



**Faculty Council
Notes**

Tuesday, March 21, 2023

4:30 pm

Attendees: Zaina Albalawi, Janna Andronowski, Stacey Alexander, Valerie Booth, Sonny Collis, Peter Daley, Paul Dancey, Diana De Carvalho, Ann Dorward, Michael Grant, Taryn Hearn, Tina Hickey, Kathleen Hodgkinson, Ed Kendall, Simon Kirby, Renee Lester, Pamela Morgan, Danielle O’Keefe, Tracy Osmond, Michelle Ploughman, Amy Randell, Kristen Romme, Archana Shah, Tevye Stachniak, Margaret Steele (Chair), Michelle Swab, Reza Tabrizchi, Barton Thiessen, Kirsty Tompkins, Jacqueline Vanderluit, Cathy Vardy, Mike Wahl, Brenda Wilson, Anil Zechariah

Regrets: Kara Laing, Susan MacDonald, Dolores McKeen, Linda Magnusson, Virginia Middleton

Topic	Details	Action Item and Person Responsible
Welcome and Introduction	- Dr. Steele welcomed everyone to the meeting both in person and virtually. Dr. Steele noted that due to water issues in the building, we may receive notification that the building will need to close immediately.	
<ul style="list-style-type: none"> • Review of Agenda • Conflict of Interest 	<ul style="list-style-type: none"> - Dr. Brenda Wilson moved approval of the agenda; seconded by Dr. Ann Dorward. - COI - none noted; agenda approved. 	
Review and approval of prior minutes of February 21, 2023	- Dr. Ed Kendall moved approval of the minutes; seconded by Dr. Cathy Vardy. Minutes approved.	
Dean’s Updates	<p>Dr. Steele reported:</p> <ul style="list-style-type: none"> - Dr. Vianne Timmons is taking a six (6) week leave of absence. During this time, Memorial’s Board of Regents is embarking on an engagement process through an Indigenous-led Roundtable. Dr. Neil Bose is currently the acting President while the Provost and VP (Academic) position is being filled on rotation with Dr. Jennifer Lokash – acting for two (2) week; Dr. Amy 	

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	<p>Warren for two (2) weeks then Dr. Jennifer Lokash acting for two (2) weeks.</p> <ul style="list-style-type: none"> - Due to the President’s temporary leave, the search process for the Provost and Vice-President (Academic), and the Vice-President, Grenfell positions are currently on hold. - Changes in Memorial leadership include Mr. Paul Brett as the VP Marine Institute, <i>pro tempore</i> replacing Dr. Rob Shea; Dr. Tana Allen, acting Vice-President Research replacing Dr. Neil Bose, and Ms. Lisa Browne as interim VP Finance and Administration replacing Mr. Rob Philpott and also continuing in her role as Vice-President (Advancement and External Relations). - Policies approved since the last Faculty Council meeting include: <ul style="list-style-type: none"> - Ad Hoc Remote Work Guidelines - Research Laboratory Space Allocation Policy - Distributed Clinical Faculty Remuneration Policy - The Monte Carlo event on February 18, 2023 was a big success but the Dean would like to encourage more faculty to attend next year to support the community charities and the learners. - As a part of the Meredith Marks Mentorship Award, there are events planned on March 28 and 29, 2023, including a lecture, workshop, and networking opportunity to meet Dr. R. Ellaway, who is the Meredith Marks Mentorship winner for 2021. (https://www.med.mun.ca/oped/programs/4639). Please contact Jinelle at jramlackhans@mun.ca to reserve your spot. - Provincial Day of Action was held on March 16, 2023. This year students focused efforts on advocating for better Newcomer Health with a focus on improving the availability of translation services. 	
<p>Vote for the Notice of Motion from February 21, 2023: Postgraduate Medical Education Committee – Terms of Reference</p>	<ul style="list-style-type: none"> - Dr. Kirsty Tompkins brought forward on behalf of Dr. Sohaib Al-Asaad the Notice of Motion for the Postgraduate Medical Education Committee’s Terms of Reference for voting. Dr. Tompkins noted the updates to the document, which included the addition to the “non-voting membership for a PGME Secretary (recording secretary) and replacement of the sentence <i>“The Committee will meet at least</i> 	

