



**Faculty Council
Minutes**

Tuesday, December 20, 2022

4:30 pm

Attendees: Zaina Albalawi, Stacey Alexander, Janna Andronowski, Berna Aslan, Janet Bangma, Jane Barron, Valerie Booth, Chelsea Crossley, Peter Daley, Ann Dorward, Norah Duggan, Bob Gendron, Michael Grant, Taryn Hearn, Tina Hickey, Andrew Hunt, Chris Kaposy, Eden Kinzel, Edward Kendall, Kara Laing, Dolores McKeen, Pamela Morgan, Helene Paradis, Tracey Pittman, Michelle Ploughman, Daryl Pullman, Danielle O’Keefe, Tracy Osmond, Kristen Romme, Archana Shah, Douglas Smith, Margaret Steele (Chair), Michelle Swab, Reza Tabrizchi, Paul Tucker, Laurie Twells, Mike Wahl, Brenda Wilson

Invited Guests: Heidi Coombs, Nicholas Fairbridge

Regrets: Diana De Carvalho, Simon Kirby, Renee Lester, Pamela Snow

Topic	Details	Action Item and Person Responsible
Welcome and Introduction	Dr. Steele welcomed everyone to the meeting both in person and virtually.	
<ul style="list-style-type: none"> Review of Agenda Conflict of Interest 	<ul style="list-style-type: none"> Dr. Ann Dorward moved approval of the agenda; seconded by Dr. Dolores McKeen. All in favour. COI - none noted; agenda approved. 	
Review and approval of prior minutes of November 15, 2022	– A friendly amendment to the November 15, 2022 was noted to include regrets from Dr. Margaret Steele. Dr. Peter Daley moved approval of the minutes with the friendly amendment; seconded by Dr. Ann Dorward. Abstention from Dr. Margaret Steele. Minutes approved.	
Dean’s Updates	– Inaugural International Congress on Academic Medicine (ICAM) conference will take place in Quebec City, from April 13 to 18, 2023. Registrations are now open - https://www.afmc.ca/registration-is-open-for-icam-2023/ . Early bird registration is January 31, 2023. Registration is open to faculty,	

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	<p>administrative staff as well as patients. Dr. Steele indicated there was a reduced rate for administrative staff, learners and patients. Dr. Steele encouraged attendance and shared examples of the agenda items.</p> <ul style="list-style-type: none"> – Government updates: <ul style="list-style-type: none"> ● The proposal for the expansion of the Practice Ready Assessment program has received one year of funding. ● The development of collaborative care clinics proposal led by Dr. Danielle O’Keefe is due in January, 2023. The proposal is suggesting nine (9) collaborative clinics to begin. ● The proposal led by Dr. Sohaib Al-Asaad on Geriatrics including both expansion of the enhanced skills for Family Medicine Care of the Elderly as well as the development of a Geriatric Medicine Royal College of Physicians and Surgeons of Canada residency program was submitted on November 15, 2022. ● Development of a Hospitalist Residency Program is being considered. Dr. Al-Asaad is working on this proposal. ● Have been asked to increase undergraduate seat numbers to ten (10). Have already given five (5) of ten (10) seats from New Brunswick (NB) to NL and next year will add an additional four (4) NL seats from the NB seats and the following year will be aiming to move PEI’s four (4) seats to the UPEI campus. Have asked the government for funding to hire a consultant to look at the feasibility of increasing seats. ● Have asked for an increase in base funding in order to recruit faculty and staff and to keep things going. ● Attend monthly meetings with the Premier as well as monthly meetings with the Minister of Health. – There is an issue with extension requests for faculty and requests to recruit that were approved by the Provost’s Office. The FOM had received the approvals from the Provost’s Office but are now being informed they were not approved. Both Dr. 	

