

# CONTRACTING

After the general Western Health orientation, the resident's next priority should be to schedule a time to sit with you to talk about their role while at your Family Practice site. At this session you will establish an initial contract --- what is expected of the rotation and what is expected from the resident. Please be sure to discuss Direct Observation and Field Note requirements during this initial contracting session. It is important to also schedule your midterm and final evaluation sessions at this time.

The attached file is a generic contracting document that can be used or updated to fit your clinic.

Other suggested topics to be covered include:

- Professionalism such as:
  - dress code,
  - cell phone use,
  - timeliness
- Timing and style of feedback
- Rules and protocols for your site
- Scheduling of other activities