



FACULTY OF
BUSINESS ADMINISTRATION

Statement and Code of Academic and Professional Integrity

As a student of the Faculty of Business Administration, Memorial University of Newfoundland, I am expected to adhere to the highest standards of academic and professional integrity. I shall develop and honour integrity and ethical behaviour in all my learning experiences, while maintaining professionalism at all times.

Statement of Academic and Professional Integrity

Academic integrity allows me to pursue my own thoughts, opinions, and values while coveting academic excellence and striving to achieve my own personal best. It means that I will take responsibility for my learning values, and pursue academic goals with honesty and enthusiasm.

Academic integrity is guided by the core principles of:

- respect for others,
- individual accountability,
- personal responsibility for conducting myself with integrity,
- creating and maintaining trust in all business school relationships, and
- adherence to the values of honesty, truthfulness, and fairness.

Professional integrity means that I shall accept the responsibility to participate professionally and respectfully in all University activities. Specifically, this means that:

- I shall conduct myself with respect and dignity with regard to all stakeholders,
- I shall demonstrate consideration for, and interact cooperatively with, individuals of different races, religions, national origins, genders, sexual orientations, physical abilities or appearances, and backgrounds, and
- I shall display fellowship and stand up for my beliefs while respecting the rights and opinions of both my fellow classmates and professors.

I understand that this Statement of Academic and Professional Integrity is consistent with the Faculty's mission and values statements, and expands and supports all policies, standards, rules and regulations of Memorial University including those described in the University Regulations (undergraduate), Section 6.12, *Academic Misconduct*, and for the School of Graduate Studies, Section, 4.12, *Academic Misconduct*.

Code of Academic and Professional Integrity

An objective of this Code is to promote the development of responsible business leaders, managers, and professionals with the highest standards of integrity. This code applies to full or part time undergraduate and graduate students registered in any Faculty of Business Administration course, and while on work and study abroad terms and representing the University.

Academic integrity refers to submitting/presenting all work for credit as the student(s)' own work unless otherwise properly acknowledged, documented or previously authorized by the professor. This work includes, but is not limited to, exams, assignments, quizzes, individual or group projects or assignments, oral presentations, and Work Term reports.

Violations of this standard of academic integrity include, but are not limited to, the following actions:

- copying another student's work or knowingly allowing another student to copy one's own work during examinations;
- consulting with an unauthorized person during an examination;
- possessing unauthorized materials or devices during an examination;
- using unauthorized materials or devices during an examination;
- impersonating another student or allowing oneself to be impersonated to obtain academic credit or accommodations;
- plagiarizing, or representing another's ideas or works as one's own;
- including a student's name or allowing one's own name to be included on the list of contributors to a group project without having contributed to that work;
- submitting work for one course or work term that has been or is being submitted for another course or work term without the express permission of the instructors involved;
- submitting false information to support a request for special accommodations;
- altering a piece of work after it has been graded and submitting it for re-grading;
- using or taking another's examinations, assignments, or solutions to examinations or assignments; and
- distributing or using stolen examinations, assignments, or solutions to examinations or assignments.

Violations of this standard of professional integrity include, but are not limited to:

- engaging in disruptive or disrespectful behaviour in class, including arriving late or leaving early, using electronic devices for purposes not directly related to the class, and talking or making excessive noise;
- using inappropriate, intimidating, or harassing language in written or oral communications;
- using inappropriate, intimidating, or harassing body language;
- divulging confidential information obtained during research or while on Work Terms;
- making use of inappropriately divulged confidential information;
- stealing or defacing the property of the University and its stakeholders; and
- engaging in behaviours while on a Faculty- or University-related activity that might reasonably be expected to cause embarrassment to the Faculty or to the University.