



**Faculty Council
Minutes**

Tuesday, October 18, 2022

4:30 pm (via WebEx only)

Attendees: Stacey Alexander, Janna Andronowski, Susan Avery, Krisztina Bajzak, Janet Bangma, Jane Barron, Lisa Breen, Chelsea Crossley, Russell Dawe, Ann Dorward, Norah Duggan, Alison Farrell, Amanda Hall, Tina Hickey, Edward Kendall, Brian Kerr, Eden Kinzel, Renee Lester, Dolores McKeen, Victor Maddalena, Linda Magnusson, Virginia Middleton, William Midodzi, Pamela Morgan, Greg Radu, Amy Randell, Kristen Romme, Rod Russell, Eric Sala, Jessica Skinner, Danielle O’Keefe, Darren O’Rielly, Tracy Osmond, Michelle Ploughman, Shane Seal, Doug Smith, Margaret Steele (Chair), Bruce Sussex, Michelle Swab, Reza Tabrizchi, Barton Thiessen, Paul Tucker, Laurie Twells, Brenda Wilson, Terry-Lynn Young, Anil Zechariah

Regrets: Andrew Hunt, Connie Haggood, Kathleen Hodgkinson, Archna Shah, Cathy Vardy

Topic	Details	Action Item and Person Responsible
Welcome and Introduction	Dr. Steele welcomed everyone to the meeting both in person and virtually. Participants were reminded to use the “chat” function for questions or comments for those joining virtually.	
<ul style="list-style-type: none"> • Review of Agenda • Conflict of Interest 	<ul style="list-style-type: none"> • Dr. Dolores McKeen moved approval of the agenda; seconded by Dr. Rod Russell. • COI - none noted; agenda approved. 	
Review and approval of prior minutes of September 20, 2022	<ul style="list-style-type: none"> • Dr. Ann Dorward moved approval of the September 20, 2022 minutes; seconded by Dr. Tabrizchi. • Action items were completed – <ul style="list-style-type: none"> - Ms. Osmond to circulate the Senate update. <p style="text-align: center;">Completed</p>	
Presentation of Promotion and Tenure Certificates from 2021-2022 academic year	Dr. Steele presented Promotion and Tenure certificates for the 2021-2022 academic year. Congratulated all recipients (list attached) on receiving their certificates and on their career achievements through the Promotion and Tenure process.	

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	Ms. Alison Farrell congratulated Ms. Michelle Swab on receiving promotion to Librarian III.	Ms. Osmond to arrange for Ms. Michelle Swab to receive a P&T certificate.
Dean's Updates	<p>Dr. Steele reported:</p> <ul style="list-style-type: none"> • The biggest news is the Faculty of Medicine has received full accreditation for eight (8) years. Dr. Steele thanked Dr. Taryn Hearn, Associate Dean, UGME, and Mr. Brian Kerr, Curriculum and Accreditation Advisor for all their hard work with the UGME Accreditation. Excellent job and congratulations. Dr. Steele also thanked all those who had been involved in the accreditation process. • Dr. Steele noted there are some elements in the report, which we will need to work towards giving an update on in August 2024. Met yesterday with Dr. Taryn Hearn, Ms. Tracey Pittman, Ms. Gerona McGrath, Mr. Paul Tucker, and Dr. Margaret Steele to work on a plan to address these elements. There will be a wider communication on what we will need to do as well as a plan for quarterly reports. Overall an excellent job. • The White Coat Ceremony for the Class of 2026 was held on September 22, 2022. • The Alumni Tribute Awards were held on October 5, 2022. Dr. Lisa Barrett (B.Sc. (Hons.)'98, MD'05, PhD'09) received the Alumna the Year Award. Dr. Barrett is a faculty member with the Division of Infectious Diseases, Department of Medicine at Dalhousie University and has been the face of the COVID response for the province of Nova Scotia. It was a great evening and we were delighted that Dr. Barrett has received this award. Dr. Michael Grant and Dr. Rod Russell had participated in a video on Dr. Barrett's accomplishments. • Memorial's 30+ Years of Service Awards were held on October 3, 2022. There were a number of faculty and staff from the Faculty of Medicine who received awards. • UPEI Update – have been working toward a stand-alone medical degree. There had been a commitment that we would start in 2024. However, this is challenging given there are two (2) different 	

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	<p>accreditations – CACMS and a Maritime Higher Education Committee that need to happen. The Maritime Higher Education Committee is not an accreditation that NL is required to do. There is a lot of work to be done to move this joint program forward. As a result, we will start the first class in September 2024 under Memorial’s accreditation. Will continue to provide regular updates. This is an exciting opportunity. The program will start in 2024 with an initial class of 20 students from PEI.</p> <ul style="list-style-type: none"> - Consultations are now open for: <ul style="list-style-type: none"> • Respectful Learning Environment - Policy Draft (new policy - formerly known as Non-Academic Appeals), and • Student Code of Rights and Responsibilities (Draft) (revised Student Code of Conduct) • Dr. Steele is chairing the committee for the Respectful Learning Environment Policy, and Dr. Jennifer Browne is taking the lead for the revision to the Student Code of Conduct. • Thanked both Ms. Tina Hickey and Ms. Raelene Lee for their hard work on this policy. - Dr. Steele noted there are regular bi-weekly meetings with the Provincial Government. Working on ways the FOM can help with physician recruitment and retention. The 10 New Brunswick seats have been reallocated – five (5) have been added for NL students; four (4) for military and one (1) for Nunavut. The following year the Provincial Government wants to pay for additional four (4) seats replacing the military seats. There will be five (5) new international medical graduate family medicine residency seats for the first iteration for CARMS. <p>Dr. Danielle O’Keefe is leading a working group to development a proposal for collaborative care centres and is working closely with DME to ensure they align. Dr. Susan Mercer is leading a working group for a proposal on expansion of the family medicine enhanced skills program in care of the elderly. Dr. Sohaib Al-Asaad is leading a working</p>	

