



**Faculty Council  
Minutes**  
Tuesday, June 17, 2025

4:30 pm

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**Attendees:** Stacey Alexander, Patricia Cousins, Ann Dorward, Norah Duggan, Alison Farrell, Amanda Fowler, Graham Fraser, Jamie Green, Taryn Hearn, Tina Hickey, Elizabeth Hillman, Kathy Hodgkinson, Andrew Hunt, John Kabakisa, Ed Kendall, Yulia Kudryakova, Susan MacDonald, Dolores McKeen, Aaron McKim Craig Malone, Virginia Middleton, Tracy Osmond, Amy Pieroway, Ed Randell, Kristen Romme, Rod Russell (Chair), Pamela Snow, Tev Stachniak, Amanda Tzenov, Michael Woods

**Regrets:** Janna Andronowski, Gerry Mugford, Danielle O’Keefe, Paul Tucker

<b>Topic</b>	<b>Details</b>	<b>Action Item and Person Responsible</b>
Welcome and Introduction	- Dr. Russell welcomed everyone to the meeting both in person and virtually. He indicated that he would be starting the meeting on behalf of Dr. McKeen who was finishing another meeting and would join Faculty Council shortly.	
<ul style="list-style-type: none"> <li>• Review of Agenda</li> <li>• Conflict of Interest</li> </ul>	<ul style="list-style-type: none"> <li>- Dr. Russell asked if there were any additions or deletions to the agenda.</li> <li>- Dr. Ann Dorward moved approval of the agenda; seconded by Dr. Graham Fraser.</li> <li>- COI - none noted; agenda approved.</li> </ul>	
Review and approval of prior minutes of May 20, 2025	- It was noted that in the May 20, 2025 minutes under the “Government Update” section, the last bullet point “funding for a research grant” requires further clarification. The revised sentence will now read “The Government of NL has provided funding of \$900K/year for a new provincial health research fund”.	

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Topic	Details	Action Item and Person Responsible
	<ul style="list-style-type: none"> <li>- Dr. Ann Dorward moved approval of the minutes; seconded by Dr. Graham Fraser. Minutes were approved with amendment.</li> </ul>	
<p>Research and Graduate Studies – Graduation Summary</p>	<ul style="list-style-type: none"> <li>- Dr. Dorward presented the Research and Graduate Studies update - Graduation Summary for the spring graduation and convocation awards for May 2025. Both lists were circulated with the meeting materials.</li> <li>- Graduates included 12 Graduate Diplomas in Clinical Epidemiology, one (1) Master of Health Ethics, one (1) Master of Public Health, 15 Master of Science and Medicine across different subject areas and four (4) PhDs for a total of 33 graduates.</li> </ul>	
<p>For information: Changes to the Applicant Code of Conduct</p>	<ul style="list-style-type: none"> <li>- Dr. Tzenov provided an update on the status of the Applicant Code of Conduct. This document was approved by Faculty Council in 2023. Dr. Tzenov noted that last year was the first year the Code of Conduct was implemented. Have since reviewed the document with the consultation of legal and realized the document requires edits. Implemented a working group to review, and have conducted an environmental scan. It was recommended the code be sunset for this year. The plan for now is to update the website and work toward a longer-term plan of either updating the document or possibly falling under the Statement of Professional Attributes.</li> </ul>	
<p>Student Promotions Committee Update</p>	<ul style="list-style-type: none"> <li>- Dr. Hearn provided a brief update on the Student Promotions Committee. A working group has been reviewing the Student Promotions Committee and has drafted a recommendation report. This report will be brought forward when finalized to Faculty Council as this committee is a standing committee of Faculty Council.</li> <li>- Currently the Student Promotions Committee has three (3) vacancies for faculty members. She reiterated this is an important committee which impacts learners’ promotion.</li> </ul>	
<p>Vote on the Notice of Motion for MED 4006: Introduction to Medical Imaging in the Division of BioMedical Sciences</p>	<ul style="list-style-type: none"> <li>- Dr. Kendall brought forward the Notice of Motion for MED 4006: Introduction to Medical Imaging in the Division of BioMedical Sciences for voting. This Notice of Motion was brought forward originally during the May 20, 2025 meeting.</li> </ul>	

