Phase 2 Management Team
Minutes

Tuesday, February 11, 2025
4:00 p.m.
Webex

Attendees: Amanda Fowler (Chair), Tara Snelgrove, Alison Haynes, Katrin Zipperlen, David Stokes, Qasim Dogar, Erin Matthews, Maria Goodridge, Sarah Peddle, Steve Shorlin, Heidi Coombs, Michelle Simms, Brian Kerr

Regrets:

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts	
Review and approval of prior minutes - Review of action items from previous meeting	Motion to approved October minutes: Amanda Fowler Seconded: Tara Snelgrove All in favour	
1. Business Arising		
2. Assessment	- The first exam occurred on February 3. - Questions are being received.	
3. PESC	- Course evaluation responses were presented at UGMS in January.	

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	- Theme 1 evaluation has been sent.	
4. Curriculum Lead	- Minor changes were distributed for information purposes. - All sessions were rescheduled from the snow day on February 10.	
5. Community Health	- No report	
6. Research	- It's still early in the phase. The registration form is due on Friday. - Dr. Costello and Michelle will review the topics to make sure everything seems in line.	
7. Physician Competencies	- No report	
8. Clinical Skills	- Cardiovascular just finished. - Recruitment for Respiratory tutors has been challenging. Open to suggestions re: recruitment. - Remind Discipline chairs and APAs that residents are welcome to teach clinical skills. - OPED offers medical education courses for faculty and resident, focusing on clinical teaching. - Faculty and residents are encouraged to teach, but residents cannot assess learners in clinical skills.	
9. ILS	- Group leaders are working well.	
9. Student Issues	- No concerns	
10. New Business		
11. Next Meeting	TBD	

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***Our Vision**: Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*