


## Downloading Images from PACS Web Viewer (Centricity)

### All Modalities

- ❑ Identify images in PACS viewer on Centricity web server
- ❑ Right click on image
- ❑ Set **Annotation** to **None**

#### To save into Powerpoint:


- Right click on image to **Copy**
- Open PowerPoint file and go to the slide where you want to insert the picture
- **Paste** image
- From the **Picture** toolbar, **Crop**  and resize image as needed
- Remember to remove identification on Ultrasound images by cropping

**For PowerPoint v. 2003 or higher.** Once all images have been inserted into Powerpoint, you can delete cropped areas and compress pictures by right clicking on any picture and selecting **Format Picture**. Under the **Picture** tab, select **Compress**. Select either **All Pictures** or **Selected Pictures**. Select **Web** quality, delete cropped areas of pictures. Click Ok.

### CT and MR – to obtain multiframe images

- ❑ Identify images in PACS viewer on Centricity web server
- ❑ Set View such that the image is a similar size to what will be used in PowerPoint as image size will determine file size: 1X2, 2X2, 3X2, etc.
- ❑ Right click on image
- ❑ Set **Annotation** to **None**

#### To save into Powerpoint:

- Press **Print Screen**
- Open PowerPoint file and go to the slide where you want to insert the picture
- **Paste** image
- From the **Picture** toolbar, **Crop**  and resize image as needed
- Go to tool bar **Select Grayscale**

**For PowerPoint v. 2003 or higher.** Once all images have been inserted into Powerpoint, you can delete cropped areas and compress pictures by right clicking on any picture and selecting **Format Picture**. Under the **Picture** tab, select **Compress**. Select either **All Pictures** or **Selected Pictures**. Select **Web** quality, delete cropped areas of pictures. Click Ok.