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	<p>Steele and Mr. Tucker will be meeting with Dr. Neil Bose, Interim Provost and Vice President (Academic) in January, 2023 to discuss. We are currently advocating at the university level as well as requesting an increase in base funding from the Provincial Government.</p> <ul style="list-style-type: none"> – MUNFA Faculty will be eligible to hold a strike vote on December 29, 2022. – UPEI Update – Dr. Cathy Vardy continues to be the lead; Dr. Vardy is chairing a search committee for an Associate Dean and they will be short listing candidates. The search for the inaugural dean is currently underway. The official ground breaking ceremony for the new building will happen in the new year. 	
<p>Presentation on the Results of the Second Mistreatment Survey</p>	<p>Dr. Fairbridge provided a presentation on the results of the second Mistreatment Survey. The presentation was well received.</p> <p>Dr. Fairbridge highlighted there is broad support for mandated training for all demographic groups, the gaps in awareness, instances of mistreatment, sexual harassment and sexual assault impacting every demographic group, the reporting process, perceptions on the reporting process and barriers to reporting.</p> <p>Discussion and comments surrounded:</p> <ul style="list-style-type: none"> – A roadshow will happen in the new year to undergraduate, post graduate and graduate learners as well as faculty and staff. It was also recommended to present to the Medical Advisory Committee. – The survey revealed Distributed Medical Education (DME) clinical faculty responses were under represented. Dr. Hunt indicated he has some ideas on how he can help. Drs. Hunt and Fairbridge will meet to discuss this further. – Dr. Wilson offered to help with the data analysis and indicated there are ways to look at data that can illuminate the findings more. Dr. Fairbridge will follow up with Dr. Wilson to discuss further. – Dr. Laing noted the low response on part-time faculty was not just in distributed areas but also with part-time faculty in the St. John’s area that did not 	<p>Ms. Osmond to circulate the presentation.</p>

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	<p>participate in the survey. The question is how to increase their participation in both the distributed areas as well as part-time faculty within the St. John's area.</p> <ul style="list-style-type: none"> – Dr. Albalawi noted as a new faculty member, for example, there was an issue with how quickly she was added to the email distribution list. Dr. Steele acknowledged strategies to reach part-time faculty needs re-visioning but part of the issue lies with the variety of different emails used by faculty members. Ideally all faculty members should use their MUN emails. – Dr. Steele noted this is important work that is being done with the surveys and that everyone has a responsibility to ensure that the people in your unit are keeping our environment safe from intimidation, harassment and sexual harassment. <p>Any comments or questions, can be directed to: Heidi Coombs: heidi.coombs@med.mun.ca Kara Laing: kara.laing@mun.ca Nic Fairbridge: Nicholas.Fairbridge@med.mun.ca</p>	
<p>Vote: Notice of Motion for changes to Cancer & Development graduate course changes/ updates:</p> <ul style="list-style-type: none"> • MED6590 (existing course revision) <i>Imaging and Spectroscopy for Biomedical Science</i> • MED6591 (existing course revision) <i>Current Approaches to Biomedical Research</i> • MED6578 (new regular course) <i>Gross Anatomy I</i> • MED6579 (new regular course) <i>Gross Anatomy II – Offered over Special Timeframe (winter and spring).</i> 	<p>Dr. Ann Dorward presented the Notice of Motion for changes to Cancer & Development graduate course changes/updates for approval:</p> <ul style="list-style-type: none"> • MED6590 (existing course revision) <i>Imaging and Spectroscopy for Biomedical Science</i> • MED6591 (existing course revision) <i>Current Approaches to Biomedical Research</i> • MED6578 (new regular course) <i>Gross Anatomy I</i> • MED6579 (new regular course) <i>Gross Anatomy II – Offered over Special Timeframe (winter and spring).</i> <p>Dr. Dorward reported all courses have been offered before and the reason for the proposed course changes is to tidy up these courses in the calendar and allow students to use these courses toward their degree. These course have diverse offerings and can attract learners from outside of Biomedical Sciences.</p> <p>The motion was moved by Dr. Edward Kendall; seconded by Dr. Michael Grant. CARRIED</p>	