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	<p><i>quarterly and at the call of the Chair” with “The PGME Committee will meet at least quarterly. When necessary, additional meetings may be held at the call of the Chair”.</i></p> <ul style="list-style-type: none"> - There was a friendly amendment requested to replace the “Regional Health Authority” with “Newfoundland and Labrador Health Services (NLHS)”. - The motion to approve the Postgraduate Medical Education Committee Terms of Reference with the friendly amendment was moved by Dr. Kirsty Tompkins; seconded by Dr. Edward Kendall. CARRIED. 	
<p>Notice of Motion: Change to NL Residency Definition</p>	<ul style="list-style-type: none"> - Dr. Thiessen brought forward a Notice of Motion for the change to the NL Residency Definition. The changes to the definition are structural in nature and are aimed to broaden the scope to increase the pool of applicants to choose from. - There was discussion surrounding: <ul style="list-style-type: none"> • Any financial implications to the changes to this definition. Dr. Thiessen confirmed there were no financial implications. • Filling seats – Dr. Steele reminded those in attendance that currently there are 65 seats for NL students, which are all filled. Dr. Thiessen noted that last year the Faculty of Medicine received 150 applicants from NL residents for the 65 available seats. Currently there are four (4) military seats and next year those seats will be replaced with seats for NL students will and the government has agreed to pay \$100,000 seats up from \$50,000 per seat and the following year the four (4) PEI seats will go to PEI and we will receive four (4) more for NL students. • Question regarding the NL Residency definition, admission process and completed degree. It was agreed that Dr. Dorward and Dr. Thiessen would discuss further after the meeting. 	
<p>Report from Graduate Studies Curriculum Committee</p>	<ul style="list-style-type: none"> - Dr. Dorward presented an annual report from the Graduate Studies Curriculum Committee, which is a standing committee to Faculty Council. Dr. Dorward 	<p>Ms. Osmond to circulate the presentation.</p>

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	<p>highlighted that the purpose of the Graduate Studies Curriculum Committee is to review and approve the graduate curriculum changes and she shared the committee membership. She also described the following areas of responsibility for the RGS staff and their contact information, the process for curriculum approvals, annual academic activity for graduate studies by semester, and graduate studies statistics from 2021-2022.</p>	
UPEI Update	<ul style="list-style-type: none"> - Due to the shortened meeting, Dr. Vardy submitted a written update on UPEI for circulation to Faculty Council. - The update included: <ul style="list-style-type: none"> • Building construction is progressing well. • Health PEI and the University of PEI are undertaking a capacity study. The tender has been awarded and work will commence in the near future. We hope to have a report within six (6) months. • The work of the Search Committee for Associate Dean, UPEI Campus is nearly completed. A recommendation will hopefully be forwarded to the Dean by early April. • As mentioned by the Dean, the second round of interviews for the Dean of Medicine, UPEI has been delayed due to a faculty strike at UPEI. • UPEI has hired Volume 18, a local PEI company, to look at communication needs. • HR resources: interviews took place this week for a Senior Communications Officer and a Project Manager. Other key management positions will be posted within the next few weeks. • An Anatomy Sub-Committee has been newly formed. This committee will make recommendations on HR resources as well as equipment needs. 	
Senate Update	<ul style="list-style-type: none"> - Dr. Kendall presented the report as was submitted with the meeting materials. 	

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Academic Search Updates	<ul style="list-style-type: none"> - Due to the shortened meeting, Ms. Pittman provided a written update on Academic Searches for circulation. - The update included: <ul style="list-style-type: none"> • Committees have been formed for the following leadership searches and reviews: <ol style="list-style-type: none"> 1) Review Committee for Chair of Family Medicine 2) Search Committee for Vice Dean, RGS 3) Search Committee for Chair of Anesthesia • Our P&T Committees are continuing their work. • CHH is holding interviews for two vacant positions. • BMS has two recommendations for faculty appointments submitted to the Provost’s Office. 	
Any Other Business	None.	
Adjournment	<ul style="list-style-type: none"> - The meeting ended early due to notification of the building closure at 4:05 pm. - The next meeting is scheduled for Tuesday, April 18, 2023, 4:30 pm. 	

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