

HOW TO APPLY FOR A GRENFELL VIRTUAL COURSE AS A NON-DEGREE-TAKING STUDENT:

1. Go to: grenfell.mun.ca/become-a-student/undergraduate-students

2. **CREATE A NEW ACCOUNT:** Select “Apply for an upcoming semester” and create an account (if you do not have one already. If you have an account, skip to step 3).

WHEN CREATING AN ACCOUNT, SELECT:

- i. The appropriate Entry Term: “Fall (September)”, “Winter (January)”, or “Spring (May)”
 - ii. “Undergraduate” for Academic Level
 - iii. “Non-Degree (Undergraduate Grenfell)” for Area of Interest
 - iv. “Non-Degree Student (Undergraduate Grenfell)” Academic Program;
 - v. “Grenfell” for Campus.
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ACTIVATE YOUR ACCOUNT FROM YOUR EMAIL.

SIGN IN: Now “Sign In” to your new account.

3. **APPLY:** Once you’re signed in to your account, create a new **application**. Under the “Undergraduate” category, select the type of application that best applies.

4. **COMPLETE** all tabs of the Application:

- a. Plans
 - i. Under the “Plans” Tab, select “Non-degree student” as the Admission Category
- b. Personal
- c. Demographics
- d. Next of Kin
- e. Academics
- f. Declaration

5. SUBMIT:

Hit "**Submit**" and pay the Undergraduate application fee (\$60 for Canadian residents and \$120 for international students).

This must be completed before attaching supplemental information.

6. REGISTER:

Once your application has been accepted, visit Memorial University's "Register" page, which includes the "**Register for courses: A how to guide**" video:

www.mun.ca/regoff/registration-and-final-exams/how-to-register/register/

NOTES:

1. If you are an international student, proof of English proficiency may be required. Please contact gcstudy@mun.ca to discuss additional requirements.

2. Registration as a non-degree student is open to those aged 21 or older, and applicants will be required to provide a proof of age document.

Details are here: www.mun.ca/undergrad/admissions/i-want-to-apply/non-degree-student/.

3. If you are in your final year of high school and wish to take a course as part of "**concurrent studies**," more details are here: www.mun.ca/undergrad/admissions/i-want-to-apply/concurrent-studies/.