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	<ul style="list-style-type: none"> <li>- Dr. Kendall provided background on the course and that this is the first of a few courses being planned. He feels that it will be a great recruitment tool for faculty. Also noted this will give faculty/learners opportunity for teaching/TA.</li> <li>- Feels this is a positive opportunity.</li> <li>- Dr. Ann Dorward moved approval of the course MED 4006: Introduction to Medical Imaging in the Division of BioMedical Sciences; seconded by Dr. Cathy Hodginson. <b>CARRIED</b></li> </ul>	
Dean's Updates	<p>Dr. McKeen reported:</p> <p><u>AFMC</u></p> <ul style="list-style-type: none"> <li>- AFMC held a special board meeting in May to discuss the recent CARMs match.</li> <li>- Will be attending the upcoming AFMC virtual board meeting in June.</li> </ul> <p><u>Memorial University</u></p> <ul style="list-style-type: none"> <li>- Dr. Janet Morrison has been appointed as Memorial's 16<sup>th</sup> President and Vice-Chancellor. Her appointment is effective August 11, 2025.</li> <li>- Dr. Jennifer Lokash will be returning to her position as Provost and Vice-President (Academic).</li> <li>- The search committee for the Dean of Medicine has concluded its work. Anticipate will be hearing an update over next months. Dr. McKeen noted that she has been extended to October 15, 2025.</li> </ul> <p><u>NLHS</u></p> <ul style="list-style-type: none"> <li>- The next NLHS board meeting scheduled for Port aux Basques on June 25-26, 2025 has been cancelled. The plan when in Port aux Basques was also to conduct DME site tours of clinics and teaching facilities. This has now been postponed.</li> <li>- Have heard that there is a lack of stakeholder and physician consultation around the new health campus and health sciences complex. Will be bringing these concerns forward to the Health Leaders' table.</li> <li>- Have asked NLHS and the provincial government to be a part of health leaders transformation table.</li> <li>- There are discussions around short-term plans to address the acute care bed shortage.</li> </ul>	

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	<ul style="list-style-type: none"> <li>- Requested to NLHS to have a VP Education or academic position. Dr. Parfrey has created a VP Academic position which will have direct oversight of the learning environment.</li> </ul> <p><u>Faculty of Medicine</u></p> <p><u>Admissions</u></p> <ul style="list-style-type: none"> <li>- Will be opening five (5) additional seats to NL. Discussing how many seats for PEI in second cohort for 2025 admission cycle.</li> </ul> <p><u>Undergraduate</u></p> <ul style="list-style-type: none"> <li>- The plan for orientation 2025 is that PEI learners will come to NL for first few days of orientation and then return to PEI.</li> <li>- Learner Well-Being and Success – Dr. Patti Power has been appointed as the new Associate Dean, LWS. Dr. Teri Stuckless has stepped down to accept a leadership position with NLHS.</li> <li>- Undergraduate – opening first LIC in Clarenville in August. In process of advertising leadership positions for this LLIC. Have heard from MedSoc about concerns with communicating the LIC.</li> <li>- Postgraduate – received final postgraduate review results on May 26 and 27, 2025. There were two programs that received better final reports.</li> </ul> <p><u>Strategic Plan</u></p> <ul style="list-style-type: none"> <li>- Developing an Office of Faculty Well-Being and Success.</li> <li>- Reviewing the well-being survey and recommendations.</li> <li>- Creating a pan-faculty recognition strategy.</li> <li>- Created a new professional development fund – for faculty and staff. Some of the programs being supported include strengths-based coaching and a new executive coaching program for current decanal faculty and new clinical chairs.</li> </ul> <p><u>Government of NL</u></p> <ul style="list-style-type: none"> <li>- In partnership with the government of NL and DME, we will be supporting a Rural Medicine Symposium in Gander on June 11, 2025. Both Dr. Dolores McKeen and Dr. Andrew Hunt will be attending.</li> </ul>	

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	<ul style="list-style-type: none"> <li>- New Health Research Grant – currently drafting the terms and conducting a broader consultation. Aiming to operationalize in 4-6 weeks. The funding will be annualized.</li> <li>- It was noted that the funding will need to be dispersed by the end of March.</li> </ul>	
PEI Regional Campus Update	<p>Dr. Hearn provided an update:</p> <ul style="list-style-type: none"> <li>- There was a townhall was held on June 9, 2025. Mr. Steve Pennell provided a governance and IT update. This townhall was recorded if interested in viewing.</li> <li>- There is 62 days until campus opens.</li> <li>- Currently, in meetings today to finalize contracts.</li> <li>- There are quite a few PEI staff visiting Memorial.</li> <li>- Working on sharing of intellectual property.</li> <li>- Working on faculty compensation. MUN clinical faculty working on PEI will be compensated through Health PEI. There is an agreement that there is a 1:1 compensation.</li> <li>- PEI learners will be visiting Memorial for orientation.</li> <li>- White coat on September 18, 2025. The plan is that Dr. McKeen will be visiting PEI for White Coat. It will be held simultaneously in St. John’s and PEI.</li> </ul>	
Academic Search Updates	<p>Ms. Pittman reported:</p> <ul style="list-style-type: none"> <li>- Congratulation to Dr. Taryn Hearn has been renewed as the Associate Dean, UGME.</li> <li>- Congratulations to Dr. Kara Laing on her appointment as Associate Dean, OPED.</li> <li>- Interviews are currently underway for the Chair of Medicine.</li> <li>- Deadline for applications for the Assistant Dean, Clinical Research has been extended to Monday.</li> <li>- Currently advertising for leadership positions at the regional campus PEI - currently advertising four new leadership positions at our regional campus in PEI. These include a site director for learner wellbeing and success, a faculty lead for classroom experiences, a faculty lead for clinical experience, and a social accountability and Indigenous health lead.</li> </ul>	
Any Other Business	<ul style="list-style-type: none"> <li>- None.</li> </ul>	

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Adjournment	- The next meeting is scheduled for September 16, 2025, <b>4:30 pm</b> .	

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