

REQUEST FOR COURIER SERVICE

FACULTY OF ENGINEERING AND APPLIED SCIENCE
MEMORIAL UNIVERSITY OF
NEWFOUNDLAND & LABRADOR

Date: _____

Name of Requestor: _____

Courier Service: Fedex Purolator UPS Other (Specify)_____

Send to: Name: _____

Address: _____

Phone: _____

Description of Package: _____

Total Number of Packages: _____

Dollar Value of Package(s): _____

Weight of Package: _____

Dimensions of Package (L W H): _____

Charge: Departmental Grant

Account#: _____

Grantee Signature: _____

Approval: _____ (Dean or Delegate)

Confirmation#: _____

Waybill/Tracking#: _____

Price/Quote: _____