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<p>Vote: Notice of Motion for calendar changes to:</p> <ul style="list-style-type: none"> • Cancer & Development program proposed program name change to Bioscience of Health and Disease with respective calendar description updates for the program (MSc, PhD) and the course offerings. • Human Genetics & Genomics program – minor calendar edits with reference to updated courses MED6590 and MED6591 course changes. 	<p>Dr. Ann Dorward presented the Notice of Motion for the following calendar changes for approval:</p> <ul style="list-style-type: none"> • Cancer & Development program proposed program name change to Bioscience of Health and Disease with respective calendar description updates for the program (MSc, PhD) and the course offerings. • Human Genetics & Genomics program – minor calendar edits with reference to updated courses MED6590 and MED6591 course changes. <p>Dr. Dorward reported the changes included updating the language, the name of the program as well as the eligible courses to complete the degree requirements.</p> <p>The motion was moved by Dr. Edward Kendall; seconded by Dr. Michael Grant. CARRIED</p>	
<p>Vote: Notice of Motion: Terms of Reference for the Graduate Studies Curriculum Committee</p>	<p>Dr. Ann Dorward presented the Notice of Motion for the Terms of Reference for the Graduate Studies Curriculum Committee (GSCC) for approval.</p> <p>Dr. Dorward highlighted the recommended change for the Graduate Student membership complement. Item #7 has been updated to reflect the change – <i>“Two graduate student representatives selected by the Medical Graduate Student Society (MGSS); normally, one graduate representative from a BMS program and one graduate representative from a CHH program.”</i></p> <p>The motion was moved by Dr. Edward Kendall; seconded by Dr. Michael Grant. CARRIED</p>	
<p>Senate Update</p>	<p>A report on the December 2022 meeting for Senate was circulated.</p> <p>Dr. Kendall highlighted:</p> <ul style="list-style-type: none"> – Dr. Timmons opening remarks included congratulations to Dr. Ashlee Cunsolo on her appointment as Vice-Provost, Labrador Campus and Dean of the School of Arctic and Subarctic studies. Dr. Kendall noted the governance model developed for the Labrador campus, which includes community members is good and deserves acknowledgment for its community engagement. Dr. Kendall noted he hopes things from this model can be incorporated in other areas at the university. 	

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	<ul style="list-style-type: none"> – Dr. Bose’s update on the searches that are underway. The question was raised as to why there are so many searches underway and vacancies. It was noted the process of constituting the committees and getting people together for meetings is challenging and time consuming. – Point raised by Senator Kelly from Pharmacy that students are taking less courses per semester. This may be something to keep an eye on and may change statistics overall. – Annual reports from standing committees and calendar changes. – The University has stopped using the CEQ’s, and is now requesting proposals for a new system, which will be a more versatile and useful tool. – The Ode to Newfoundland was discussed during the Senate meeting. A motion had been put forward to work with the Provincial Government to change the wording of the Ode to make it more inclusive. During the meeting another motion was put forward to refer the main motion to the Senate Committee on Ceremony and Protocol and to the Convocation Executive Council. Dr. Kendall noted as it stands it will likely come back to Senate in January. <p>Dr. Tabrizchi inquired whether the request to change this had come to Senate to be removed. Dr. Kendall indicated it had not and that it was more a matter of protocol versus a Senate matter.</p> <p>Dr. Steele had a question related to the report from the Senate Committee on Research and the comments on poor communication around research. Dr. Steele noted the sense is the FOM communicates really well. Dr. Kendall noted this was at the university level and the Senate Committee on Research could not get information from the Research Office, and it was felt there was a disconnect between the VP Research Office and the Senate Committee on Research. It impacted people as they could not apply for grants and protocols, therefore, was deemed to be a problem. Dr. Bose in the VP role would normally sit on that committee but for a variety of reasons he was away and there was a communication gap. It was a good discussion as it now</p>	

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	<p>provoked new protocols. It was noted that from a FOM perspective, we are good.</p> <p>Update on the Senate Reform – Dr. Kendall indicated the committee meetings occur weekly. Looking at governance, efficiency and how Senate communicates. It has a vision on how to improve processes. For example, currently, if a faculty wants to change a course number, it requires the Board of Regents approval, which is not an efficient process.</p> <p>Dr. Kendall indicated he will provide a verbal update on where things are regarding the Senate Reform for the January Faculty Council meeting.</p>	
Academic Search Updates	<p>Ms. Pittman reported:</p> <ul style="list-style-type: none"> – The search for the FUAL lead position has been extended to January 10, 2023. – Congratulations to Dr. Paul Dancey on being reappointed as the Chair of Pediatrics. – The Search Committee for the Chair, Radiology and Chair, Anesthesia will begin their work in the new year. Both Dr. Peter Collingwood and Dr. Geoff Zbitnew will continue in the roles until the positions are filled. – Search Committee for the Chair of Psychiatry has completed their work and a recommendation has been made to the Provost. – Dr. Tevye Stachniak is a new faculty member joining the Division of Biomedical Sciences in January, 2023. Dr. Stachniak’s areas of interest are Neuroscience and; in particular, Autism. 	
Any Other Business	None.	
Adjournment	<p>Dr. Steele wished everyone Happy Holidays.</p> <p>The next meeting is scheduled for Tuesday, January 17, 2023, 4:30 pm.</p>	

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