



**Program Evaluation Subcommittee (PESC)
Undergraduate Medical Education
Chair: Dr. Alan Goodridge
December 21st, 2021 from 12:30 – 2:00 pm
WebEx Meeting**

Attendees: Alan Goodridge (Chair), Kaela Barrington, Heidi Coombs, Norah Duggan, Heather Jackman, Amanda Pendergast, Rick Perrier, Bruce Sussex, and Katrin Zipperlen

Regrets: Hannah Brennan, Dawn Curran, Jasbir Gill, Taryn Hearn

Topic	Details	Action Items and Person Responsible
Welcome	A. Goodridge welcomed members to the meeting.	
Agenda	Review for Conflict of Interest: no conflict of interest was disclosed. Review/Confirmation of the Agenda: approved with no additions.	
Review of Minutes	Review and Approval of Minutes: <ul style="list-style-type: none"> • September 19th, 2021 • October 26th, 2021 • November 16th, 2021 <ul style="list-style-type: none"> – Moved: A. Goodridge – Seconded: B. Sussex All in favour	
New Business	<i>Report of the EPAs Working Group</i> K. Zipperlin presented on the activities and findings of the EPAs Working Group. The Working Group was appointed by the Student Assessment Subcommittee (SAS) and tasked to review the current process for EPAs-based assessment in Phase 4. The Group identified several areas for improvement in the process. K. Zipperlen has presented the report to SAS and that committee will be meeting tomorrow to identify recommendations and action items for moving forward. The report will then be presented to Phase 4 Management and the Undergraduate Medical Studies Committee.	K. Zipperlen to keep PESC informed of developments with the EPAs/e-Clinic Cards for Phase 4.

	<p>A. Goodridge thanked K. Zipperlen for presenting the report and noted that PESC would like to be</p>	
	<p><i>Mock Accreditation Follow-Up</i></p> <p>A. Goodridge followed-up on the Mock Accreditation meeting.</p> <ul style="list-style-type: none"> • Student reporting of mistreatment issues. H. Coombs suggested that the Professionalism in Practice module is available to Phase 4. We are working towards increasing education and awareness. She will look into the module in terms of any discussions related to peer-to-peer mistreatment. • The mock accreditor was impressed with the work of PESC, especially our advocacy for Clinical Skills during COVID. • N. Duggan was concerned that the Mock Accreditor may have underestimated the impact of COVID on Phase 4 education. She is preparing a document outlining the impact on Phase 4. <p>PESC will continue to monitor the issues raised by the mock accreditor in preparation for the accreditation visit this spring.</p>	<p>A. Goodridge/H. Coombs to add details to the DCI.</p> <p>H. Coombs to look into peer-to-peer content in the <i>Professionalism in Practice</i> module.</p>
Phase 3 Response Reports	J. Gill was unable to attend.	Deferred to January
Phase 4 Course Evaluation Reports and Response Reports	<p>N. Duggan presented the Phase 4 Response Reports.</p> <ul style="list-style-type: none"> - <u>MED8720: Advanced Procedural Competencies/Clinical Skills IV</u> – Overall mean for the course was 3.8, up from 3.4 last year (2019-20). The two main weakness identified were: 1) the delivery of content during COVID-19 and students requesting a more structured environment and set schedules; and, 2) no appropriate way to monitor who has watched videos, since they are only required to sign off that they have been viewed virtually. - <u>MED8730: Electives</u> – Nothing to report. - <u>MED8740: Advanced Practice Integration</u> – There was a high level of satisfaction with this course. Areas of relevant weakness were the organization of the course and effective integration of topics. - <u>MED8750: Practice Continuum/Physician Competencies IV</u> – Overall mean of 3.7, compared to 3.3 last year (2019-20). There were mixed reviews regarding the virtual community placement. <p><i>Action Plan:</i> A return to in-person classes will promote live discussions around topics and help with integration.</p>	
Learner Representation	<p>D. Curran – not present.</p> <p>H. Brennan – not present.</p> <p>R. Perrier – nothing to report.</p>	

<p>QI Sessions</p>	<p>H. Coombs reported on the recent Phase 3 QI Session.</p> <p>Attendance was very low for the session, possibly due to a schedule change caused by a storm closure on date of the original session.</p> <p>What Worked Well?</p> <ul style="list-style-type: none"> - The students reported a good experience overall, the Block was well organized, faculty were accommodating and understanding. The clinical skills staffs were excellent in ensuring a good learning experience. <p>What did not work well?</p> <ul style="list-style-type: none"> - The students noted that there were cancellations or rescheduling of classes without sufficient notice; some lecturers continue to show up late for their sessions and/or go over time; there were four lectures that went back-to-back with no breaks; and MUN should not open under hazardous conditions and there should be WebEx options on storm days. <p>B. Sussex agreed that having four lectures back-to-back is not ideal for learning and should be further discussed.</p> <p>Suggestions provided by the students for improvement.</p> <ol style="list-style-type: none"> 1. Provide pre-recorded lectures for lectures that are cancelled or no-shows. 2. Put in place a system to ensure consistent clinical instruction. 3. Remind lectures of their time-limits. 4. Schedule ILM's outside of on-campus learning. <p>H. Coombs noted that J. Gill will be following-up on the issues that were brought forward at the Phase 3 QI Session.</p>	<p>H. Coombs to contact David Stokes about D2L notifications.</p>
<p>Other Business</p>	<p>Nothing to report.</p>	
	<p>Meeting adjourned at 1:27PM</p>	

Next Meeting: Tuesday, January 25, 2022 - WebEx