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	<p>group on the development of a Royal College program in geriatric medicine and possibly geriatric psychiatry .There is also a Practice Ready Assessment (PRA) proposal that Dr. Pam Snow and Lisa Fleet are developing to look at revising the existing PRA program.</p> <ul style="list-style-type: none"> - Dr. Dorward congratulated the 36 graduate students (Graduate Diplomas – 4; Master of Health Ethics – 3; Master of Public Health – 15; Master of Science in Medicine – 10; PhD in Medicine – 4) who were academically approved to graduate in the fall convocation on Thursday, October 20, 2022. The list of the students and their programs will be circulated with the minutes. 	<p>Ms. Osmond to circulate the names of students and the program they completed with the minutes.</p>
<p>Notice of Motion: Proposed Calendar Changes for Admissions</p>	<p>Dr. Barton Thiessen presented the proposed calendar changes for the Admissions Program.</p> <p>He reported the changes are to clarify language and remove ambiguity in interpretation for “10 – Regulation for the Degree of Doctor of Medicine” in the University Calendar.</p> <p>The Notice of Motion for the Calendar Changes was presented to Faculty Council for review with a vote to approve the changes to be held during the November 15, 2022 Faculty Council meeting.</p> <p>Any questions regarding the Calendar Changes, please contact Lisa Breen, Admissions Office at n55lrb@mun.ca.</p>	
<p>Admissions Annual Report</p>	<p>Dr. Barton Thiessen provided an update from the Admissions Committee for the 2021-2022 Academic Year.</p> <ul style="list-style-type: none"> - Dr. Thiessen provided a summary of the admission processes for 2021-2022 highlighting the implementation of a new Admissions platform called E-Recruit. The E-Recruit system, which has been developed by Memorial’s IT department, will create a more holistic collection of student information and allows for sharing of student information across several other Memorial platforms. - Requirements for admission to the program, which includes GPA, there are currently no pre-requisites, 	

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	<p>however, a degree is required along with the Casper and MCAT.</p> <ul style="list-style-type: none"> - Update on seat allocations with an update on the reallocation of the 10 New Brunswick seats – five (5) have been added for NL students; four (4) military and one (1) for Nunavut. The Class of 2024 will now be 65. - The focus is on NL applicants with considerations to rural, indigenous and diversity. - Research opportunities – are looking at the outcomes they are seeing with the candidates that are being admitted to the program. - Admissions are liaising with UGME on student success as we change and expand ways of assessing to ensure that students have the best success. - They have recently completed the MCAT validity study. - The Association of Faculties of Medicine in Canada (AFMC) National Admissions Network is looking at possible alternatives to the MCAT. <p>Both Dr. Steele and Ms. Pittman congratulated the Admissions team on all their hard work in transitioning to this new platform for the admissions process. Great job!</p> <p>Dr. Steele noted that at the next AFMC Board meeting a motion is being brought forward by the Chair of the Social Accountability Committee to encourage medical schools to look for alternatives for the MCAT. There are concerns with the MCAT with respect to EDI. During the next AFMC board meeting there will be presentations one from a school that uses the MCAT and why they use it and one from a school that does not use the MCAT and why.</p>	
Academic Search Updates	<p>Ms. Pittman reported:</p> <ul style="list-style-type: none"> - Congratulations to all recipients who have received Promotion and Tenure certificates for 2021-2022, and congratulations to Ms. Michelle Swab on promotion to Librarian III. Thank you to Ms. Regina Edwards for all her hard work with the P & T processes. 	

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	<ul style="list-style-type: none"> - Feedback is currently being sought on the candidacy of Dr. Rick Bhatia who applied for the Chair of Radiology. - Interviews have been scheduled for two candidates for the Chair of Psychiatry search. - Review is currently underway for Dr. Paul Dancey's renewal as Chair of Pediatrics. - The Faculty Undergraduate Accreditation Lead (FUAL) lead position will be posted soon. - MUNFA Promotion and Tenure Committee has now started their work for 2022-2023. - Clinical files for Promotion and Tenure need to be submitted. They were due on October 17, 2022. - There are ten (10) MUNFA tenure positions in various stages of the recruitment process. 	
Any Other Business	Dr. Steele noted there are two available positions for the joint UPEI/Memorial medical school. One for an Associate Dean, for the program under Memorial's accreditation and one for an inaugural Dean of Medicine, UPEI. Dr. Cathy Vardy is chairing the Associate Dean, search committee, and Dr. Steele is a member of the Dean of Medicine search committee.	Ms. Osmond to circulate both job ads.
Adjournment	<p>Dr. Steele thanked everyone for attending the meeting.</p> <p>Dr. Dolores McKeen moved adjournment of meeting; seconded by Dr. Reza Tabrizchi.</p> <p>The next meeting is scheduled for Tuesday, November 15, 2022, 4:30 pm.</p>	

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