



**Faculty Council
Minutes**
Tuesday, February 20, 2024
4:30 pm

Attendees: Lindsay Alcock, Stacey Alexander, Jane Barron, Valerie Booth, Tracey Bridger, Paul Dancey, Russell Dawe, Ann Dorward, Norah Duggan, Michael Grant, Sarah Hartery, Edward Kendall, Susan MacDonald, Dolores McKeen, Virginia Middleton, Deanna Murphy, Danielle O’Keefe, Tracy Osmond, Tracey Pittman, Kristen Romme, Rod Russell, Bruce Sussex, Michelle Swab, Paul Tucker, Laurie Twells, Mike Wall

Regrets: Peter Rogers, Brenda Wilson

Topic	Details	Action Item and Person Responsible
Welcome and Introduction	- Dr. McKeen welcomed everyone to the meeting both in person and virtually.	
<ul style="list-style-type: none"> • Review of Agenda • Conflict of Interest 	<ul style="list-style-type: none"> - Dr. McKeen asked if there were any additions or deletions to the agenda. - COI - none noted; agenda approved. 	
Review and approval of prior minutes of January 16, 2024	- Dr. McKeen noted the minutes would be filed as notes for the January 16, 2024 meeting as quorum for the meeting was not achieved.	
Notice of Motion to introduce language on Indigenous knowledges to the Criteria for Promotion and Tenure for Non-bargaining Unit Clinical Faculty	<ul style="list-style-type: none"> - Dr. McKeen introduced the Notice of Motion to introduce language on Indigenous knowledges to the criteria for Promotion and Tenure for non-bargaining unit clinical faculty. - Dr. McKeen noted this change would fall under Clause 11.14 and provided the rationale for the change. The revision would allow clinical faculty to have the same opportunity as MUNFA faculty and would be implemented for the 2024-2025 review cycle. - Dr. McKeen indicated as a quorum was not achieved for this meeting an e-vote would be circulated for the Notice of Motion. 	

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Dean's Updates	<p>Dr. McKeen reported:</p> <ul style="list-style-type: none"> - International Women's Day Conference will be on March 8, 2024. The conference is being organized by The Women in Science and Engineering Graduate Student Society (MGSS WISE). There will be presentations and a recognition of the contributions of the MGSS WISE students. - Strategic Plan Update – have issued an RFP to hire a consultant for a refresh of the mini strategic plan. The length of the plan will be for 18-24 months, and looking to start work on the new plan in April 2024. - Well-Being Advisory Committee's Well-Being survey is being circulated this week. You are encouraged to fill out the survey, which takes 20 minutes to complete. Deadline is March 31, 2024. - Faculty recognition strategy – Under the portfolios of Dr. Tracey Bridger, Assistant Dean, Wellness, Equity and Professionalism and Dr. Danielle O'Keefe, Vice-Dean, Faculty and Academic Affairs, we are continuing to work on a faculty-wide recognition strategy. - Congratulations to: <ul style="list-style-type: none"> - Dr. Vernon Curran has been awarded the 2024 CAME Ian Hart Award for Distinguished Contribution to Medical Education. - Drs. Jane Barron and Danielle O'Keefe who received the Canadian Certified Physician Executives credential. - Dr. Alison Haynes has been awarded the 2024 CAME Certificate of Merit. - Ms. Lauren Law, a third-year medical learner has been awarded the MD Financial Management Canadian Medical Hall of Fame Award. - Dr. Erika Fowler received the Society of Obstetricians and Gynecologists of Canada Carl Nimrod Award. - Dr. Guangju Zhai, university research professor, human genetics and genomics, Division of Biomedical Sciences, and Dr. Christie Costello, B.Sc.(Hons.)'17, PhD'23, are included on the 	

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	<p>Arthritis Society of Canada's Top 10 list of research advancements for 2023.</p> <ul style="list-style-type: none"> - Dr. Sevtap Sevas on receiving The Most Inspiring Immigrants in Atlantic Canada - 2024 Award by My East Coast Experience Media!! 	
UPEI Update	<p>Dr. McKeen reported:</p> <ul style="list-style-type: none"> - Associate Dean, UPEI search - committee has met and narrowed down the list. The committee will be looking to schedule interviews within the next month or so. - There was a delegation from PEI and UPEI scheduled to visit Memorial on February 6 and 7, 2024. Unfortunately, due to the snowstorm in PEI, Dr. Preston Smith was the only member of the delegation who was able to attend. Visit went well. - Letter was sent from the NL Government to the PEI government notifying that they would be taking back the four (4) NL seats in 2025. - CACMS has requested a teach-out plan in the event the building is not ready. - Received the final report from Spindle on systems integration, capacity and HR report. 	
Academic Search Updates	<p>Tracey provided an update:</p> <ul style="list-style-type: none"> - Rod Russell is chairing the search committee for the Associate Dean, BioMedical Sciences. - Require one additional committee member for the Associate Dean, Population Health and Applied Health Sciences search committee. - Will be re-issuing the call for committee members for the review committee Associate Dean, OPED. - Sending a call for the search committee, Chair of Surgery. - Ms. Natalie Morton is the new Academic Affairs Coordinator. 	
Senate	<ul style="list-style-type: none"> - The Senate update report was circulated. Dr. Kendall mentioned that the format for the report has changed to assist with easier reading of the report. - He noted that there will now be a speaker for Senate and the Bylaw Committee is currently looking at drafting a position description for this role. 	

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	<ul style="list-style-type: none"> - There was a motion to transfer some of the authority of Senate to the Registrar’s Office which was approved. - There are issues with staffing for Harlow. Currently, there is now only one (1) staff member. 	
Any Other Business	<ul style="list-style-type: none"> - Dr. Dorward shared the list of graduate students and their programs from the February 13, 2024 in abstentia convocation (attached). - Dr. McKeen asked members their thoughts on how to improve Faculty Council attendance. She reiterated the importance of Faculty Council is to approve, for recommendation to the Senate, all regulations, courses and programs of study of the Faculty of Medicine, and to discuss and take action upon academic matters affecting the Faculty. - There were recommendations including a senior faculty member invite a junior faculty member, improve the promotion and education of faculty on the importance of the meetings, changing the format of the meetings, such as circulating reports prior to the meetings to ensure the opportunity for discussion during the meetings, and improving communications such as including the information for the meetings on the screens. 	
Adjournment	<ul style="list-style-type: none"> - The next meeting is scheduled for Tuesday, March 19, 2024, 4:30 pm. 	

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