Shabnam Asghari, Dr. Chris Patey, Mr. Ron Johnson (VP, Eastern Health), and Mrs. Dorothy Senior (Patient Advisor). There are also two virtual events hosted by Quality of Care NL and NL Support: November 23 from 1:00 to 2:30 p.m. titled "The Learning Health System and Patient Engagement - Why and How? And on November 25 from 10:00 to 10:45 a.m. titled "Effects of COVID-19 on Health Care in Newfoundland and Labrador."</p> <ul style="list-style-type: none"> <li>• Dr. Tabrizchi added that the Vice-President of Research would be hosting an event on collaborative research, Basic and Applied, on the topic of "Mental Health" on November 23 from 12:00 to 1:00 p.m.</li> <li>• UPEI Proposal Update – Mr. Paul Tucker noted that there have been a series of meetings with their President, Dr. Alaa Abd-El-Aziz, Vice President of Administration and Finance, Ms. Jackie Podger, and Ms. Myrtle Jenkins-Smith who is Executive Director of Development and Alumni during their recent visit. They have been working on a project plan with Dr. Cathy Vardy, who is Memorial's faculty lead and who will be reaching out to various individuals to become involved in working groups relating to curriculum, infrastructure and finance.</li> <li>• The Dean noted that they had met with Premier Andrew Furey and it was a positive meeting. She added that the governance structure would be reviewed. She thanked Dr. Vardy for taking on a senior administrative role in the planning, and encouraged faculty to become involved.</li> </ul>	
Adjournment	<p>The Dean thanked everyone for staying late to the meeting. She noted there would not be a December meeting of Faculty Council and wished everyone a relaxing holiday break.</p> <p>Adjournment at 5:45 p.m. The next Meeting is scheduled for Monday, January 17, 2022.</p>	