

VISUAL ARTS STUDIO ASSISTANT II**NATURE OF WORK**

This is responsible work in assisting in the instruction of students in undergraduate printmaking courses and coordinating the day to day activities of the printmaking studio within the School of Fine Arts.

The employee of this class works under the direction of faculty members and provides instructional assistance and guidance to students in printmaking courses. Work includes demonstrating correct procedures; correcting and guiding students in the print shop and ensuring that safety procedures are followed. Instructions are received from faculty members in the form of written schedules and oral instructions. Work is performed with relative technical independence and is reviewed by the observation of results obtained and through discussions with faculty members.

ILLUSTRATIVE EXAMPLES OF WORK

Confers with faculty members to discuss educational needs for the print shop as part of the print-making program; assists with developing new techniques for the print shop area.

Prepares print shops for classes; assists students in setting up apparatus; provides instructional support to students; demonstrates correct procedures for making prints, including Lithography, Relief, Intaglio and Serigraphy; uses printing presses; determines the correct mixture of solvents and chemicals to achieve the desired result; and prepares media for the presses.

Provides technical support in printmaking; demonstrates how to achieve desired results; performs strength tests on the acid baths; recommends process changes to achieve the desired results; and ensures quality control during the production process.

Collaborates with visiting artists to assist in producing prints; and provides support with demonstrations and audiovisual equipment.

Provides support in the photography area, as required; and mixes chemicals for black and white photography developing.

Maintains printing presses; performs routine maintenance and arranges external servicing of equipment, as necessary.

Provides inventory control for all chemicals and materials used in the print shops and photography darkroom; and orders chemical supplies to replenish print shop inventory

as required, based upon the studio schedule and through discussion with faculty members.

Constructs silk-screens for the print shop and maintains screen cleaning booth.

Ensures that safety standards are followed in the studios; and disposes of various chemicals and solvents following safety procedures.

Performs other related duties as required.

REQUIREMENTS OF WORK

Considerable experience as a Master Printer in a fine arts studio environment including experience in assisting in the instruction of students in modern visual arts; graduation from an approved University or Fine Arts College with a Bachelor of Fine Arts, with a specialization in print making; or any equivalent combination of experience and education which provides the following knowledges, abilities and skills:

Knowledge of the subject matter as evidenced by a degree.

Knowledge of the appropriate modern visual arts techniques and practices.

Knowledge of instructional techniques.

Experience in working with the various chemicals and solvents used in print making.

Ability to work harmoniously with students, faculty and staff.

Ability to perform assigned tasks according to prescribed instructions.

Ability to express ideas clearly.

Possession of a Master Printer designation.

3705

July 8, 2004

