



**Faculty Council
Minutes**

Tuesday, September 19, 2023

4:30 pm

Attendees: Zaina Albalawi, Lindsay Alcock, Stacey Alexander, Kris Aubrey-Bassler, Touati Benoukraf, Valerie Booth, Jennifer Connor, Paul Dancey, Diana De Carvalho, Ann Dorward, Norah Duggan, Jessica Esseltine, Alison Farrell, Gerard Farrell, Michael Grant, Tina Hickey, Susan MacDonald, Linda Magnusson, Robert Mercer, Virginia Middleton, William Midodzi, Edward Kendall, Dolores McKeen (Chair), Danielle O’Keefe, Tracy Osmond, Tracey Pittman, Rachel Prowse, Greg Radu, Kristen Romme, Rod Russell, Tev Stachniak, Michelle Swab, Laurie Twells, Paul Tucker, Brenda Wilson

Regrets: Kathleen Hodgkinson, Simon Kirby, Kara Laing, Gerona McGrath, Pam Snow, Teri Stuckless

Invited Guest: Kelly Foss

Topic	Details	Action Item and Person Responsible
Welcome and Introduction	<ul style="list-style-type: none"> - Dr. McKeen welcomed everyone to the meeting both in person and virtually. - Welcomed new Faculty Council members, and Dr. Rod Russell, Vice Dean, Research and Graduate Studies. - Introduced and welcomed Ms. Kelly Foss, new Faculty of Medicine communications staff member. 	
<ul style="list-style-type: none"> • Review of Agenda • Conflict of Interest 	<ul style="list-style-type: none"> - Dr. McKeen asked if there were any additions or deletions to the agenda. - Dr. Ann Dorward moved approval of the agenda; seconded by Dr. Paul Dancey. - COI - none noted; agenda approved. 	
Review and approval of prior minutes of June 20, 2023	<ul style="list-style-type: none"> - Dr. Ann Dorward moved approval of the minutes; seconded by Dr. Brenda Wilson. Minutes approved. 	

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Dean's Updates	<ul style="list-style-type: none"> - Dr. McKeen welcomed everyone to the new academic year. - Thanked everyone for their support and looking forward to working with everyone. Will move forward with priorities and maintain stability. - Dolores provided updates on the various government committees and government medical education asks and requests. - Asked by government to consider a variety of expansions such as the PGME Geriatrics Program with the Royal College and the Care of the Elderly Family Medicine programs. Also, expanded the General Internal Medicine by two (2) seats and exploring expansion of the PRA Program. - Spindle is conducting a study to look at infrastructure and capacity for an expansion of ten UGME (10) seats. The kickoff was last week. - Have submitted a request to government for increase in baseline funding, and have been told would be receiving the funding but has not been received yet. Will likely happen in a phased approach. - Accreditation: <ul style="list-style-type: none"> - PGME Office mock accreditation is scheduled for November 10-11, 2023. - UGME follow-up report is due in August 2024. - OPED accreditation will happen in May 2025. - CHH's AUP is upcoming. BMS is preparing its response to the external review panel recommendations. - Save the Date for the strategic plan event on December 11, 2023. It is both a celebration of <i>Destination Excellence</i> and thinking about the faculty's strategic priorities for the next 18-24 months. - Research - this is a busy time of year with 11 NSERC, 7/8 CHR, CFI stage 1 and 5 letters of intent. 	
Vote on Notice of Motion: New Graduate Courses	<p>Dr. Ann Dorward presented the Notice of Motion from June 20, 2023 for two new Graduate Courses for voting:</p> <ul style="list-style-type: none"> - MED-6110 Selected Topics in Community Health I - MED-6111 Selected Topics in Community Health II 	

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	<p>Dr. Dorward reported these two courses are currently empty course shells that have been created for use. They are a complement to MED 6108 and MED 6109.</p> <p>The item was brought forward for voting during the September 19, 2023 meeting. Vote conducted and motion carried.</p>	
<p><i>For information –</i> Division of Community Health and Humanities Name Change</p>	<ul style="list-style-type: none"> - Dr. Wilson brought forward the name change for the Division of Community Health and Humanities. The recommended name will be “Division of Population Health and Applied Health Sciences”. Have brought forward to SEC for their approval and SMC for information. Bringing forward to Faculty Council for information. - She provided background on the reason for the change and indicated there was a formal process within the Division. A background document outlining the timelines, process and results was circulated. 	
<p>UPEI Update</p>	<p>Dr. McKeen reported:</p> <ul style="list-style-type: none"> - Inaugural Dean of Medicine, UPEI – there is a preferred candidate and are currently in negotiations. - Reconvening the search for the associate dean for UPEI as it was a failed search. Andrew Hunt will chair a new search committee. Taryn Hearn and Danielle O’Keefe will be representing Medicine and there will be two representatives from UPEI. - There have been several meetings with MUN leadership. Are reconfiguring the sub-committees. Currently, focusing on admissions and group working on the MOA. The submission to CACMS, which included the MOA, was sent on September 12, 2023. - Staff positions for UPEI have been hired. - Spindle is conducting a study looking at infrastructure and capacity for the UPEI medical education program. <p>Dr. Aleisha Murnaghan is the Executive Director for Medical Education Program Development for UPEI’s Faculty of Medicine. The position is effective September 12, 2023. Dr. Margaret Steele is assisting with this as a special consultant for UPEI.</p>	

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Senate Update	<ul style="list-style-type: none"> - Dr. Kendall indicated the report had been circulated for information. He highlighted that there are quite a few decanal searches and key administrative positions outstanding, and that there were searches in a variety of stages of completion. He noted that it is at the discretion of the search committee if they want to use internal/ search company. Some of the vacant position are being hired internally such as School of Graduate Studies. All short-listed candidates are internal. 	
Academic Search Updates	<p>Ms. Pittman reported:</p> <ul style="list-style-type: none"> - Dr. Dolores McKeen has been appointed as the Interim Dean, Faculty of Medicine. - Dr. Danielle O’Keefe has been renewed as Chair of Family Medicine as of July 1, 2023. - Dr. Rod Russell has been appointed as Vice Dean, Research and Graduate Studies as of July 1, 2023. - Dr. Craig Stone has agreed to service as Medical Director for CLSC effective September 1, 2023. - Dr. Geoff Zbitnew has been appointed as Chair of Anesthesia as of July 1, 2023. - Leadership searches and review in progress include: <ul style="list-style-type: none"> - Waiting on the recommendation from the review committee for the Assistant Dean, Admissions. - Dr. Rod Russell is chairing the review committee for the Chair of Obstetrics and Gynecology. Currently, working on scheduling a review date. - Are forming committees for the following: <ul style="list-style-type: none"> - Search committee for the Chair of Laboratory Medicine. - Review Committee for the Assistant Dean, DME. - Search committee for the Assistant Dean, Social Accountability. Call is out now. Dr. Wilson will be chairing this committee. - Will be reconvening the search committee for the Chair of Radiology - Reposting the Assistant Director for the PRA Program. 	

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	<ul style="list-style-type: none"> - New faculty in the Division BioMedical Sciences are - Dr. John Law and Dr. Katuba Karwi. - New faculty members in the Division of Community Health and Humanities are - Dr. Delphine Gynspan and Dr. Gillian Kolla. Dr. Kolla will begin on January 1, 2024. 	
Any Other Business	<ul style="list-style-type: none"> - None 	
Adjournment	<ul style="list-style-type: none"> - The next meeting is scheduled for Tuesday, October 17, 2023, 4:30 pm. 	

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