



**Faculty Council  
Minutes**

Tuesday, September 20, 2022

4:30 pm (via WebEx only)

**Attendees:** Berna Aslan, Stacey Alexander, Jane Barron, Valerie Booth, Sonny Collis, Chelsea Crossley, Vernon Curran, Peter Daley, Russell Dawe, Ann Dorward, Norah Duggan, Jessica Esseltine, Michael Grant, Taryn Hearn, Tina Hickey, Eden Kinzel, Ed Kendall, Renee Lester, Dolores McKeen, Victor Maddalena, Virginia Middleton, William Midodzi, Pamela Morgan, Gerald Mugford, Danielle O’Keefe, Tracy Osmond, Tracey Pittman, Michelle Ploughman, Patti Power, Rachel Prowse, Eric Sala, Greg Radu, Amy Randell, Ed Randell, Kristen Romme, Andrea Simmonds, Reza Tabrizchi (Chair), Laurie Twells, Mike Wahl, Brenda Wilson

**Regrets:** Kathleen Hodgkinson, Simon Kirby, Sahar Iqbal, Linda Magnusson, Jeremy Pridham, Pamela Snow, Margaret Steele, Teri Stuckless

<b>Topic</b>	<b>Details</b>	<b>Action Item and Person Responsible</b>
Welcome and Introduction	<p>Dr. Tabrizchi welcomed everyone to the meeting both in person and virtually.</p> <p>Participants who were joining virtually were reminded to use the “chat” function for questions or comments.</p>	
<ul style="list-style-type: none"> <li>Review of Agenda</li> <li>Conflict of Interest (COI)</li> </ul>	<ul style="list-style-type: none"> <li>There was a friendly amendment to the agenda to remove the “Budget Update” item.</li> <li>Dr. Brenda Wilson moved approval of the amended agenda; seconded by Dr. Peter Daley.</li> <li>COI - none noted; agenda approved.</li> </ul>	
Review and approval of prior minutes of July 5, 2022	<ul style="list-style-type: none"> <li>Approval of the minutes from July 5, 2022 will be as “notes” given a quorum for the meeting was not achieved.</li> <li>Action items were completed –               <ul style="list-style-type: none"> <li>Ms. Osmond will circulate the presentation from the Office of Learner Well-Being and Success - <b>Completed</b></li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>- Ms. Osmond to circulate the Notice of Motion for the new graduate courses to Faculty Council members for feedback. - <b>Completed</b></li> <li>- Ms. Osmond to circulate the Notice of Motion for the calendar changes to the Master of Applied Health Services Research to Faculty Council members for feedback. - <b>Completed</b></li> </ul>	
Dean's Updates	<p>Dr. Tabrizchi officially welcomed Dr. Steele back to the Faculty of Medicine from the Provost's office.</p> <p>Dr. Tabrizchi reported:</p> <ul style="list-style-type: none"> <li>- The senior leadership changes with Dr. Neil Bose, Vice President (Research) becoming the interim Provost and Vice- President (Academic), and Dr. Tana Allen the acting Associate Vice-President (Research) moving to the position the interim Vice-President (Research), until the search for the Provost and Vice-President (Academic) has been completed.</li> <li>- <i>Equity, Diversity and Inclusion in Academic Medicine: The 2<sup>nd</sup> Equity, Diversity Inclusion-Anti Racism (EDI-AR) speaker series</i> was held on Thursday, September 15, 2022. Dr. Lisa Richardson, Associate Dean, Inclusion and Diversity at Temerty Faculty of Medicine at the University of Toronto and the Strategic Lead in Indigenous Health at Women's College Hospital presented on "<b>Reconciliation in Medical Education</b>". It was a very insightful talk, which sparked some very interesting discussion on the EDI-AR. This is an initiative from the project team EDI co-chaired by Dr. Dolores McKeen and Ms. Tracey Pittman as of part of the Faculty of Medicine Strategic Plan, <i>Destination Excellence 2018-2023</i>. Dr. Tabrizchi thanked both Ms. Pittman and Dr. McKeen for helping launch the EDI-AR speaker series.</li> <li>- Save the Dates for The Faculty of Medicine's strategic plan, <i>Destination Excellence 2018-2023</i>, which is now in its fifth year of implementation. As in previous years, there will be two updates and planning ½ days. This year's sessions will take place, on Wednesday, November 2, 2022 from 1 p.m. to 5 p.m., and Friday, November 4, 2022 from 9:00 a.m. to 1:00 p.m. Updates will be provided by the current project leads, the Internationalization Team, Culture of Excellence, Equity, Diversity and Inclusion and</li> </ul>	

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	<p>Balance Scorecard. There will also be keynotes for both sessions.</p> <ul style="list-style-type: none"> <li>- Success in the last cycle of CIHR project grant competition (spring 2022) with 3 awards. A grant was awarded, to Dr. Jessica Esseltine, while Dr. Michelle Ploughman and Dr. Michael Grant received funding via the priority envelopes. Congratulations to all three on being successful in securing funding.</li> <li>- Circulated a call for submission of applications to MRF and the Dean of Medicine Collaborative Clinical and non-Clinical funding envelopes. There are a total of seven (7) potential funding opportunities this fall including four (4) \$20K Research Development Grants, one (1) \$30K Cox Award, one (1) \$20K Ovarian Cancer Grant, and one (1) \$30K directed at the Dean’s Collaborative Clinical and non-Clinical Research Grant. The deadline for submission of applications for these is October 14, 2022.</li> <li>- Save the Date for Research Week 2022. Mark your calendars for Memorial’s fifth annual Research Week, which will take place November 21-25, 2022. The goal of Research Week is to celebrate and raise awareness of Memorial’s world-class research expertise and encourage more multidisciplinary collaborations among our research community.</li> </ul>	
Senate Update	<p>Dr. Kendall provided an update from the Senate meeting held on September 13, 2022.</p> <p>He highlighted:</p> <ul style="list-style-type: none"> <li>- The President’s introduction of the new Chancellor, Mr. Earl Ludlow.</li> <li>- The University has achieved a balanced budget, which was going forward to the Board of Regents for review/approval.</li> <li>- Provisional enrolment numbers are slightly lower than last year.</li> <li>- Labrador Institute has moved into their new office space.</li> <li>- There was discussion surrounding the number of vacant senior positions at the University. The President noted all universities seem to be experiencing similar challenges.</li> <li>- The Consent Agenda involved calendar changes and also a report from Senate Committee on Bylaws and Committees. He noted there were a</li> </ul>	Ms. Osmond to circulate the Senate Update.

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	<p>variety of vacancies on committees, and encouraged anyone, who may be interested, to consider volunteering.</p> <ul style="list-style-type: none"> <li>- Regular Agenda – there were requests for amnesty from students to participate in the Provincial Day of Action.</li> <li>- Report from the Adhoc Committee on the Senate Governance Review. The goal of the project is to increase the overall efficiency and effectiveness of Senate. Phase 1 has been completed. The goal is the have the entire project completed by next year.</li> <li>- The recently announced Day of Mourning by the Federal and Provincial governments.</li> </ul> <p>There was discussion surrounding:</p> <ul style="list-style-type: none"> <li>- The Senate review and how all aspects of Senate are up for review both structurally and functionally. A Terms of Reference has been drafted, which was circulated for the Senate meeting and will be circulated to Faculty Council as part of next month’s meeting information.</li> <li>- The list of available committees and memberships for Senate - <a href="#">Standing Committees of Senate   Senate   Memorial University of Newfoundland (mun.ca)</a>, and the possibility of revising the membership to make it more efficient.</li> <li>- This committee will bring together all practices and create a governance document, which is thought will improve functionality.</li> </ul>	
Academic Search Updates	<p>Ms. Tracey Pittman reported:</p> <ul style="list-style-type: none"> <li>- Vice President’s Council (VPC) has approve the creation of faculty lead positions in Global Health Equity and Indigenous Health in the Division of Community Health and Humanities (CHH).</li> <li>- Congratulations to Dr. Ann Dorward on her renewal as the Associate Dean, Graduate Studies.</li> <li>- Search Committee for the Chair of Radiology – Committee hoping to have their recommendation ready by the end of October.</li> </ul>	

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	<ul style="list-style-type: none"> <li>- Review Committee for the Chair of Anesthesia – Committee’s recommendation has been sent to the Dean for consideration.</li> <li>- Review Committee for the Chair of Pediatrics – Committee hoping to have their recommendation ready by mid-November.</li> <li>- Search Committee for the Chair of Psychiatry – Interviews to be conducted late October/early November. Dr. Weldon Bonnell is currently interim until position is filled.</li> <li>- Ten (10) vacant MUNFA positions approved to be filled – eight (8) are in BioMedical Sciences and two (2) are in CHH. Searches are underway.</li> <li>- 2021-2022 Promotion &amp; Tenure completed, and the Dean to present certificates at Faculty Council next month, and 2022-2023 Promotion &amp; Tenure (MUNFA) process has started.</li> </ul>	
Any Other Business	Dr. Hearn noted that the formal Accreditation report for the Medical Undergraduate program will be released on Friday, September 23, 2022.	
Adjournment	<p>Dr. Tabrizchi thanked everyone for attending the meeting.</p> <p>The next meeting is scheduled for <b>Tuesday, October 19, 2022, 4:30 pm.</b></p>	

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